Headmasters Report to
the School Committee,
to the Executive Committee.

loyd Ave. sidewalk
mpleted

lassrooms in the
rch - whole class-
om situation - acute

Faculty homes needed
Pratt's &
Raines's threat

Lower School class-
oms inadequate

ansition period -
tually with removal
gals.

new Lower School
dg. badly needed

ecreation Hall H.S.
ths. finances involved.
no expansion in enroll-
it will be the policy
o remodeling of H.S. -
ld be used by Lower
for classroom + science
aboratories.

(Biology Lab - by throwing
2 class rooms together - No
corner -

New Lower School need
advanced -
$ 150,000 = possible cost

T. J. Bailey Memorial
Fund Committee be
obtained. ↓

no building to be started
until 100,000 can be
obtained from sources
other than existing
school funds."

PERMANENT faculty
Faculty homes essential

no funds available
in a few cases
special allowance to be
for off-campus living

surplus earnings
School might go into
funds for building
faculty homes
At least 2 homes a goal.

May 10, 27

Mr. Battley to work in Vault - no more classes

T.J. Battley Science Laboratory to be considered.

Renovations for science.

Lloyd Ave. walk

Soccer Field to be finished for fall planting.

(Hope High Situation
+ tennis courts)

Parent Teachers Ass'n considered

Local Advisory Committee already working well -

definite
No pension plan
In lieu of which the
amt paid to T.J.B.
and the method
to be decided by Com
mittee.

Return of funds t
students dropping ou
Also possibility o
bringing suit to coll

Oct. 11, 2
Bulging enrollmen

Pre-Primary room
opened Fall 1926 wit
enrollment of 10.
up to 16 in 1927 limi

Kitchen remodeled

Soccer field begun
Spring 27 ~~seeded~~ Fall 2

Headmasters Reports to
the School Committee,
to the Executive Committee;
Minutes of the Executive
Committee etc., etc.

Feb 1925 — June 1930

gifts to 1925
Feb. 3, 1925
Porto Rico, late
Nov., 1924
Dr. Purdy —
every Sunday!
Quaker Round Tables
~~Board to each~~
[Feb. 25] completed

nlargment of
oom used as "
eference library

nnex and wash
oom utilized;
apacity of shelves
oubled! "Library
reflow" cared for
better advantage.

Hannah J. Bailey
seafaring
Peace prizes
to be offered

Infirmary

Library
Feb. 3, 1925

Como
X
0.89

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
SETH K. GIFFORD, PH.D.
PRINCIPAL

1925-1930

February 3, 1925

To The Committee of Moses Brown School.

Since the last regular meeting of the School Committee Seth K. Gifford and Mary A. Gifford have relinquished their duties at the School, sailing for Porto Rico the latter part of Eleventh Month. Their letters indicate that they are both enjoying a much deserved rest.

The school work continues at its usual high level and there is a splendid spirit of cooperation between pupils and teachers. We have been thus far singularly free from serious illness of any kind.

Alexander Purdy has had charge of the School Meeting regularly on First Days and we feel that both in the Meeting and in the more intimate association of the discussion group his service has been most effective. Arrangements are now being made to have during the next two months two or three Quaker Roundtables at which certain of the more significant Friendly traditions may be discussed.

The Board Track which was undertaken early in the fall has been completed and has been found to be of very material assistance in the physical education program of the winter months.

We have just completed, also, the enlargement of the room used as a reference library. By taking advantage of an unused wash room the capacity of the shelves has been

such a building of buildings should not be started at this time unless at least $100,000.00 can be obtained from sources other than the existing School funds. The Committee recommends that the Thomas J. Battey Memorial Fund Committee beappraised

Alumni Hall

Feb. 3, 1925

"by which the
two rooms might
be thrown into
one large hall"
to provide a
school assembly
room suitable
for lectures
large gatherings.

Malta p. 75

No more letters
from Malta to
Yalta
but nobody
alter.

Bergen p. 74

Feb. 3, 25

noon
ried play
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es.
gestion that
at hey mouth
yd be
yed.

Home on
the Bremen
p. 57

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
SETH K. GIFFORD, PH.D.
PRINCIPAL

interior of Alumni Hall by which the two rooms might be thrown into one large hall would provide a school assembly room suitable for lectures and larger gatherings.

This year for the first time afternoon supervised play has been offered the boys of the Primary Grades. To properly care for these boys will require additional Lower School play fields, and I recommend that the land at the corner of Weymouth and Lloyd Avenues be graded during the late spring in order that it may be in good condition for use in the fall. The expense of this will not be great.

With these changes in mind and with the hope that possibly some plan for the future might be developed toward which these changes could be directed, I recommend the appointment of a small local committee to study our immediate needs.

Respectfully submitted:

LKW:

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
OFFICE OF THE PRINCIPAL

May 5, 1925

TO THE COMMITTEE IN CHARGE OF MOSES BROWN SCHOOL

At this time in the year one of the most important duties is that of securing teachers to fill vacancies which will occur with the close of school. As usual there will be a number of changes in the teaching staff. Donald F. Snyder who has rendered excellent service for the past four years as teacher of German and First Form English has resigned in order to accept the editorship of a new magazine to be published by the Atlantic Monthly Company. Jarvis M. Morse has done very successful work for the past two years as head of the History Department and has accepted an appointment at Yale University where he will also undertake work for his doctorate. Harry B. Keeler who has had charge of the classes in Biology and Elementary Mathematics leaves to go into business. Stanton C. Phelps who has had charge of First and Second Form Latin is leaving to go into teaching elsewhere, and Fred L. Crockman, Chemistry and Physics, plans to go into public school work.

In the Lower School Harold L. Kendall, who has been in charge of the Lower School for the past three years, is leaving to go into business. Everett V. Thompson, the Manual Training teacher, is to be married. Dorothy M. Crockman, Sixth Grade, will accompany her

MOSES BROWN SCHOOL
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husband. We shall need a teacher, also, to take Sarah Pickard's place in the First Primary. Sarah Pickard resigned her position in the middle of the year because of ill health and Caroline H. Eldredge, who has been a teacher for a number of years in the past, has returned to help us in Sarah Pickard's absence.

For the Upper School I have been fortunate in securing William Paxton, formally an instructor at Brown and at present instructor at the Choate School, for the work in English which Frances Wheeler will relinquish, and to take general charge of the English Department. Francis W. Jacob will be with us to take care of the German and Elementary Latin, and F. Warren Howe, Jr., instructor at the Powder Point School, will teach Manual Training and assist Mr. Henderson with the study hall duties.

As head of the Lower School we have been fortunate in obtaining Norman E. White who has been for a number of years head of Elementary Schools in this vicinity. He is a man who has done work in Education at Brown, Harvard, and Columbia, and I believe will be especially well qualified for this place. Ella M. Woodbury will teach the First Primary and Bertha L. Anderson the Second Primary. The other positions referred to are still to be filled.

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This constant turn over of a considerable proportion of our teaching staff each year indicates a serious weakness in the School. Men fresh from college or with a limited teaching experience do not make as efficient teachers nor do they have the same influence on the School as older and more settled men. Until we have some homes for married men we must, for the most part, continue to depend upon single men. We should, I believe, definitely look forward to establishing suitable quarters for men with families in order that at least half of our staff may become permanent.

The class graduating this spring will be the largest in the history of the School and at present numbers forty-eight. Of this number sixteen have come up into the Upper School from our Elementary School.

In accordance with the proposed schedules of the other private schools the charge for tuition of our Primary Department which was not changed at the time our rates were advanced will be increased to Two Hundred Dollars. This amount will include, however, the afternoon supervised play for which a small charge has heretofore been made. As a result of this our afternoon attendance will be materially increased, and in order to accommodate these pupils work has been started on the field at the corner of Lloyd Avenue and Weymouth

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street. This will be completed within two weeks and we should have it ready for play next fall.

On the advice of the tree expert, H.L.Frost of Arlington, Mass., we have seeded the front lawns. The elms have been benefited by the fertilization and cultivation of the soil during the last two years, and it is thought that now with care they can be kept in good condition for a considerable time.

In the last report it was recommended that our present laundry building be removed during the summer. At that time no mention was made of a new plant. In reviewing the situation with the special committee appointed to investigate this matter it seems wise to again recommend that the present laundry building be removed and that no new plant be established immediately. Laundry service in the town will cost very little in excess of our present service. Plans for another plant can be developed as the way opens for them.

Respectfully submitted:
L. Ralston Thomas

LRT:M

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
OFFICE OF THE PRINCIPAL

October 13, 1925

TO THE COMMITTEE IN CHARGE OF MOSES BROWN SCHOOL

The Upper School opened this year the 23rd of September and the Lower School on the 30th. The enrollment in both schools is most satisfactory, the total for the Upper School being two hundred. There are twenty-five girls and seventy-one boys in the house. In the Lower School the total enrollment is one hundred and sixty-eight, of whom seventeen are in residence.

The seventy-one house boys are two or three in excess of last year's number and represent an absolutely full enrollment in this department.

The Lower School enrollment is slightly less than that of last year. This is due largely to limiting definitely the number in each group, although in Belmont we are four boys short of last year's number.

In addition to the teachers named in my report of May 5 our staff this year includes the following new members; Everett D. Raines, A. B. Beskeyan, History, Francis D. Mills, Eastern State Normal School, Mathematics of the Third and Fourth Intermediate Grades and First Form of the Upper School; he is in charge of the Fourth Intermediate Grade. Frederick R. Koelz, A. B.

MOSES BROWN SCHOOL
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University of West Virginia, French and Music; W. Albert Soderman, Th. D. Yale, Science and Mathematics; Madaleine B. Sawyer, Boston University, Second Intermediate Grade; Lillian Locke, Rhode Island Normal School, Third Primary Grade.

As in the past, we are looking forward to a most successful year and considering the character of the School, both pupils and teachers, we feel confident in this result.

During the summer an extensive program of repairs and renewals was carried out. In addition to the usual plastering, papering, and painting in the dormitories, two bathrooms were remodeled and a new one installed. The most extensive work centered about the alterations to Alumni Hall and Library, and the removal of the Laundry.

The latter necessitated the establishment of new toilets and washrooms for the help, a considerable change in the men's dormitory, the building of a section of tunnel, changes in the heating and lighting lines to the building, equipment of room for handling the laundry, and a replacement in shop and washrooms.

In the Lower School a number of changes have been made. The First, Second, and Third Primary rooms have been refitted to adapt them to the needs of the younger groups. During the school year standard steel lockers replaced the open cloak rooms on the first

floor. This same plan has now been carried out on the second floor giving us a much more satisfactory cloakroom arrangement.

Immediately before the opening of School it was found that the class grouping was such as to necessitate additional classroom space and to provide this the laboratory was remodeled by opening into it, as a Physics alcove, the basement room on the northwest corner. Additional space was secured by reducing the size of the fan room. In this way we have combined the Chemistry and Physics laboratories with a good classroom.

The work begun on the field at the corner of Lloyd and Weymouth Avenues was completed about Yearly Meeting time and is now being used by the Intermediate School. The resurfacing of Alumni Avenue which was arranged for during the winter has been completed also.

The repairs and alterations indicated above represent the expenditure of a considerable sum of money. A part of this had previously received your approval. On the other hand, it frequently happens, as we are now organized, that extensive work must be undertaken without first bringing it to your attention. This indicates two conditions which, in my opinion, should be remedied.

The first has to do with our system of bookkeeping. For example, the expenditure of $2500.00 for an athletic field represents not only $2500.00 spent, but a definite improvement in our property, an increase in

property value, and an increase in capital investment. With our present system the latter items are not shown. A similar situation exists as affecting all our departments, and I recommend, therefore, that in the near future our system of book-keeping be reorganized.

The second point involves the principal's relation to the Committee.

The present organization is familiar to you. Your Executive Committee meets for a few minutes before the general committee meeting four times a year to discuss in detail, and to pass upon, certain routine matters such as the remuneration of teachers, the cash account, the suggestions of the principal's report, etc.

Between the regular meetings of the Committees the principal has no way by which he can get any official advice on the problems which develop for immediate action. Matters are discussed informally with local members of the Committee but it would seem to me to be distinctly to the advantage of the School if some arrangement could be made for the appointment of a small committee to meet regularly once each month to discuss immediate problems, a committee which could be called together at short notice, having power to make necessary decisions. I recommend this for your consideration.

There is one other matter which I should

MOSES BROWN SCHOOL
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like to bring to your attention.

We have not at present any fire alarm system except the regulation box connecting with the fire station. It would seem advisable, not only to have frequent fire drills, but to have located in our building a suitable automatic fire alarm system. This matter is now being taken up with the Insurance Companies in order to get their recommendations as to type of equipment and to learn what reduction, if any, might be made in rates.

Respectfully submitted:

L. Easton Thomas
Principal.

LRT:EM

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
OFFICE OF THE PRINCIPAL

February 9, 1926

To the Committee in Charge of Moses Brown School.

At your last regular meeting you approved the principal's suggestion that in order to increase the safety of those who reside here we should have some form of automatic fire alarm. Since that time a number of different types have been investigated but no definite decision has been reached. The Atmo Automatic Fire Alarm system seems to offer the greatest protection but there has been insufficient time to get reports from institutions using this system.

The health of the School has been generally satisfactory. We have been singularly free from contagious diseases. There have been, however, an unusual number of surgical cases including four operations for appendicitis. Working as we do in the closest cooperation with the school physicians we have been able to give our pupils the very best care obtainable.

Plans are being completed for our Pre-Primary room next year. Notices were sent last week to all patrons of the School and we have already a few registrations. It is proposed to use the room now occupied by the Second Primary and to bring over to the main building the Third Intermediate Group, using for this purpose the present Girls' Schoolroom.

Last year for the first time afternoon supervised play was offered boys of the primary grades. This year the tuition charge for these grades was made to include this important part of the school program and there has been consequently a considerable increase in the number of boys remaining here until four or four-thirty o'clock. In the spring and fall and when there is skating or coasting in the winter we can satisfactorily take care of this large group. When the weather does not permit outdoor play we are very much handicapped by lack of indoor play facilities. In the near future we shall undoubtedly find it necessary to construct some form of play shed to meet this need. Nothing can be done, however, until a more formal layout of the grounds is available.

We have had two or three minor breakdowns in the power house. The equipment which we are now using has been in continuous service for a number of years, no set, I believe, for less than twenty years. We are making repairs as the breaks occur and we do not contemplate any immediate change in equipment. However, the need for a new engine and dynamo may arise at any time. This will necessitate a considerable outlay.

Arrangements for next year's faculty have been progressing satisfactorily. It seems at this time that we shall have very few changes. The cooperation of the faculty and the student body

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
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has been conducive to a good spirit in the School so that we feel that during the year the School has made very satisfactory progress.

Respectfully submitted:

Malcolm Roman
Principal.

LMT:LM

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
OFFICE OF THE PRINCIPAL

May 11, 1926

TO THE COMMITTEE IN CHARGE OF MOSES BROWN SCHOOL

There will be very few changes in the staff this year. In the Upper School Francis W. Jacob, who has been teaching German and Elementary Latin, and Moroe S. Carroll, who has been doing part-time work in Science, will not return. Satisfactory arrangements have been made with all the other teachers. In the Lower School all the present teachers are returning. Mildred M. Smith will take the First Primary grade which vacancy is made by the transfer of Otla M. Woodbury to the new Pre-Primary Group. Mildred M. Smith is a graduate of the Wheelock Kindergarten School and comes to us from the Newton Grammar School.

Mrs. A. V. Higney, who has been in charge of the dining room and kitchen for the past three years, has presented her resignation, effective Julyl, and Mary Eleanor Lombard, at present Dietitian at the New England Hospital, has been secured for that position.

It is probable that there will be one other change but we are fortunate in having a very small turnover. We have had a most satisfactory year and it would seem that the return of such a large proportion of the staff would make possible a smoother working and more effective faculty.

The health of the School has been good for the most part,

but like all other schools and colleges we suffered considerably with both Measles and Influenza; the latter very nearly reaching epidemic proportions the middle of 3rd Mo. We have had, however, no serious illness.

Reports from the colleges indicate that our graduates are reflecting credit on the School. Practically every college in which we are represented has on its honor roll former students of Moses Brown. At Dartmouth our Freshman delegation stands third in scholarship. At Brown, Yale, and Oberlin the Phi Beta Kappa Key was awarded this year to four of our boys. We are represented in positions of leadership and in the athletic activities of many of the eastern colleges.

Clarkson A. Collins, who has for a number of years offered a prize for excellence in French in memory of his son Elliot Loomis Collins, has this year offered a prize in Elementary Latin. The French Prize is hereafter to be awarded in the name of Ruth Electa Collins, and the Latin Prize in the name of Eliot Loomis Collins.

We should have additional prizes so that we might make awards in Mathematics, History, German, and Science. The School could, of course, offer these but it is most desirable to have them given by individuals or small groups where possible.

The city has notified us that our walk on Hope Street must be repaired to meet their specifications. This will necessitate the re-laying of 241½ feet, and the top dressing of an additional 44 feet. The best estimate we were able to secure for this work

MOSES BROWN SCHOOL
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was $326.00. It will be necessary, also, for us to lay a new walk from the Lloyd Avenue gate to Weymouth Street, a distance of 910 feet. The city specifications call for a walk at least 5 feet wide of either cement-concrete or tar-concrete. It is recommended that if we find it absolutely necessary to do all of the Lloyd Avenue work at once we build a tar-concrete walk of minimum width. The estimate for this work is $728.00

In making plans for the summer work there will be certain alterations of considerable importance. It is proposed to move the Belmont boys to the present Girl's Third Corridor and to use what is necessary of present Belmont as an infirmary and dispensary. The remainder of the Belmont corridor will be connected with the Middlehouse stairway by a short hall and will be used as a dormitory for the Lower School teachers who now live with the girls. It is probable that Girl's Second Corridor will be used for Seniors. Considerable alteration is needed on each of these corridors in addition to the usual summer repairs.

The most important single alteration will be in connection with the present Girl's stairway. Because of city building regulations it is not possible to extend the present stairway. It is recommended, therefore, that if the cost be not prohibitive the present stairway be torn out and a suitable fire-proof stairway built.

A satisfactory reading room for boys has been a serious need for a long time. With the removal of our dispensary to the Third Floor we now have an opportunity to meet this need in a practical way at a moderate expense by providing a reading alcove opening

off the present Boys' Parlor. The space available will permit a room 14 ft. by 22 ft. with a fire place at the end.

In addition to these changes we are in urgent need of faculty houses, another play field, and tennis courts. The present sports program includes practically every boy in School, and in the Upper School particularly we are finding it necessary to work in shifts.

The present plan of the City School Authorities to build an addition to the Hope Street High School will necessitate a change in the location of our present school tennis courts. It is unlikely that any building will take place there this year but as soon as we have a tentative plan of our grounds we can lay out the tennis courts and other new work as rapidly as we have the means to do it.

Respectfully submitted:

L. R. Thomas

LRT:M

Principal.

ibrary,
page 1

"Library Survey
enlarged under
Augustine Jones"

REPORT OF THE SPECIAL COMMITTEE

to consider the Educational Situation

March ~~26~~,
1926
Alumni-
Bulletin
library

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Inventory
p. 63
Security
Measures
lacking
p. 64

REPORT OF THE SPECIAL COMMITTEE

to consider the Educational Situation

The Special Committee appointed to give further study to the question "Whether the Yearly Meeting of Friends for New England shall conduct and support two non-coeducational schools, one for boys and one for girls," and to prepare a detailed plan for presentation to the Permanent Board submits the following report. In considering this matter the Committee has given careful attention to the situation in the two Yearly Meeting Schools, outlining the history of each and indicating briefly the present educational situation.

The recommendations of your Committee are made to meet what we conceive to be the educational needs of the Yearly Meeting of Friends for New England and are based upon the facts which we have outlined, such statistical studies as we have been able to find, and the opinions of experts in the field of education:-

MOSES BROWN

In tracing the history of Moses Brown School we find that there have been changing policies with regard to the question of co-education. A copy of the minutes from the Meeting of Sufferings, 8th Month, 5th, 1816, relative to a report of the committee appointed to prepare a plan for the building indicates that it was not the intention of the founders to have a coeducational school but that the limited funds available not being "nearly adequate to the probable expense of erecting two buildings and meeting the unavoidable expense of two establishments their attention has been principally turned to the consideration of a plan comprising both schools, viz: male and female under one roof."

During the early days the schools were kept as separate as possible. Each had its own part of the building, its own dining room, its own classes. Little by little this policy was changed, partly for reasons of economy, and partly with a definite purpose of developing a really coeducational institution. Boys and girls sat together at table, attended the same classes, and participated in many more social gatherings than had been customary heretofore. Especially under the able administration of Augustine Jones coeducation was thoroughly tried. The School owes much to him. The Studio and Gymnasium were both built, the grounds were beautified, and the Library was greatly enlarged, and much of the land was granted exemption from taxation through his efforts. But in spite of his progressive policy the School suffered so much from the increasing trend against coeducation that it was unable to make ends meet. The annual deficit could be paid only by the sale of land from which exemption had not been secured. Thus the assets of the School were being gradually diminished.

In 1904 those in charge of the School decided that it could not long exist unless it were so changed as to adapt it to local needs. At that time there were in Providence two good private schools for girls, one of which controlled a kindergarten and primary school for both boys and girls, and one not over successful school for boys. It was evident that there was a greater need for a private school for boys than one for girls. Such being the case the University Grammar School for Boys was taken over and for several years five members of their Board of Trustees sat with the Moses Brown School Committee. A new Lower School was built, and an agreement was made with Miss Mary C. Wheeler, who controlled the Froebel Kindergarten, that the boys should be sent to the Moses Brown School and the girls to Miss Wheeler's own school except for such boarding pupils as either school might wish to retain. For a few years four or five younger girls attended the Moses Brown Lower School but the arrangement was found so unsatisfactory that since then only boys have been admitted to the Lower School. The number of girl day pupils in the Upper School had never exceeded four or five in any one year. In consideration of a strong prejudice against coeducation in Providence it was decided to admit no more girls as day pupils after those then in attendance had graduated.

The carrying out of this policy was almost immediately successful. Today the Lower School enrollment is one hundred and eighty and the number of day pupils in the Upper School is one hundred. These students, for the most part, represent families of moderate means who wish for their boys a better preparation for college than can be obtained in the crowded high schools. They approve also of a school which has the reputation for no social distractions and much good, earnest work. Instead of a deficit the School has shown a balance which has made possible many improvements in the buildings and equipment, and in general efficiency.

Statistics show that even though all the boys and girls who are Friends in New England Yearly Meeting were to attend one school there would not be a sufficient number to finance a school for Friends alone. The great majority of those Friends who now attend Moses Brown School require scholarship and other financial aid to the extent that they pay on an average of less than $300.00, some paying less than $100.00. These children of Friends, therefore, have been enjoying for a very small expenditure exactly the same privileges and opportunities for which those who are not Friends have been willing to pay up to $900.00. It is evident that the many changes in building and equipment required by a growing institution can be met only by outside patronage.

It has been the experience of those in charge of the enrollment of both our schools that parents who can select any school that they choose for their children very generally prefer those which are exclusively for boys or for girls. The trend against coeducation so noticeable in 1900 has continued. So

evident was it in 1916 that a committee of three was appointed by the Moses Brown School Committee to recommend a policy for the future of the School. The following is quoted from their report: "Your Committee investigated quite extensively by correspondence the attitude of New England patrons toward coeducation. After much preparation for the consideration of its weighty problems, the Committee met at the School on the morning of the eighth of this month and devoted the entire day to the conference. Isaac Sharpless, President of Haverford College; Thomas K. Brown, Principal of Westtown School; George A. Walton, Principal of George School; L. Hollingsworth Wood of New York, and W. J. Chase of Boston were invited to join us for expert advice. They proved of great assistance to us, and their careful consideration of all the problems involved was deeply appreciated."

"We were convinced by the evidence before us that we could not hope to maintain a high grade, first-class, and at the same time financially successful school on the basis of coeducation. The Yearly Meeting itself furnishes only a small proportion of the student body of the School, and the financial support from our own membership is only a small fraction of what is needed to maintain the School successfully. It is therefore necessary to consider seriously the settled attitude of New England parents toward coeducational schools. The trend appears to set very strongly against such schools, and if we should persist in defying this situation, we should gravely endanger the future not only of the girls' school, but also of the strikingly successful boys' school as well."

"In view of this apparently plain situation the only tenable alternatives seemed to us to be, to continue the school as at present, with a great disproportion of boys over girls, or to proceed as way opens for it to build and maintain a separate school for girls of the same general grade and quality as the boys' school. We are united, as were our advisers, in favor of the latter policy."

This report was signed by Rufus M. Jones, Hannah J. Bailey, and Charles Sisson. It was adopted by the School Committee, but the coming on of the World War with the prohibitive cost of building prevented the plan thus recommended from being carried into effect.

The situation of Moses Brown School has become increasingly acute. The boys' school, partly because of increased numbers and partly because of changing demands of modern education, has outgrown its equipment. The Lower School which was originally a four-room building was enlarged to provide six rooms. This proved inadequate and the former girls' parlor was made over to provide a Lower School class room. A new infirmary has become a necessity. The Upper School is very much hampered by lack of class rooms. There are not

seats enough in the boys' school room for all the boys and a new assembly plan should be inaugurated. Even more urgent is the need on the grounds for more space for Lower School play grounds. Organized and supervised play should be provided out of school hours for all the grades of the Lower School as well as for the pupils of the Upper School. The new Country Day School in East Providence which is featuring these activities, and rightly so, is a competitor which we cannot afford to ignore.

The increasing demands for space which have been made by the growth of the boys' school has unavoidably curtailed the activities of the girls' department. The greatest liberality has been shown them in the matter of scholarships. A special physical director has been provided even when the number was as small as sixteen. And much has been done to make their school life as happy and profitable as was possible under the existing conditions. Those planning to attend college have received exactly the same careful attention in preparation as the boys. The problem, however, of how we can provide our girls with all the advantages which they should have has now become a very serious one. This can be done, in the opinion of your Committee, only by the establishment of a separate girls' school. The continued success of the boys' department is to a marked degree dependent upon some immediate action in this matter.

OAK GROVE

Oak Grove Seminary was founded in 1849 by five prominent Friends in order that their children and those of others might enjoy the advantages of a private school under Friendly control. Financial problems soon arose that necessitated new policies. An endowment was raised and Oak Grove was permanently re-established and incorporated in 1857. New England Yearly Meeting took over the care of the institution in 1884 and Oak Grove Seminary has since been maintained as a Yearly Meeting school. During this period, Oak Grove, like other Maine secondary schools and academies, has enrolled both boys and girls, and has endeavored to give equal opportunities to both. Since its establishment, Oak Grove has been the only secondary school in Vassalboro, and has therefore enrolled day as well as boarding pupils.

Throughout its long history many able men and women have devoted their lives to the work of the school. The quality of this work has borne a rich harvest in the useful lives of its alumni, many of whom have been prominent in our own Yearly Meeting as well as in distant fields and in other denominations. Year after year Oak Grove has educated children of New England Yearly Meeting at a rate far below the actual cost and much less than that charged other patrons; while scores of other Young Friends have received their entire education here although their families did not contribute any money whatever toward the expense. This generous service is the chief factor which has made the financial problem a

very great one in spite of the earnest efforts of those in charge; and in 1918 deficits had accumulated amounting to over $17,000.00. Since 1918, however, Oak Grove has been freed from debt; the entire plant put into the best condition that it has been at any time since the school was founded, and the assets of the school materially increased. This has been accomplished only through the generosity of interested patrons of the school. Besides its splendid record of educational service Oak Grove has become a Yearly Meeting center and many Friendly associations cluster about it.

Since 1919 the Legislature of Maine has made liberal grants of money for the support of Oak Grove (in 1924 this amount was $3,000.00), but the denominational antagonisms sweeping over our nation have resulted in several bills before the Maine State Legislature any of which, if adopted, will deprive all private schools under denominational control of receiving any support from this state. It is probable that one of these will be adopted by the present session. The increasing number of public high schools in Maine, as well as in other states, now makes secondary education available at public expense in many towns which formerly supplied students to private schools. Gradually, therefore, the clientele of private schools has changed its character until now those who seek the boarding school for their children are not parents who could not educate their children at home, but are rather those who are seeking a different type of education and social life from that obtainable in the public high school. Coincident with this change there has grown up an unmistakable preference for, and patronage of the separate schools for boys and girls. All of these changes are very definitely affecting the situation at Oak Grove. A survey of the private schools in Maine shows that it now requires a tuition rate below actual costs, many special reductions, and increased soliciting to fill the coeducational schools. On the other hand, we are informed on good authority that a dwindling coeducational school which became a boys' school in 1921 has met with unquestioned success scholastically and financially.

There are as yet but two girls' schools in Maine, and these are both of comparatively recent incorporation. One is a day school in Portland whose growth necessitated a new plant this year; while the second is a training school in Domestic Arts. Both of these institutions are highly successful but neither corresponds to our type of school. Many parents of Maine, girls, seeking high standard of preparation for college with other features obtainable only in the best girls' schools, have been forced to send their daughters to other states. This condition assures a large possible patronage for a high class girls' school in Maine. At this point we must bear in mind that the number of Friends' children in our Yearly Meeting has steadily diminished so that we are forced to turn more and more to outside patronage in order to maintain our enrollment. Furthermore, if we are to enjoy the patronage of

discriminating parents who are able to choose any school for their children we must provide the finest type of education in demand today.

In forming a policy certain facts must be faced. The grants made the Maine State Legislature can no longer be counted on. The income from tuition and permanent funds has never provided for the current expenses of the School. The annual deficits which have averaged $5,000.00 a year for the past five years have been met and in the future can be met only by gifts and bequests solicited by the heads of the school, a very small percentage of which funds has been provided by New England Friends.

A careful study of this whole situation brings us inevitably to the conclusion that some change should be made in the present status of Oak Grove Seminary, and it would seem best from all points of view to make it a Girls' School if we wish to maintain its present high standards, its financial prosperity, and meet the needs of today. Whatever change is made should take place, in the opinion of your Committee, very promptly in order that a definite policy may be developed for the guidance of those in authority. To delay a definite decision would be to miss what is apparently an exceptional opportunity for developing the usefulness of the School.

YEARLY MEETING

The Yearly Meeting of Friends for New England is particularly fortunate in having for its youth two such institutions as the Moses Brown School and Oak Grove Seminary. Each has offered in its locality exceptional advantages to Friends which advantages have been shared with others. Almost from the beginning both schools have to some extent had to depend upon outside patronage, in recent years to an increasing degree. They have both, however, continued to emphasize those ideals for which Friends stand, a sincere Christian life and all that it implies. Those outside the Society of Friends recognize the value of these things and the quality of the education which we have had to offer. The continued success of our Schools, however, must depend upon our recognition of the desires of those who associate with us. Because of our cooperation with non-Friends who have placed their children under our care we have been able to offer to all Friends' children an excellent education under Christian men and women for whatever sums they have been able to pay, and in many cases to give opportunities for work which, with the scholarships, have paid absolutely all expenses.

A general survey of private school education in New England has shown a marked trend toward boys' and girls' schools and away from coeducation. The report of the sub-committee of the Moses Brown School appointed to study this matter in 1916 indicates clearly the situation in Providence at that time. Since

then throughout all New England the tendency noted by them has been more marked and a number of the then coeducational schools have become boys' schools or girls' schools.

School costs are constantly increasing and it seems unlikely that the peak is yet in sight. One certainly cannot rate the value of a school in terms of its tuition charge but it must be recognized that standards can be maintained only where sufficient funds are available to meet the demands of new and ever changing equipment, of modern buildings, and well trained teachers. Without a tremendous endowment a school with a low tuition charge cannot continue to have sufficient funds available to meet all its needs, and a decline in standard would be inevitable.

It is evident, therefore, that in order to maintain the type of school which the Yearly Meeting should have for its children we must recognize to some extent the demands of those non-Friends whose patronage has made the continuation of the school possible. An investigation of the tuition charges of the private coeducational schools in New England shows that with practically no exception the rate is below that for which we can maintain a first class institution.

With these facts in mind, with a knowledge of conditions now existing both at Moses Brown School and at Oak Grove Seminary, with an appreciation of the needs of the Yearly Meeting, we are unanimous in recommending that the Yearly Meeting of Friends for New England shall conduct and support two non-coeducational schools, one for boys, and one for girls.

THE GIRLS' SCHOOL

A study of the situation as stated in this report makes it evident that the Moses Brown School should be the school for boys and we herewith make this recommendation. In our endeavor to determine a suitable site for a girls' school we believe we have taken into consideration all the pertinent factors. The sites discussed have been: first, a girls' school on the present Moses Brown School grounds, or some other place in Providence; second, at Oak Grove Seminary; third, any other place of perhaps a more central location, possibly Amesbury.

In 1916 the matter of coeducation was discussed from the point of view of the Moses Brown School alone, and at that time the sub-committee reported in favor of the establishment of a girls' school on the Moses Brown School grounds. We are unanimous in our belief that this is not now a suitable location. The demands of a modern school have increased tremendously in ten years. The country day school idea throughout the country has developed to such an extent that educators and parents everywhere recognize the importance of properly supervised play and out-of-door recreational activities. Since that report new play fields and tennis courts have been made available and with the opening of the next term provision must be made for the lower classes of the Elementary School,

which have not up to this time had these advantages. Even with the absorption of the present space allotted to girls the Upper School plant will be hardly adequate and we must look forward to some better arrangement for the Lower School. There is not available, therefore, on the present Moses Brown School grounds sufficient space for suitable buildings and grounds for even a small girls' school. Moreover, there are in Providence two girls' schools and we are assured by an expert in the field of Private School Education that there would seem to be no demand for a third at this time.

In considering other possible sites we feel that we should take advantage of the condition which exists at Oak Grove today. We have recommended that a change be made in its present status. With the very pressing need of making a suitable arrangement for the girls' department of the Moses Brown School it would seem that the opportunity had been given us at Oak Grove Seminary to perfect an arrangement of benefit to the two schools, to the boys and girls of New England Yearly Meeting, and to the Yearly Meeting itself. Oak Grove has been a Yearly Meeting center for many years and there are many who are united in their loyalty to it. It stands in high favor in Maine both scholastically and socially having characterized itself distinctly as a Friends' School with wholesome standards. It has a host of friends and has acquired a prestige, a clientele, and traditions. It has, moreover, a nucleus for an adequate plant. It is particularly favorably located in the midst of really spacious grounds with fields suitable for modern recreational activities. It has

a. A campus and grove of one hundred acres.
b. An administration building and dormitory which could be used until the completion of a new structure toward which $25,000.00 is already in hand.
c. An historic Meeting House in fine condition.
d. A comparatively new and very fine gymnasium.
e. A stable, a new laundry and garage, and other buildings.
f. An endowment of slightly over $50,000.00 and a scholarship fund of approximately $25,000.00.

Located as it is within a half-hour's ride of the capitol and fifteen minutes from a college town, Oak Grove enjoys all the advantages of the country and yet can share in every worth while attraction in each city. If a girls' school at Vassalboro should ensure adequate preparation for college, should also provide courses in Home Economics, and, a solid foundation for vocational training; should emphasize all those wholesome outdoor sports which are making Maine both a winter and a summer resort, and should uphold the best traditions both of Oak Grove and of Moses Brown School, it seems reasonable to expect that it would attract girls of the finest type and possess every likelihood of success.

The only valid objection which we can find to this location is the distance which some girls may have to travel. But in these days of modern transportation this does not seem to us to be a serious difficulty and is more than offset by the physical and other advantages of Oak Grove.

We recommend that Oak Grove Seminary be made the Girls' School of the Yearly Meeting of Friends for New England.

FINANCES

The financial arrangements necessitated by the proposed plan will offer little difficulty. Moses Brown School has in funds, the income of which is available for scholarships, approximately $100,000.00, and Oak Grove Seminary has available for the same purpose $25,000.00. These, with the exceptions of one or two small sums, may be used for either boys or girls.

It is the recommendation of this Committee that those funds specifically mentioning either boys or girls be allocated respectively to the Boys' and Girls' Schools, and that the balance of these scholarship funds be divided equally between the two Schools. (Of the Moses Brown School scholarship funds but two specifically mention the girls, one the Cattell Fund of $4,600.00, and the other $5,000.00 of the Moses Brown Fund which specifically mentions both boys and girls. It would seem that an equal division of the latter would meet the intention of the donor.)

General Funds: In order to give an equal opportunity to the boys and the girls there must be a division of funds which will adequately provide for a Girls' School. Oak Grove Seminary has an endowment fund slightly in excess of $50,000.00. There is, moreover, another fund that will be available for a like purpose which will probably amount to slightly less than this figure, making a total of $100,000.00 that could be used as permanent endowment for a Girls' School. There is on hand in addition to this the sum of $25,000.00 which has already been given for a new girls dormitory.

Your Committee has no authority to indicate the exact amount of funds now used for the support of Moses Brown School which could be apportioned to the girls. But it is our opinion that $100,000.00 will be available, and that this, in addition to the sums which may be raised with the establishment of a definite Girls' School Policy, will be adequate for building and equipment.

LEGALITY

Oak Grove

An investigation of the situation has shown that there is nothing in the deed made at the time the Yearly Meeting took over Oak Grove Seminary which would in any way interfere with a consummation of the plan as recommended by us.

Moses Brown

An opinion on the question "Whether the Yearly Meeting of Friends for New England can safely limit to boys alone the education furnished in the school at Providence" is summarized briefly as follows: "From all the information available to us we conclude then that the Yearly Meeting has the right to make its school one for boys exclusively and the only difficulty resulting from the nature of the trusts would be that some special arrangement would have to be made for using the income of the special gifts from Moses Brown and Eleanor Cattell which must be used for the benefit of girls." (These we mentioned above under scholarships. They amount to a total of but $7,100.00.)

This opinion was submitted by the law firm of Gardner, Pierce & Thornley, after thoroughly investigating the situation.

We recommend that the details of the financial arrangement and the details of the necessary legal steps be put into the hands of a committee to consist of the finance committees of the two schools and of the principals.

In conclusion, it is the opinion of your committee, in view of the facts presented herewith that the nature of the problem is such as to necessitate a prompt solution, either as a Yearly Meeting problem by the Permanent Board or on the part of each School Committee for their respective schools.

Respectfully submitted,

Committee of Permanent Board	Charles H. White, Chairman Frances E. Wheeler Mabel G. Bailey Thomas J. Battey
Associates	L. Ralston Thomas Robert E. Owen Rufus M. Jones

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
OFFICE OF THE PRINCIPAL

Enrollment 1926-1927.

month, 1926.

		Total
Upper School.		
Boarders	72	
Day Pupils	117	189
Lower School		
Boarders	11	
Day Pupils	168	179
		368

month, 1927.

Upper School.		
Boarders	76	
Day Pupils	117	193
Lower School		
Boarders	14	
Day Pupils	170	184
		377

176 L.S. 196
188 U.S. 207
364 403

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
OFFICE OF THE PRINCIPAL

October 5, 1926

TO THE COMMITTEE IN CHARGE OF MOSES BROWN SCHOOL

The Upper School opened this year the 22nd of September and the Lower School on the 29th. With one exception, which is noted below, the enrollment in both schools is most satisfactory. In the Upper School there are72 house boys and 116 in the Day Department. This is an increase of 12 over last year's enrollment in the Boys' Department; the house remaining about the same. In the Lower School, with the exception of the Fourth Intermediate Grade, our classes are all full to capacity. In this group we could take two or three more boys but although we have had to refuse many applications we have had no applicants for this particular group. The Pre-Primary has started under most auspicious conditions. We have an enrollment of 1[illegible] with the possibility of one or two more which will bring that class to its capacity for this year.

The only unsatisfactory condition exists with respect to Belmont as we have but 11 as compared with 18 of last year. In this department there has always been a considerable fluctuation. It is possible that there will still be other candidates for admission here but with the change in location we are able to take care of considerable more than ever before and a serious effort will be made to increasethis department

another year.

We are very much pleased with the character of the boys enrolled and there is every reason to anticipate a successful year.

We are particularly fortunate in having had very few changes in the staff; one in the Upper School and the addition of one teacher in the Lower School. We have, also, a new dietitian.

The Girls' schoolroom is now being used as a Third Intermediate classroom. This has made possible the rearrangement of Lower School classes necessitated by the adoption of the new Pre-Primary.

There has also been an important change in the program of the Lower School Department. We had found that the late luncheon made too long a morning session and there was consequently too great a fatigue among the younger pupils before luncheon time. This year the Lower School luncheon is served at twelve o'clock and the Upper School at twelve-fifty. The younger boys return to School at one, complete their class work, and have the usual supervised study and play time.

The transfer of our girls to the Lincoln School necessitated a great many changes in our dormitory and schoolroom arrangements. The senior corridor now occupies the girls' second, and Belmont girls' third. To accommodate these groups it was necessary to install a bathroom on each floor and do a great amount of plastering, papering, painting and minor alterations. The summer work

has included, also, certain other major changes. Our Infirmary accommodations have been unsatisfactory for a considerable time. With the establishment of Belmont on girls' third it was possible to divide the third floor of middle house so that a corridor was made available for the women teachers and the balance was converted into a modern Infirmary. The present Infirmary consists of a large room which will accommodate five or six beds, two smaller rooms each of which will take two beds, a room for the nurse, a bathroom and dispensary. The dispensary is so located that boys who go there for treatment need not enter the Infirmary at all. The cost of this change, including the equipment, was approximately $4500.00.

Another change which, in the opinion of your faculty, also represents a marked improvement is the remodeling of certain rooms on the first floor of middle house to provide a boys' reading room. The cost of this, with its furnishings, was approximately $2500.00.

We have also done one or two other bits of remodeling and made three new rooms for our help. In addition, of course, there has been the usual repairing and renewing throughout the entire School; special work on the power plant and considerable special work on our trees. Altogether the repairs and improvements this summer have amounted to a considerable sum. There still remain, however, certain changes which should be made as funds are available to do the work. These items have, for the most part, been

MOSES BROWN SCHOOL
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brought to your attention in previous reports.

In accordance with your instruction work has gone ahead on the revision of our bookkeeping system and within a short time the books will be in order. This change should be very helpful to your officers here in regulating expenditure and make possible a real analysis of costs.

Respectfully submitted:

L Ralston Thomas

LRT:EMS

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
OFFICE OF THE PRINCIPAL

February 8, 1927

TO THE COMMITTEE IN CHARGE OF MOSES BROWN SCHOOL

The half year which has just closed has been satisfactory from every point of view. As there had been but one change in the teaching force, the School settled down promptly to its normal work. There has been an excellent spirit among the teachers, and the cooperation between teachers and pupils has been conducive to a good "esprit de corps".

The work in the elementary grades has been particularly pleasing, and we are convinced that our Pre-Primary room has already justified its establishment.

The recreational program for the Lower School has been developed until the attendance in the fall was almost one hundred per cent. In the winter term, it is impossible for us to handle effectively, with our present equipment, more than half of our younger boys. By a change in afternoon schedule, we have made use of the gymnasium and swimming pool for an hour and a half every day, and that has solved some of the problems. We should look forward to the time when our play facilities will permit full winter privileges also.

The health of the School has been unusually good. The number reporting to the Infirmary has been small, and we

have had no serious illness. We are fortunate, also, in our diningroom arrangements. The quality of the food and the excellence of the service have contributed largely to the health and well-being of the School.

There have been the usual problems, but we have been encouraged to think this half year has represented progress in the right direction.

The most serious matter which must be brought to your attention is that which has developed as the result of Hope Street High School's need for a new gymnasium. This question has been under discussion for some months, and the committees most concerned have agreed as to the site. They have selected and surveyed a section of our land from the High School line eighty feet east along Alumni Avenue and running back parallel to Hope Street the same depth as the High School property. If this is consummated, it will eliminate the use of that part of our property for tennis courts, and we shall face at once not only the loss of the land, but the problem of providing tennis facilities elsewhere. Norman L. Taber, Charles P. Sisson and Charles H. White have devoted time and energy to obtaining favorable consideration of our position in the matter. Up to last week they had been able to prevent definite action by the committees, but the recommendations were ~~yesterday~~ presented to the City Council yesterday.

Our attempt to solve this problem has indicated again the need for a local committee to work with us in our relations with the people of the city and with the authorities. Situated as we are in the city of Providence, we are dependent to a large extent upon local patronage. The Committee in Charge of the School is drawn from all parts of New England, and, with few exceptions, it is almost impossible for members to interpret the aims and ideals of the School to the group which supplies our greatest number of pupils, or to take an active part in forming the contacts in this vicinity which are so much needed at present. There is, behind the Country Day School, a powerful local organization which is making a serious effort to divert many desirable boys who normally would come to us. Aside from this particular situation, however, the relation between the School and the community must become increasingly closer, and for this purpose channels through which the community can be reached are necessary. It is proposed for your consideration that a small local Advisory Committee be formed.

The number of pupils taking the College Board Examinations each spring has constantly increased until we have found it advisable to require these examinations of all members of our junior class, in addition to those who ordinarily would take them at the end of the senior year.

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
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Due to the number of candidates at Moses Brown and the crowded condition under which the examinations have been taken, permission has been granted us to hold the examinations here for our own pupils. As was suggested to the Permanent Board a year ago, however, the coincidence of the examinations and the Yearly Meeting has made a very serious problem for us. There will be approximately seventy boys taking special work and examinations during that week. Of these, about one half will be House boys, and a large percentage of the Day pupils will be taking their midday meal with us. If the Yearly Meeting falls between the usual dates, it will be necessary for us to reserve a considerable part of the west wing for our School exercises. Under this arrangement, both the Yearly Meeting and the School will be severely handicapped. Were the Yearly Meeting to begin on Sixth Day, the twenty-fourth instead of Third Day, the twenty-first, the School could make a much more satisfactory arrangement. Will you, as a Committee, make such a recommendation to the Permanent Board?

Throughout the United States, the usual title given the heads of Boys' Schools and of many Coeducational Schools is that of Headmaster. This is the customary title used by parents, teachers, and in the general correspondence. It is suggested, therefore, that the official title of Principal, which is now used at Moses Brown School, be changed to that of Headmaster.

Respectfully submitted:

L Carleton Thomas

LRT:EW

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
OFFICE OF THE PRINCIPAL

May 10, 1927

TO THE COMMITTEE IN CHARGE OF MOSES BROWN SCHOOL

The selection of a faculty is always a matter of concern at this time. There will be very few changes this year, but one of these is an important one. Thomas J. Battey will not engage in active teaching in the Upper School after the close of the present term. He will continue with us, perhaps carrying the few hours of Nature Study for the Lower School and assisting with the Chapel exercises. It has seemed wise to release him from the pressure of the advanced classes in order that he may devote his energy to the arrangement and cataloguing of the Yearly Meeting material now in our vault. He will, of course, remain an active member of our staff, but it will be necessary to provide for the classes which he has taught heretofore.

Although Thomas Battey is not severing his connection with the School, it is time that some definite action should be taken toward a memorial to him. His concern for many years has been the proper use and care of our science equipment, particularly the natural science collections. At present we have no suitable place for this material, and it has been suggested that the establishment of a Thomas J. Battey Science Laboratory with facilities for the proper use and care of

the material we now have would be most appropriate. This is submitted for your consideration.

We shall have but four other changes in the staff. Albert S. Pratt, head of the Mathematics department, is to be married during the holiday, and it is not possible for us to provide living quarters for an additional married master. In his place we have secured Hugh M. Andrews, A. B. Amherst College and graduate student in the Harvard School of Education, who comes to us from the Storm King School. Albert S. Pratt has been at Moses Brown since 1921. In that time he has rendered faithful, conscientious service, and established for the School an enviable record in the College Board examinations in Mathematics.

Frederick K. Koelz, instructor in French and German and coach of Dramatics, will not return. It is probable that he will not continue in secondary school teaching.

Clifford F. Osborne, who has had the elementary Latin and Mathematics, will return to Lincoln University as an Associate Professor.

In the Lower School, Lillian E. Locke, teacher of the Third Primary Grade, has recently announced her engagement, and will not return to Moses Brown.

We are fortunate in having such a small turnover of teachers. This has been a most satisfactory year, and with such a large proportion of the staff returning, we should look forward to an even more effective faculty.

In planning the alterations and repairs for the approaching summer, we find two or three items of importance. It will be necessary for us to replace the old bake oven, and it is proposed to install a modern gas oven. There are certain other alterations in the kitchen and kitchen equipment which must be made, and these can be done at the same time. The cost of this work is somewhat uncertain, but it probably will be between one thousand and fifteen hundred dollars.

In order to make additional classroom space, an alcove for Physics apparatus was added to the Chemistry Laboratory two years ago. This year it is proposed to add another alcove for the Biology and Nature Study material which is now in Room Six and in the smaller rooms adjoining. The present corridor from the boys' Sitting Room to Room Six will be extended to the north end of the building. This will decrease slightly the size of Room Six, but will give us an additional classroom on the northwest corner. It will then be possible to make a more satisfactory arrangement for our First Form. This group will attend the opening exercises and assemblies

with the Upper School, but in all their class work they will be in the two north rooms, quite apart from the older boys.

The walk on Lloyd Avenue will be completed this spring, and it is hoped that the Soccer Field will be finished in time for a fall planting of grass.

There have been no very definite developments in the Hope Street High School situation. The whole matter is so uncertain that it is necessary to wait time until the city authorities make a definite move.

No appointments have been made to the Local Advisory Committee authorized at your last meeting. A very considerable group of Lower School parents are urging the formation of a Parent Teachers Association. It has seemed better, therefore, to determine the result of this movement before making any nominations.

In the absence of any definite Pension plan, the amount to be paid Thomas J. Battey next year, and the method of paying it should be decided by your Committee.

Respectfully submitted,

L Ralston Rimer

LRT:EGS

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
OFFICE OF THE PRINCIPAL

TO THE EXECUTIVE COMMITTEE OF MOSES BROWN SCHOOL

In addition to the items discussed in the report to the School Committee, there is one item upon which some definite advice is needed. From time to time, boys are registered and either do not come to school at all or withdraw after a few days. On occasion, also, boys are withdrawn or dismissed during the year. We are careful to state in our catalogue that "It is understood that pupils are admitted for the entire school year and no allowance will be made in case of withdrawal or dismissal." Where a boy is withdrawn because of illness or for another good reason, the School endeavors to make a fair adjustment with the parents. In all other cases we have endeavored to collect all or a considerable part of the sums due us.

In order to collect in some cases, however, it will be necessary to bring suit. Do you approve of this action as a last resort in such cases? What should be our policy with regard to withdrawals and dismissals?

Respectfully submitted,

L Clarkson Thomas

Bennett
Burnam
Hires
Schnedler
Snyder

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
OFFICE OF THE PRINCIPAL

I

October 11, 1927

TO THE COMMITTEE IN CHARGE OF MOSES BROWN SCHOOL

The Upper and Lower Schools opened this year on the twenty-first and twenty-eighth of Ninth Month respectively, with the largest enrollment in the history of the School. In the Upper School there are seventy-eight House Boys and one hundred twenty-nine in the Day Department, a total of two hundred seven. In the Lower School there are twenty-one House Boys and one hundred seventy-five in the Day Department, making a total of one hundred ninety-six, and a total for the School of four hundred three. This represents a capacity enrollment but we have not taken into any department more boys than we can care for satisfactorily.

The demand for places has been such that it has been necessary to turn away boys from practically every class in School. Should this demand continue, certain readjustments can be made which will permit us to take three or four additional House Boys, but to do this it may be necessary to reduce our Day Department an equal number.

We have been particularly pleased with the Pre-Primary room which opened last year with an enrollment of ten. This year the limit of sixteen was reached quite early, and we have been forced to refuse a considerable number of applicants.

This total enrollment represents an increase in every de-

partment over other years, but we have been extremely careful to accept only those who can contribute to the healthy life of the School.

There have been four changes in the Upper School faculty and one teacher added to the staff. Hugh M. Andrews, A.B. Amherst, Harvard Graduate School of Education, from the Storm King School, to take charge of the department of Mathematics; Philip M. Hood, A.B. Bowdoin, Harvard Graduate School of Education, from the Adirondack-Florida School, to assist with the French; Harry A. Erickson, A.B. Yale, A.M. Harvard, to have charge of the German and some elementary Latin; J. Edward Zendt, B.S. Virginia, to have charge of the Science; Robert A. Patterson, A.B. Harvard, elementary Latin, English and Mathematics.

In the Lower School, Martha B. Crawford comes to us from the Friends West Philadelphia School. She will have charge of the Third Primary Room.

During the summer, in addition to the usual routine repairing, several major improvements have been completed. The kitchen and bakeshop have been entirely remodelled and some new equipment added. We now have a modern kitchen and it is possible to serve the large groups at noon in a much more satisfactory manner. The cost of these changes was considerably more than was originally estimated.

The Soccer Field which was begun last spring has been completed and seeded. It should be in good condition for spring Sports and ready for Soccer in the fall. This is a much needed addition to

our equipment. This fall there are approximately two hundred boys in the Upper School who take Sports regularly. The ground lying between the Soccer Field and the rear drive, and between the Field and Weymouth Street is now being smoothed so that it can be taken care of to better advantage.

There have been a few alterations in the Gymnasium, and the basement, locker and shower rooms, and swimming pool have been painted.

The sidewalk on Lloyd Avenue has been completed at a cost of nine hundred ninety-six dollars, sixty-six cents ($996.66).

Due to the increased enrollment in Upper School it became necessary to form more sections of certain classes. This could not be done without additional classroom facilities. Consequently the two small rooms in the Arch were thrown together to make a fairly satisfactory classroom. Work has been begun, also, on a new room in the northwest corner of the Boys' Wing. The Science equipment which had been stored in the two rooms opening from Room 6 has been moved to other temporary storage places, and the two rooms thrown together. This will make a satisfactory classroom. The whole classroom situation is acute and it will not be possible for us to have an arrangement that can be satisfactory to either pupils or teachers until more rooms are available.

There are one or two other matters which should come to your attention at this time. Albert S. Pratt had been at the Moses Brown School as teacher of Mathematics for six years. This year he married and it was necessary to secure a master in his place.

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
OFFICE OF THE PRINCIPAL

There is on the faculty at present a master who is unusually good in his specialty, who would like to stay at Moses Brown. He is married and this is his third year living in the building. Unless suitable accommodations can be provided, it is understood that he will not return another year. This brings us again face to face with the need for more faculty houses. It is necessary for us to have on the staff at all times a very considerable number of single men in order that the dormitories may be properly supervised. With few exceptions these men cannot be counted upon as permanent members of the staff, and we should expect a reasonable turn-over among our single teachers. For the maintenance of School tradition and School spirit, it is necessary to have a sufficient nucleus of permanent men. The question of faculty houses has been under discussion for some time, and in planning the work for another year, it is essential that your Headmaster should have a definite decision in this matter.

The question of what our policy should be with regard to the Lower School is another subject that is giving some concern. There were sufficient applicants in certain grades to have justified splitting the group and having it under two teachers. Due to the size of the Pre-Primary group this year, there will be places for but six or seven boys in the First Primary of next year, and some applications are already in hand. Extra classes necessitate additional classrooms. This could be managed possibly for one year, but before a class is split, it will be necessary for us to have anticipated, so far as we can, all the difficulties that may

For your information
This letter has been sent to each member of the committee
E.H.W.

MOSES BROWN SCHOOL

For your information
This letter has been
forwarded to each
member of the committee
E.H.W.

MOSES BROWN SCHOOL

committee may have definite recommendations to make at an early date.

It is hoped that this committee may be able to make a report of progress at the next meeting of the National Committee to be held Tenth Month 11th, [illegible].

For your information
This letter has been sent to each
of the committee
G.H.W.

MOSES BROWN SCHOOL

For your information
This letter has
been sent to each
member of the committee
G.H.W.

MOSES BROWN SCHOOL

Providence, R. I., [illegible], 1917.

E. Babcock Thomas

Moses Brown School

Providence, R. I.

Dear Friend:

The following minute is taken from the records of the Moses Brown School committee, held [illegible], 1917.

"The committee appointed at a meeting held [illegible] of the Hundred Thousand Dollars for the purpose of providing suitable quarters for the Science Department of the Moses Brown School and furnishing modern equipment for the same [illegible] by the persons and [illegible] of Edgar W. [illegible], who has served the school for [illegible] half a century."

The Clerk, Willis T. [illegible], was instructed to [illegible] committee for this Lodge and issued the following:-

[illegible]. Swift — [illegible]. Ewer
Charles T. Sisson — [illegible]. Tucker
Fred J. Swift — Ira T. [illegible]

It is hoped that this committee may have a report of progress to present at the next meeting of the [illegible] committee to be held at the Hyannis Lodge on Tuesday Evening, March 11th, 1919.

Fraternally yours,

Joseph [illegible] Smith Committee

Clerk

Report of Sub-Committee of the Moses Brown School appointed to consider the matter of future development and expansion.

The above Committee held a meeting in Providence on December 7th, 1927, and after a full discussion of the various phases of the question, came to the following conclusions:

First, it seems unwise for the present at least to attempt to expand either the Lower or Upper School so far as the number of pupils is concerned.

The principal reasons for this decision are that the School is going through a transition period since the separation of the girls from the boys, and until several years have elapsed under the present system, it will be unwise to expand to any great extent, and that there is also grave doubt as to whether further expansion numerically would not decrease the efficiency and good work which the School is now doing.

Secondly, the Committee feels that a new Lower School building and a recreation hall for the Lower School are greatly needed to care for the present enrollment, and that the present Lower School building should be turned over for the uses of the Upper School for classrooms and science laboratories. The Committee feels that this is the greatest immediate need of the School and that the realization of this need depends entirely upon finances. If a new Lower School building is erected, the Committee urges that it be so designed as to allow for doubling of its size at some future date in case an expansion program is deemed advisable in the years to come.

It is estimated that a new Lower School building and recreation hall will cost upwards of $150,000.00 and that such a building or buildings should not be started at this time unless at least $100,000.00 can be obtained from sources other than the existing School funds. The Committee recommends that the Thomas J. Battey Memorial Fund Committee be appraised

appointed to consider the matter of future development and expansion.

to attempt to expand either the Lower or Upper School so far as the number of pupils is concerned.

The principal reasons for this decision are that the School is going through a transition period since the separation of the girls from the boys, and until several years have elapsed under the present system, it will be unwise to commit ourselves to any great extent, and that there is also grave doubt as to whether further crowding would not actually decrease the efficiency and good name which the School now enjoys.

Secondly, the Committee feels that a new Lower School building and a recreation hall for the Lower School are greatly needed to care for the present enrollment, and that the present Lower School building should be turned over for the use of the Upper School for classrooms and science laboratories. The Committee feels that this is the greatest immediate need of the School and that the realization of this must depend entirely upon finances. If a new Lower School building is erected, ~~[illegible]~~ in case an expansion program is deemed advisable in the years to come.

of these findings and if possible the funds raised by that Committee be used for the physical expansions as outlined above.

Thirdly, the Committee recognizes also the desirability of securing a more permanent faculty and to that end feels that faculty houses are an essential item to fully realize a stable faculty. Funds at the present time are not available for the erection of faculty houses and until funds are available for the purpose the School should continue under its present system or even make allowances in special cases to enable the teacher to secure suitable living accommodations off from the School grounds.

The Committee does, however, recommend that surplus earnings for the School for the next two or three years be set aside with the distinct understanding that they be used for the erection of faculty houses and based on present estimates it is thought that within three years sufficient funds should be realized to provide for the erection of at least two houses.

Respectfully submitted,

(Signed) Norman S. Taber

December 21, 1927

(Signed) Norman S. Taber

At a meeting of the Executive Committee of Moses Brown School Committee held 12th month 21, 1927.

The meeting was called to order by Willis H. Mitz, Clerk. Edward L. Macomber was appointed recording clerk.

It was decided that six meetings of this committee be held each year at such times as may be determined by the Clerk and Headmaster and that notices of these meetings be sent from the school to each member.

We recommend that two additional members of this Committee be appointed, one of whom shall be Charles Sisson and the other a representative educator.

We approve the bill rendered to the Yearly Meeting for expenses of the session of 1927.

A report of the Sub-Committee of the Moses Brown School Committee relative to future development and expansion was received and considered.

The recommendations contained therein were approved and the recording clerk is directed to forward a copy of this report to the Clerk of the Committee of Moses Brown School.

Adjourned.

(signed) Edward L. Macomber,

Recording Clerk.

At a meeting of the Executive Committee of Moses Brown
School Committee held 12th month 21, 1927.

The meeting was called to order by Willis H. White, Clerk.
[illegible] Chamber was appointed recording clerk.

It was decided that six meetings of this committee be
held each year at such times as may be determined by
the Clerk and Headmaster and that notices of these
meetings be sent from the school to each member.

It was recommended that two additional members of this Committee
be appointed, one of whom shall be Charles Sisson and the
other a [illegible].

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A report of the Sub-Committee of the Moses Brown School
Committee relative to future development and expansion
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The recommendations contained therein were approved and the
recording clerk is directed to forward a copy of this report
to the Clerk of the Committee of Moses Brown School.

[illegible].

[illegible].

Extract from the records of the meeting
of the Board of Managers of Investments
and Permanent Funds held 2nd month 4th, 1928:

"The Treasurer reported the receipt of the Allen W. Weeks Fund and recommended that a sufficient amount be transferred from income to principal of this Fund to make the principal $50,000.

Voted: That the Treasurer's recommendation be adopted and transmitted to the Executive Committee of Moses Brown School.

Voted: That the income reserve fund of Moses Brown School Funds be increased by general fund income to $25,000 and that this sum become part of the general funds for the benefit of Moses Brown School for the reason that this reserve fund originated from Providence National Bank stock formerly in the General Fund of the School, and that this vote be transmitted to the Moses Brown School Committee for its action.

Voted: That the Gain and Loss Account of the Moses Brown School Funds amounting by April 1st, 1928 to approximately $75,000 on or about that date be set up as a special fund, the income of which shall be equitably pro-rated between the Moses Brown School and Lincoln School for the purposes in proper proportion (depending upon the proportional defined purposes of constituted funds) general, scholarship lecture and miscellaneous and that this vote be transmitted to the Moses Brown School Committee for action".

Memorandums

Allen W. Weeks Fund principal	48,792.38
Necessary income to conform to above recommendation	1,207.62
	50,000.00

Income Reserve Fund Moses Brown School 25,040.84

Necessary Income From General Fund to conform to
Above recommendation 1,959.16

25,000.00

Main Lots Account Moses Brown School Fund, say 75,000.00

Percentages in the allocating of income
to conform with above recommendation:

Lincoln School	18%
Scholarships	30%
Libraries and Miscellaneous	16 100%

Figures are arrived at by using the following

	89,000.
	4,387.49 Cattell
	33,350.47 Fry
	47,271.27 Olney
	5,000. Swift
	2,046. Tripp
	144,655.87
	1,000. Taber
	500. Bailey
	1000 Battey
	500. Chase
	1,200. Smiths
	8,350.87

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	1,200. Smiths
	8,350.87

To the Executive Committee of Moses Brown School:

Since the last meeting of your committee the Rhode Island Supply and Sprinkler Company have made a thorough survey of our whole plant and have presented recommendations and estimates for adequate sprinkler protection. The plans have been drawn so that it is possible for the work to be done one section at a time.

Sprinkler Estimates:

	R.I. Supply Co.	Ourselves	Total
Lower School	$896.	$182.	$1078.
West Wing (Basement)	1680.	292.	1972.
West Wing (Balance)	2873.	172.	3045.
East Wing (Middle House and Alumni Hall without Attic)	2878.	310.	3048.
Middle House - Attic	1418.	150.	1568.
Art Studio	1499.	172.	1671.
Steam Connection	249.	50.	299.
		Painting Sprinkler 317.	
	11437.	1645.	12982.

There has been secured also from the Rhode Island Electric Protective Association an estimate for the installation of an automatic fire alarm. Their price for complete installation is $7000. This work could also be laid out in sections and completed one section at a time if that seemed advisable. Perhaps the best plan of fire protection would involve a combination of these two systems using the sprinklers in the more hazardous places and installing the automatic alarm in those rooms and corridors where there is relatively little danger of fire and where sprinklers perhaps would be unsightly. We shall not have adequate fire protection in this building until the main stairways in the East and West Wings and the stairway used by the help in Middle House have been re-built on modern plans. They should be given consideration in any discussion of fire protection for this building.

VITA GLASS

beautiful properties of the Violet Ray.

experiments have been conducted to find a glass which would have the appearance of window glass and the medicinal qualities of admitting these vital rays. There are on the market several products out of these the Vita Glass is best suited for school purposes. Experiments have demonstrated beyond question that rooms equipped with this glass are more healthful for children. It is recommended, therefore, that the lower sash in each of the east and south windows of the lower rooms be equipped with Vita Glass. The cost of this for both rooms will be ...

The last meeting of this committee the material from the Storehouse immediately east of the Power House has been moved in the barn and the whole storehouse sold and dismantled. This will ... necessary to have spent a considerable sum to make even temporary repairs. ... [illegible] ... building. ... Vita Glass ...

HEALTH OF THE SCHOOL

For the first time in a number of years we have had illness which has given us serious concern. After the fall and ... followed one week and a half ago and nine of our boys are ill with the disease. ... [illegible] ... [illegible] ... [illegible]

of next week. I believe we have discovered and removed the source of the infection and that there will be no more cases. At the same time a few of our boys and two of our teachers are out of school with the Mumps. Both Scarlet Fever and Mumps are prevalent at this time in Providence.

INSURANCE

Several plans of Insurance to cover pensions for the teachers are being investigated again and the matter is under discussion with the faculty.

Respectfully submitted,

F. Kalsbo Thorn

Headmaster.

of Insurance to cover persons for the
investigated again and the matter is
with the faculty.

At a Meeting of the Executive Committee of Moses Brown School Committee held February eighth, 1928.

Three members present, Willis H. White, Charles H. White and E. Lyman Brown.

The meeting was called to order by Willis H. White, Clerk.

Records of the last meeting were read and approved.

The Clerk and Headmaster reported suggested dates for meetings of the Executive Committee and these recommendations were approved, viz:

Executive Committee Meetings

On 4th day, 2nd month 8, 1928 at 10:30 A.M.
On 4th day, 4th month 18,1928 at 10:30 A.M.
On 4th day, 6th month 13,1928 at 10:30 A.M.

The report of the Headmaster was read.

It was decided that two members of this committee shall constitute a quorum.

It was directed that a copy of this report be sent to each absent member requesting that they forward to the Headmaster any suggestions or recommendations on the subjects therein mentioned.

The Headmaster is authorized to install Vitaglass as recommended in his report at a cost not to exceed $400.

We approve the action of the Headmaster in disposing of the Storehouse and removing its contents to the barn.

The following report from Records of Board of Managers of Investments and Permanent Funds was read and approved.

(See report)

The Headmaster is instructed to report to our next meeting relative to his suggestion that rates for board and tuition be raised from $900 to $1000 per year.

(signed) Edward L. Macomber,

Recording Clerk.

At a meeting of the Executive Committee of Moses Brown
School Committee held February eighth, 1928.

There were present, Willis H. White, Charles H. White and E.
Owen Brown.

The meeting was called to order by Willis H. White.

Records of the last meeting were approved.

The Clerk and Headmaster reported suggested dates for meetings
of the Executive Committee and these recommendations were ap-
proved, viz:

On 4th day, 2nd month 8, 1928 at 10:30 A.M.
On 4th day, 4th month 18, 1928 at 10:30 A.M.
On 4th day, 6th month 13, 1928 at 10:30 A.M.

The report of the Headmaster was read.

It was decided that two members of this committee shall con-
stitute a quorum.

It was suggested that they forward to the Headmaster any sug-
gestions or recommendations as to methods Friends meetings.

The Headmaster is authorized to install Vitaglass as recommend-
ed in his report at a cost not to exceed $400.

The action of the Headmaster in disposing of the
house and removing its contents to the barn.

The following report from Records of Board of Managers of In-
vestments and Permanent Funds was read and approved.

(See Record)

At 4 o'clock the meeting adjourned.

Clerk.

To the Executive Committee of Moses Brown School.

PROTECTION-- The Grinnell Company has submitted an estimate of costs for the installation of approximately one hundred fifty-seven Grinnell Automatic Sprinklers as follows:

Boy's Wing and Chemical Laboratory Section

Basement	98 Sprinklers
Boys' Wing Stairway	27 "
East Wing Back Stairs	10 "
East Wing Stairwell (Alumni Hall)	22 "

This work will cost about $2490. This price is approximately the same as the estimate submitted by Rhode Island Supply and Sprinkler Company. The Grinnell Company has also estimated the cost of installing a Yard Steamer connection on Lloyd Avenue at approximately $350. The Rhode Island Supply and Sprinkler Company has estimated $190. for this work.

Since the last meeting of the Committee an opportunity was presented for seeing a demonstration of a new installation of the Atro Automatic Fire Detecting System in the Morris Plan Building of Providence. The test clearly indicated the effectiveness of this type of fire detecting apparatus. It has the advantage of being more sensitive than a sprinkler and of eliminating danger of water damage from accidental discharge of the sprinkler system. It can also be concealed so that it will not mar the appearance of a room.

It is recommended that during the summer of 1918 sprinklers be installed in the basement of the West Wing, in the Chemical Laboratory, and in the stairwells of the West and East Wings and in the Service Stairs. This will give adequate protection from the more hazardous parts of the building. It is recommended also that a Steamer connection be installed.

It would seem desirable also to develop some plan for protecting the other parts of the building so that as opportunity offered small additions could be made which would fit in with a comprehensive scheme.

The Grinnell Company has submitted an estimate of costs for the installation of approximately one hundred fifty-seven Grinnell Automatic Sprinklers as follows:

Chemical Laboratory Section

Basement	27	"
Attic	10	"

The total cost about $2490. This price is approximately the same as the estimate submitted by Rhode Island Supply and Contracting Company.

The Board of Trustees, at a late meeting of the Committee an opportunity was given for seeing a demonstration of a new installation of the Alco Automatic Fire Detecting System in the Morris Building of Providence. The test clearly indicated the effectiveness of this type of fire detecting apparatus. It has the advantage of being more sensitive than a sprinkler and of giving an audible signal of the operation of the sprinkler system. It can also be concealed so that it will not mar the appearance of a room.

It is planned to have this system installed in the basement of the West Wing, in the Chemical Laboratory and in the stairwells of the West and East Wings and in the service tunnels. [illegible] It would also be desirable at this time to develop some plan for protecting the main stairs of the building as commonly [illegible]

Another matter which deserves your consideration is the question of protecting our records. The present office safe is not fire proof, and in the event of fire, unless there were time to remove the records, they probably would be lost. Steps should be taken also to improve protection of the scholastic records.

We are now required by the State to have fire drills at least once a month. This is being done, but in the absence of a fire alarm system, it is difficult to distinguish between the ordinary clock bells and the alarm. In the near future a manual alarm should be installed to serve until such time as we have an automatic system.

GLASS- Vitaglass has been placed in all the classrooms of the Lower School building. This has received the favorable comment of many patrons. The Glass has been installed such a short time that it is impossible to measure any beneficial effects to the children. However, the rate of growth of plants kept in the windows has been materially increased.

TY--Arrangements for next year's faculty have been practically completed. In the Upper and Lower School altogether there will be but two changes. James Edward Zendt, who has been teaching the Science this year, is going to the Brooklyn Friends School, and Allen B. Smith, Yates '27, who has been teaching in Franklin, Massachusetts, this year, has been obtained for this position. The other change is in the Fourth Intermediate Grade. Mr. Mills will not return, but up to this time no one has been accepted for his place. The other members of the faculty and permanent staff have all been glad to continue their work at Moses Brown.

The fact that such a large proportion of the faculty is to remain will be a distinct advantage to the School and should improve both the quality of teaching and the spirit of the group.

The question of teachers' salaries is always a serious one. Good teachers are able to command increasingly better salaries and it is essential that the faculty be constantly improved. No matter what other advantages may be offered, a good reputation can be maintained only by the high quality of the staff. It is undesirable to fix an absolute schedule, but some decision should be made as to the general plan of salary increases and what should constitute maximum salaries in the Upper and Lower Schools.

INCREASED TUITION- School maintenance costs are not decreasing. On the contrary, there is a small but definite increase noticeable all along the line. Most better schools, even those highly endowed, have increased their tuition within the last two or three years. Moses Brown School is rated as having one of the lowest board and tuition charges of any school of its class. It is not desirable at this time to consider the increase in tuition rate for the Day Department, but it would be wise to consider increasing the House rate to $1000. This rate would not effect Friends or others receiving special rates, but it would increase the total income slightly.

INSURANCE-- Information and rates have been obtained from The Teachers' Insurance and Annuity Association of American (Carnegie Plan). Group insurance, under the Connecticut General Life Insurance Company and the Travelers Insurance Company, has also been investigated. As yet there has been no opportunity to make a careful comparison of the advantages and disadvantages of these plans. A cursory examination would indicate that the Carnegie Plan is best suited to our needs, but a comparison will be made for you at a later meeting. In the meantime, the matter has been discussed with practically all the members of the staff. There is not unanimity of

The new [illegible] field was put into use this week. It opinion, but the majority definitely favor some form of annuity for which they could become eligible at a given age or after a given length of service.

CENTENNIAL FUND- At a meeting held the 31st of Third Month, Charles L. White, Charles P. Sisson, Philip C. Gifford, and L. Ralston Thomas went over in detail all the unpaid pledges to the Centennial Fund, and letters were sent out to all whose addresses are known. There has been some response to these, and it is hoped many of the pledges will be paid in full. "It is desired to close the accounts and create a capital fund in order that the income may be applied for the purposes for which the pledges were made".

SECONDARY EDUCATION BOARD- Within the last six months, the Secondary School Examination Board has combined with the Research Bureau to form the Secondary School Education Board. At present there are over fifty schools represented in this group the purpose of which is to study the problems of education as related to the "Independent School". The annual fee is $50. It is desirable that the Moses Brown School become affiliated with this organization.

REPAIRS AND IMPROVEMENTS- Since the last meeting of the Committee, work has been completed on the barn roof. The cupolas were removed and the stone barn shingled with Cemasco shingles. The cost of this was $446.50. During the winter it was found necessary also to make some repairs on the Studio roof. When slate was put on the Studio proper, wood shingles were allowed to remain on the tower. It was necessary either to renew these or to put on a more permanent roof. In view of the fact that an unusually low estimate was obtained for slate, the more permanent roof was decided upon. The cost, using copper nails and with copper flashing and gutters was $110.00. A large section of copper gutter on the gymnasium has also been renewed.

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[illegible]. Charles P. Gibson, Philip C. Clifford, and L.
Murray Thomas went over in detail all the unpaid pledges
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create a capital fund in order that the income may be
used for the purposes for which the pledges were made".

NEW BUSINESS- Within the last six months, the Secondary
Education Board has combined with the Research
Council to form the Secondary School Education Board. At
present there are over fifty schools represented in this
group, the purpose of which is to study the problems of
[illegible]. The membership fee is $50. It is desirable that the Moses Brown
School be represented.

IMPROVEMENTS- Since the last meeting of the Committee,
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were removed and the stone barn shingled with Cemesco
shingles. The cost of this was $446.50. During the winter
it was found necessary also to make some repairs on the
Studio roof. When slate was put on the Studio proper,
wood shingles were allowed to remain on the tower. It
was necessary either to renew these or to put on a more
permanent roof. In view of the fact that an unusually
fine variety of slate was obtained for slate, the more permanent
roof was decided upon. [illegible]
[illegible].

The new athletic field was put into use this week. It has already proved itself to be a much needed addition to the athletic equipment.

It seems unlikely that the Hope Street High School will make any further move toward taking part of the Moses Brown land abutting the High School property. It is therefore recommended that during the summer three additional tennis courts be built to the south of the present courts. The need for additional courts is great, but the work has been held up pending a final decision of the city authorities.

SUMMER WORK- During the summer there will be the usual plastering, painting, papering, and the general minor repairs. Only two small alterations will be necessary. In Belmont, the boys' sittingroom should be reflocred, and if possible a fireplace installed. If battleship linoleum can be obtained at a reasonable price, this material should be put in the hallways.

In the second floor of the East Wing, the room used by the girls as a bathroom should be remodelled to make a sittingroom and small bathroom, and connected with the adjoining bedroom in order to make a small suite for a married man.

LANDSCAPING- An effort is made at all times to keep the grounds in excellent condition. In the past considerable sums have been spent in trimming and fertilizing trees and bushes. Because of our location in the city, because of the fact that the cut grass is removed and leaves raked up after they fall, the soil has become poor, and the trees, bushes, and lawns are starving because of lack of food. It is proposed this spring to apply fertilizers to the most needy parts of the grounds and to lay out a program which should eventually cover the greater part of the campus.

already proved itself to be a much needed addition
to the athletic equipment.

It seems unlikely that the Hope Street High School will
ever any further move toward taking part of the Moses
[illegible] abutting the High School property. It is
[illegible]. The need for additional courts is great, but the
work has been held up pending a final decision of the
city authorities.

During the summer there will be the usual plastering, painting, papering, and the general minor repairs. Only two small alterations will be necessary. In Belmont, the [illegible] washroom should be refloored, and if possible a [illegible] installed. If battleship linoleum can be obtained at a reasonable price, this material should be put in the hallways.

In the second floor of the East Wing, the room used by the Girls' Athletic Council should be enlarged by adjoining bedroom in order to make a small suite for a [illegible].

[illegible]- An effort is made at all times to keep the grounds in excellent condition. In the past considerable sums have been spent in [illegible] because of our location in the city, because of the foot

Considerable planting should be done also, and it is proposed that this be begun this year. Trees should be set out along the new athletic field, and three groups of scrub evergreen should be planted near the Studio. Does a program of this kind have your approval?

Respectfully submitted,

Headmaster

April 18,1928.

At a meeting of the Executive C
held 4th month 18, 1928.

Present four members, viz: Will
Brown and Edward L. Wescomber.

called to order by Willis H. White, Clerk.

Secretary was read and considered.

prove the installation of sprinklers in the basement
of the West and East Wings and in the Service
Quarters; and recommend also that a Steamer connection be
installed.

approve making the maximum salary of teachers $3600.

increasing the rates for board and tuition for
students from $900 to $1000 per year, this
to be effective for the school year 1928-30.

recommend that a committee be appointed by the Moses

approve of the affiliation of Moses Brown School with

.

for the nine months ending 3rd month 31st,
read and approved.

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

May 8, 1928

TO THE COMMITTEE IN CHARGE OF MOSES BROWN SCHOOL

During the fall and early winter the School had a remarkable health record, but at the end of First Month mumps developed among the small boys in Belmont. The first of Second Month scarlet fever appeared in the Upper School. The first case was in the day department, and within a week and a half nine boys were ill with the disease. Some of them were sent home before it was realized that scarlet fever was developing. The others were sent to the City Hospital. We worked in close cooperation with the School physicians and the Health Department, and at their advice all boys in the First Form corridor were sent home for a week. On the twelfth of Second Month, three other cases appeared, and it seemed wise to close the School by advancing spring vacation to that time. There were altogether sixteen cases, but fortunately all were light, and there were no serious complications. Since the holiday there have been a few cases of mumps in the Lower School, but otherwise the general health has been good.

Medical authorities have been giving considerable attention to the health properties of the violet ray. Ordinary window glass cuts this out entirely, and for some years experiments have been conducted to find a glass which would have the appearance of window glass and admit these vital rays. There

are on the market several products, but of these Vita Glass is best suited to school purposes. Experiments have demonstrated without question that rooms equipped with this glass are more healthful for children. With the approval of the Executive Committee, the lower sash in the east and south windows of the classrooms in the Lower School building have been equipped with Vita Glass.

Since the last meeting of this Committee, the material from the storehouse immediately east of the power house has been stored in the barn and the old storehouse sold and demolished. The building was in such poor condition that it would have been necessary to spend a considerable sum to make even temporary repairs. The barn was available for storage, so that advantage was taken of an opportunity to sell the old building for one hundred dollars.

During the winter a new roof has been put on the stone barn. The cupolas were removed and the barn shingled with Genasco shingles. It was found necessary also to make some repairs to the Studio roof. When slate was put on the Studio proper, wood shingles were allowed to remain on the tower. It was necessary either to renew these or to put on a more permanent roof. In view of the fact that an unusually low estimate was obtained for slate, the more permanent roof was decided upon. The cost, using copper nails and copper flashing and gutter, was one hundred ten dollars. A large section of copper gutter on the Gymnasium has been renewed also.

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

Arrangements for next year's faculty have been practically completed. In the Upper and Lower School there will be but two changes. James Edward Zendt, who has been teaching Science this year, is going to the Brooklyn Friends School. His place will be taken by Allan B. Smith, Bates '27, who has been teaching in Franklin, Massachusetts. The other change is in the Fourth Intermediate Grade. Mr. Mills will not return, but up to this time no one has been accepted for his place. The other members of the faculty and permanent staff have all been glad to continue their work at Moses Brown. The fact that such a large proportion of the faculty is to remain will be a distinct advantage to the School, and should improve both the quality of teaching and the spirit of the group.

The re-registration for next year has been most satisfactory. In the Lower School some grades have had a waiting list for several months, and even in the Pre-Primary relatively few places are open at this time. In the Upper School there are always a great many places to be filled. We shall graduate about thirty-five boys and there will be an additional fifteen or twenty places vacant. The new registration has come in at about the usual rate. It would be most desirable if it were possible to increase the number of House Boys in the First, Second, and Third Forms. The number of House Boys in the two upper forms is always much greater than in the lower forms. Consequently a considerable group of boys graduating each year has been in the School but a short time. It is not clear

as to how this condition can be remedied, but a larger nucleus of younger House Boys undoubtedly would contribute much to the tone of the School.

The parents of Lower School boys have continued their requests for the formation of a Parent Teachers Association. This matter was touched upon in the Headmaster's report a year ago, but the formation of such an organization has been purposely delayed. It seems wise at this time to cooperate with the parents in a movement of this kind, and with the Committee's approval steps can be taken at once to develop an organization which should be very helpful to both the School and the parents.

At a meeting held the thirty-first of Third Month, Charles J. White, Charles F. Sisson, Philip C. Gifford, and L. Ralston Thomas went over in detail all the unpaid pledges to the Centennial Fund, and letters were sent to all those whose addresses are known. There has been some response to these, and it is hoped that many pledges will be paid in full. It is desired to close the account and create a capital fund in order that the income may be used for the purposes for which the pledges were made.

During the summer there will be the usual plastering, painting, papering, and the general minor repairs. Only two small alterations will be necessary. In Belmont, the boys' sittingroom should be refloored, and if possible, a fireplace installed. If battleship linoleum can be obtained at a reasonable price, this material should be put in the hallways.

In the second floor of the East Wing, the room used by

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the girls as a bathroom should be remodelled to make a sittingroom and small bathroom, and connected with the adjoining bedroom in order to make a small suite for a married man.

It is proposed also to paper and paint in Middle House. The office and sittingroom should be papered, and the hallway painted on the first floor. On the second floor the hall should be paneled and painted. This hallway receives a great deal of use, particularly by those visiting the School, and it is desirable to carry out a scheme of decorating similar to that on the main floor.

A month ago one of the pillars of the Lucretia Gifford Chase Gate was struck by an automobile and badly damaged. Fortunately the car was covered by insurance, and although the work which is now being done will undoubtedly be very expensive, the gate will be restored without cost to the School.

An effort is made at all times to keep the grounds in excellent condition. In the past considerable sums have been spent in trimming and fertilizing trees and bushes. Because of our location in the city, because of the fact that the cut grass is removed and leaves raked up after they fall, the soil has become poor, and the trees, bushes, and lawns are starving because of lack of food. It is proposed this spring to apply fertilizers to the most needy parts of the grounds and to lay out a program which should eventually cover the greater part of the campus. Considerable planting should be done also, and it is proposed that this be begun this year.

Respectfully submitted,

L. Ralston Thomas
Headmaster

Commencement exercises were held 6th month 8th and at that time a class of thirty-five boys was graduated. Of this number all but two plan to continue their studies in higher institutions next year. In addition to the number graduating, there are approximately ten other boys who expect to enter college after special work this summer. There are also a few boys who have been asked not to return to the School.

The registration for next year for the Upper School is quite satisfactory although there are still a considerable number of vacancies in the House. The Lower School enrollment has been completed, and excepting for possible unexpected withdrawals, practically no vacancies exist.

Lower School--During the winter the Committee on the future development of the School discussed at some length the question of increasing the size of the Lower School department. At that time the Headmaster opposed any immediate increase because there were several problems connected with the winter program which it seemed wise to solve before the group was increased in size. A satisfactory solution has been found for some of these problems, and the pressure on our First Primary room keeps before us constantly the question of the advisability of admitting more pupils to that grade.

There are at present five or six desirable pupils waiting for places, and it seems unlikely that we shall be able to take any of them. Some plan probably could be devised to take care of a double group for one year, but it is not wise to undertake any scheme of this sort until plans for the future are reasonably definite.

Pensions--Since the last meeting of the Executive Committee some further investigation has been made of pension systems, and material is at hand for the use of the special committee which is to study this matter when such a committee has been appointed.

Summer Work--Although there are but two pieces of new work (installation of sprinklers and Mr. Howe's apartment) being undertaken this summer, there will be a considerable quantity of repairs and renewals. The Belmont corridor and the one immediately below

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Pensions--Since the last meeting of the Executive Committee some
further investigation has been made of pension systems, and material
is at hand for the use of the special committee which is to study
this matter when such a committee has been appointed.

Power Dam--Although there are but two pieces of new work
installation of apparatus and Mr. Lowe's apartment) being under-
taken this summer, there will be a considerable quantity of repairs
and renewals. The Engineer certified and the Committee immediately below

it will have to be plastered throughout, While this is being done it has seemed advisable to have all the door frames straightened and to have the electric wiring modernized. At the same time fire stops will be placed in the wall wherever possible. In the Belmont livingroom a fireplace will be built and a new floor laid. All of this work including the new apartment but excluding the plumbing will cost approximately $3500.

In Middle House the front office and sittingroom and the Headmaster's livingroom and middle room are to be papered, painted, and the floors put in condition. On the second floor panelling is to be placed in the hallway of Middle House proper and the hallways of both the second and third floor are to be painted. This work will cost approximately $2500.

The outside of the building should be painted this summer also. A considerable amount of carpentering has been done on the dormer windows. This work should be covered with two coats of paint and all the outside woodwork of the main building excepting Lower School should be given one coat. The best figure we have been able to get for this work is $1500 but it is hoped that a lower estimate can be obtained.

In addition to these larger jobs there will be the plumbing work in the new apartment and a number of smaller plumbing repair jobs. The other work is being reduced to a minimum. The problem of up-keep in a place of this kind is a very serious one. An effort is made at all times to improve the condition of the buildings and the work is done so far as possible in a manner that will eliminate immediate repair.

Respectfully submitted,

(signed) Frederick Thomas
Headmaster.

June 1928

it will have to be plastered throughout. While this is being done it has seemed advisable to have all the door frames straightened and to have the electric wiring modernized. At the same time fire stops will be placed in the wall wherever possible. In the Matron's Livingroom a fireplace will be built and a new floor laid. All of this work including the new apartment but excluding the plumbing will cost approximately £3000.

In Middle House the front office and sitting room and the Headmaster's livingroom and middle room are to be papered, painted, and the floors put in condition. On the second floor panelling is to be placed in the hallway of Middle House proper and the hallways of both the second and third floor are to be painted. This work will cost approximately £1000.

The outside of the building should be painted this summer also. A considerable amount of caulkering has been done on the dormer windows. This work should be covered with two coats of paint and all the outside woodwork of the main building except lower School should be given one coat. The best figure we have been able to get for this work is £1000 but it is hoped that a lower estimate can be obtained.

In addition to these larger jobs there will be the plumbing work in the new apartment and a number of smaller plumbing repair jobs. The other work is being reduced to a minimum. The problem of up-keep in a place of this kind is a very serious one. An effort is made at all times to improve the condition of the buildings and the work is done so far as possible in a manner that will eliminate immediate repair.

Respectfully submitted,

(signed)

Headmaster.

1928

Meeting of the Executive Committee of the Moses Brown School held at the School 6 Month 13th, 1928.

Present: Willis H. White, Frederic Taber, Seth K. Gifford, Charles H. White.

Records of meeting held 4 Month 18th were read and approved.

The Headmaster presented a report treating with questions of Registration, Lower School Expansion, Pensions, Repairs and Renewals.

The Headmaster's report was received and ordered placed on file.

The various items included in the report were given due deliberation.

The matter of Lower School Expansion was discussed pro and con and was referred to the Committee on the future development of the School for further consideration.

Respectfully submitted,

(S) Chas. H. White

Acting Secretary

Meeting of the Executive Committee of the Moses Brown School held at the School 6 Month 13th, 1928.

Present: Willis H. White, Frederic Taber, Seth K. Gifford, Charles H. Wells.

Records of meeting held 4 Month 18th were read and approved.

The Headmaster presented a report treating with questions of Registration, Lower School Expenditures, Repairs and Renewals.

The Headmaster's report was received and ordered placed on file.

The various items included in the report were given due deliberation.

The matter of Summer Normal Instruction was discussed pro and con and was referred to the Committee on the future development of the School for further consideration.

Respectfully submitted,

(S) Chas. H. Wells

Acting Secretary

To the Executive Committee in Charge of Noble Grammar School:

Enrollment -- The Upper School began on Ninth Month 19 and the Lower School one week later. The total enrollment is 403. Of this number 199 are in the Upper School and 204 in the Lower. In the boarding department there are 63 boys in the Upper School and 18 in Belmont. The total enrollment is exactly the same as last year. However, the number in the Upper School decreased slightly this year, with a corresponding increase in the number of the Lower School department. The decrease in the Upper School is in the boarding department, and while this department is not quite so large as last year, it is up to any previous enrollment. The new boys for the most part have come into the middle of the School rather than into the senior class. This is a very satisfactory condition.

New Teachers -- There are two new teachers in the Upper School. Allan B. Smith, B.S. Bates College, will have charge of the work in Science. Henry Chen, A.B. Harvard College, will teach the First Form Mathematics in the Upper School and have charge of the Fourth Intermediate Grade in the Lower School. In addition to these changes, one new teacher has been added to the Lower School staff. Eleanor Eastman, a graduate of Miss Hoolock's School, will assist in the First Primary Grade.

Additional Lower School Group -- During the summer the demand for places in the First Grade became so great that it seemed wise to divide the group into two sections, keeping them both in charge of the First Primary teacher and having an assistant work with her. At that time it was believed that we should have two groups of approximately 18 each. At present, however, there are 35 in the room and we shall not enroll any more boys this year. In order to provide a suitable room for the class, the Pre-Primary group was moved to the next room on the first floor of the Lower School Building, and the room which this group had previously occupied and the room adjoining were made First Primary Rooms. These rooms are connected by a double door and the arrangement should prove very satisfactory. In

making the change it was necessary to transfer the IInd Intermediate Class to the main building and the room previously used by the Committee was made into a classroom to accommodate it.

Program Change — In the Lower School there has been one change in program. During the late fall and winter, after the weather becomes unsettled, it has not been possible for us to take care adequately of the indoor sports program. This winter it is proposed to have the Primary classes report for sports as usual at 3:15. The Intermediate Grades, however, will have their sports program from 1:45 until 3:15. They will then report to their rooms for the balance of their in-school work, the whole School being dismissed as usual at 4:30.

Summer Work — During the vacation the following work was undertaken and completed:

In Middlehouse the second floor hallway was paneled to conform to the first floor and stairway.

The office and Reception Room were re-decorated, and the first and second floor hallways were re-painted.

On the Belmont and Senior corridors, the plaster was stripped off the hallways, the walls were straightened, and the whole plastered and painted.

A fire-place was installed in Belmont sittingroom, and a new floor laid. This room has now been equipped with new furniture and makes a most satisfactory sittingroom.

The former girls' bathroom was made into a sittingroom and bathroom and connected with the rooms adjoining to make an apartment for a married teacher.

The exterior of the main buildings and the Studio was painted.

Sprinklers were installed in the basement of the North and West wings, and in all stairways excepting Middlehouse; and a steamer connection was made at the gate.

Fire Protection — After the installation of the pumping connection, the fire department cooperated with us by making a

test of our hydrant equipment. A pumper was connected at the gate and tests were made of our hydrants to determine the amount of water available. These tests showed conclusively that our protection in this respect is not adequate. There are three hydrants near the school building, one at each end and one in front. With the ports all open we were able to obtain a pressure of but 16 pounds on a one-inch stream. With the pumper drawing all the water possible from the Lloyd Avenue main, it was not possible to get as much as 50 pounds pressure on any two hydrants until the third one had been shut down entirely. Chief Charlesworth reported this condition to the Fire Commission and they have offered to cooperate with us in an effort to secure an adequate water supply.

Care of Trees -- During the last three years a great deal of work has been done on trees, in spraying, trimming, and fertilizing. This fall it has been necessary to do extensive trimming in order to remove the dead wood. Many trees have shown a good growth this year, but without much doubt we shall lose a great many trees within the next ten or twenty years. To offset this, young trees are being planted whenever the opportunity affords.

Horses -- About the first of eighth month the black horse Jumbo was taken ill and died a few weeks later. This has left us with one horse only. Most of the work about the place requires two horses. Dick has been here about twenty years, and it does not seem wise to purchase a mate for him. It is recommended therefore that we look forward to doing our work with motor power so far as possible, that we hire a team when it is occasionally needed, and that we try to find a suitable home for Dick.

Haines Property -- The property on Hope Street abutting our grounds on the east, known as the Haines Place, has been on the market for some time. The asking price has been so high, however, that it has not been of interest to us. On the twenty-first of last month it was learned that this property

could be purchased for $11,000. Norman T. Tabor, Charles W.Hinson and L. Halsten Thomas went over the place with the agent, consulted Willis H. White, Charles E. White and Seth E. Gifford, and it was decided to make the purchase. It was necessary to act immediately as there were a number of others interested at that figure and the Agent with this he talked had the exclusive sale of the property for a few hours only. A sum of $500 was paid down to bind the bargain and the balance is due on or before the fifteenth of October. The house is large, well-built, and offers the possibility of two good apartments. John T.Hull the architect has been consulted and he is having drawings made to indicate how t e proper changes can be made in the interior arrangement.

Future Policy of Lower School -- The division of the First Grade of the Lower School into two groups again brings up the question of the future policy as to the Lower School. So far as this year's First Grade is concerned, that can be carried along without serious difficulty. It is probable, however, that the Second another year will be almost as great as this year, and if we divide next year's First Grade, it will be necessary to find one more room for Lower School purposes. This will be extremely difficult to do. It is necessary, therefore, in making up our enrollment for another year, to consider quite carefully what our course of action should be.

Respectfully submitted,

(Signed) Theodora Thomas

Headmistress

October 3, 1918

At a meeting of the Executive Committee of Moses Brown School, held at the School Tenth Month, 3, 1928, there were present:

Willis H. White, Charles H. White, Edward Lyman Brown, Willard E. Swift, Frederic Taber, Charles P. Sisson, Edward L. Macomber.

The records of the last meeting were read and approved.

The calendar of stated meetings for the coming year was approved.

The report of the Headmaster was received and considered.

We approve the action of the Headmaster and local members of the Committee in purchasing the Holmes property located on Hope Street on the original School grounds, this purchase having been made quickly as other parties were interested in the property at the new price.

Willis H. White and the Headmaster are authorized to make whatever changes and improvements in the Holmes property they may consider advisable in order to make the same suitable for two apartments.

We approve the installing of a six-inch water pipe as recommended by the City Engineer and Fire Commission officials.

We approve the substitution of motor power for horse power, as suggested in the report, and the Headmaster is authorized to dispose of the horse and farm equipment at his discretion.

We recommend the purchase of a loose-leaf locked Record Book by the Clerk of the General Committee and that these records be kept on good grade of paper and typewritten with high grade typewriter ribbon.

As the Headmaster's present arrangement with the Committee

At a meeting of the Executive Committee of Moses Brown School, held at the School Tenth Month, 3, 1928, there were present:

Willis H. White, Charles H. Smith, Howard Lyman Brown, Willard D. Swift, Frederic Shaw, Charles P. Gibson, Edward L. Macomber.

The records of the last meeting were read and approved.

The calendar of stated meetings for the coming year was approved.

The report of the Headmaster was received and considered.

We approve// the action of the Headmaster and Local Members of the Committee in purchasing the Holmes property located on Hope Street as the original School grounds, this purchase having been made quickly as other parties were interested in the property at the new price.

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We approve// the installing of a six-inch water pipe recommended by the City Engineer and Fire Commission officials.

We approve// the substitution of motor power for horse power, as suggested in the report, and the Chairman is authorized to dispose of the horse and farm equipment at his discretion.

We recommend the purchase of a loose-leaf locked Secretary Book by the Clerk of the General Committee and that these records be kept on good grade of paper and typewritten with high grade typewriter ribbon.

As the Headmaster's present arrangement with the Executive

MOSES BROWN SCHOOL
PROVIDENCE, R.I.
ION THOMAS, HEADMASTER

expires this year, we recommend that the General Committee at its next meeting take up this matter. This action is made necessary by the omission of the Committee meeting usually held in Second Month.

Adjourned:

Edward L. Macomber,
Recording Clerk.

-2-

Adjourned:

Edward L. Macauley,
Recording Clerk.

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

To the Committee in Charge of Moses Brown School:

Enrollment - The Upper School began on Ninth Month 19 and the Lower School one week later. The total enrollment is 403. Of this number 199 are in the Upper School and 204 in the Lower. There are but 21 Friends. In the boarding department there are 69 boys in the Upper School and 18 in Belmont. The total enrollment is exactly the same as last year. However, the number in the Upper School decreased slightly this year, with a corresponding increase in the number of the Lower School department. The decrease in the Upper School is in the House, and while this department is not quite so large as last year, it is up to any previous enrollment. The new boys for the most part have come into the middle of the School rather than into the Senior Class and this is a satisfactory condition.

New Teachers -- There are two new teachers in the Upper School. Allan B. Smith, B.S. Bates College, will have charge of the work in Science. Henry Shaw, A.B. Harvard College, will teach the First Form Mathematics in the Upper School and have charge of the Fourth Intermediate Grade in the Lower School. In addition to these changes, one new teacher has been added to the Lower School staff. Eleanor Eastman, a graduate of Miss Wheelock's School, will assist in the First Primary Grade. School has begun very smoothly and both teachers and pupils are anticipating a happy and successful year. Dr. Purdy will continue in charge of the First Day Meeting and conduct

the discussion group of older boys. The demands on Dr. Purdy's time have been steadily increasing and the School is fortunate to retain him as minister. His services at Moses Brown have been a constant source of inspiration and help to pupils and faculty.

Additional Lower School Group -- During the summer the demand for places in the First Grade became so great that it seemed wise to divide the group into two sections, keeping them both in charge of the First Primary teacher and having an assistant work with her. At that time it was believed that we should have two groups of approximately 16 each. At present, however, there are 35 in the room and we shall not enroll any more boys this year. In order to provide a suitable room for the class, the Pre-Primary group was moved to the West room on the first floor of the Lower School Building, and the room which this group had previously occupied and the room adjoining were made First Primary Rooms. These rooms are connected by a double door and the arrangement should prove very satisfactory. In making the change it was necessary to transfer the IInd Intermediate Class to the main building and the room previously used by the Committee was made into a classroom to accommodate it.

Program Change -- In the Lower School there has been one change in program. During the late fall and winter, after the weather becomes unsettled, it has not been possible for us to take care adequately of the indoor sports program. This

winter it is proposed to have the Primary classes report for sports as usual at 3:15. The Intermediate Grades, however, will have their sports program from 1:45 until 3:15. They will then report to their rooms for the balance of their in-school work, the whole School being dismissed as usual at 4:30.

Summer Work -- During the vacation the following work was undertaken and completed:

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The Office and the Reception Room were re-decorated, and the first and second floor hallways were re-painted.

On the Belmont and Senior corridors, the plaster was stripped off the hallways, and the walls were straightened, and the whole plastered and painted.

A fire-place was installed in Belmont sittingroom, and a new floor laid. This room has now been equipped with new furniture and makes a most satisfactory sittingroom.

The former girls' bathroom was made into a sittingroom and bathroom and connected with the rooms adjoining to make an apartment for a married teacher.

The exteriors of the main buildings and the Studio were painted.

Sprinklers were installed in the basement of the North and West wings, and in all stairways excepting Middlehouse; and a steamer connection was made at the gate.

Fire Protection -- After the installation of the pumping connection, the fire department cooperated with us by making a test of our hydrant equipment. A pumper was connected at the gate and tests were made of our hydrants to determine the amount of water available. These tests showed conclusively that our protection in this respect is not adequate. There are three hydrants near the School building, one at each end and one in front. With all the ports open we were able to obtain a pressure of but 16 pounds on a one-inch stream. With the pumper drawing all the available water from the Lloyd Avenue main, it was not possible to get as much as 56 pounds pressure on any two hydrants until the third one had been shut down entirely. Chief Charlesworth reported this condition to the Fire Commission and they have offered to cooperate with us in an effort to secure an adequate water supply.

Care of Trees -- During the last three years a great deal of work has been done on trees, in spraying, trimming, and fertilizing. This fall it has been necessary to do extensive trimming in order to remove the dead wood. Many trees have shown a good growth this year, but without much doubt we shall lose many trees in the next ten to twenty years. To offset this, young trees are being planted whenever the opportunity affords.

Horses -- About the first of Eighth Month the black horse Jumbo was taken ill and died a few weeks later. This has left us with one horse only. Most of the work about the

place requires two horses. Dick has been here about twenty years, and it does not seem wise to purchase a mate for him. Therefore we should look forward to doing our work with motor power so far as possible and should hire a team when it is occasionally needed. A suitable home will be found for Dick.

Holmes Property -- The property on Hope Street abutting our grounds on the East, known as the Holmes Place, has been on the market for some time. The asking price has been so high, however, that it has not been of interest to us. On the twenty-first of last month it was learned that this property could be purchased for $15,000. Norman S. Taber, Charles F.Sisson and L. Ralston Thomas went over the place with the agent, consulted Willis H. White, Charles H. White and Seth K. Gifford, and it was decided to make the purchase. It was necessary to act at once as there were a number of others interested at that figure and the agent with whom we talked had the exclusive sale of the property for a few hours only. A sum of $500 was paid down to bind the bargain and the balance is due on or before the fifteenth of October. The house is large, well-built, and offers the possibility of two good apartments. Edwin H. Cull the architect has been consulted and he is having drawings made to indicate possible changes in the interior arrangement.

Future Policy of Lower School -The division of the First Grade of the Lower School into two groups again brings up the question of the future policy as to the Lower School. So far as this year's First Grade is concerned, that can be carried along without serious

MOSES BROWN SCHOOL
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difficulty. It is probable, however, that the demand another year will be almost as great as this year, and if we divide next year's First Grade, it will be necessary to find one more room for Lower School purposes. This will be extremely difficult to do. It is necessary, therefore, in making up our enrollment for another year, to consider quite carefully what our course of action should be.

Respectfully submitted,

L. Ralston Thomas

Headmaster

October 9, 1928

To the Executive Committee in Charge of the Moses Brown School:

Enrollment -- The present enrollment in the Lower School is 208, that of the Upper School is 200, making a total of 408 pupils. This is slightly in excess of last year's enrollment and is the largest within the history of the School. Applications have begun to come in for the Lower School for next year so it is essential for us to adopt some policy regarding our enrollment.

It has been necessary to dismiss one boy from the Upper School but on the whole the year thus far has been characterized by excellent spirit on the part of teachers and pupils.

Health -- There has been a greater number of pupils reporting to the Infirmary for minor illness than last year, but we have had no serious illness. At present there are a few cases of whooping cough in the First Grade of the Lower School, but there has been very little spread of this disease and we are hopeful that the Christmas Recess will entirely eliminate it.

Vaccination -- The State of Rhode Island now requires all pupils in public or private school to show evidence of successful vaccination . In order to conform to this requirement it is necessary for us to have in our files vaccination certificates for all of our pupils. The parents have had a circular letter addressed to them to this effect and the response has been very satisfactory.

Horse -- In accordance with the decision of the Executive Committee at its meeting in Tenth Month, Dick, the gray horse, was given to Edward A. White. There he will have a good home and he should be useful on the farm for a considerable time. It has been agreed that when he can no longer do any work, Dick is to be disposed of as humanely as possible.

Holmes Property -- The architect's plan, after some alteration, was approved by Willis H. White and the Headmaster, and work was begun promptly at 307 Hope Street. General alterations are being carried out by our own carpenters, and contracts have been let for the plumbing, heating, and lighting. At this time the plumbing, heating, and electrical work has been practically

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Horse -- In accordance with the decision of the Executive Committee at its meeting in Tenth Month, Dick, the gray horse, was given to Edward A. White. There he will have a good home and be should be useful on the farm for a considerable time. It has been agreed that when he can no longer do any work, Dick is to be disposed of as humanely as possible.

Holmes Property -- The architect's plan, after some alteration, was approved by Willis R. White and the Committee, and work has been promptly at 307 Hope Street. Several alterations were further carried out by our own carpenters, and contracts have been let for the plumbing, heating, and painting. At this time the plumbing, heating, and electrical work has been practically

completed and the plastering should begin within a few days. As the work has gone forward it has become evident that we shall have two very satisfactory apartments.

On the 26th of last month a spark from the chimney set fire to the roof, but fortunately it was extinguished without much damage. The matter was reported to the Insurance Companies and they are paying us sixty dollars on account of the damage.

Pipe Line to Hope Street -- The Rhode Island Supply and Sprinkler Company have completed the installation of a six-inch pipe from the hydrant at the end of the building to the Hope Street line. Chief Charlesworth has been away from the city and the line has not yet received any test by the Fire Department, but that will be given in the near future.

The cost of a four-inch line was investigated, also, but the installation with the six-inch would have saved such a small amount that it was decided not to go ahead with it.

Fire Insurance -- Our property is insured against fire for $480,000 as follows:

$67,500	Palatine Insurance Co. - London
45,000	Scottish Union & National-Edinburgh
45,000	R. I. Insurance of Providence
30,000	R. I. Insurance of Providence
22,500	Imperial Assurance - New York
22,500	New Hampshire Fire Ins. - Manchester
67,500	Liverpool, London & Globe - Liverpool
67,500	Aetna - Hartford
45,000	Niagara Fire Insurance - New York
45,000	Atlas Assurance - London
22,500	Providence Washington - Providence
480,000	

This insurance will expire April 1, 1929. Although the present insurance was secured at a low rate, since the buildings were last insured there have been many improvements and a number of fire hazards have been removed. It should be possible, therefore, to obtain favorable rates. How does the Executive Committee wish to handle this matter?

Alumni Avenue -- In 1925 Alumni Avenue was re-surfaced, the School's share of the expense being $666. Since that time there have been other minor repairs and the street is at present in very bad condition. Alumni Avenue is a private street and it may be

Pipe Line to Hope Street -- The Rhode Island Supply and Sprinkler Company have completed the installation of a six-inch pipe from the hydrant at the end of the building to the Hope Street line. [illegible] the line has not yet received any test by the Fire Department, but that will be given in the near future.

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22,500	New Hampshire Fire Ins. - Manchester
67,500	Liverpool,London & Globe - Liverpool
67,500	Aetna - Hartford
45,000	Niagara Fire Insurance - New York
45,000	Atlas Assurance - London
22,500	Providence Washington - Providence
480,000	

This insurance will expire April 1, 1929. Although the present insurance was secured at a low rate, since the buildings were last insured there have been many improvements and a number of fire hazards have been removed. It should be possible, therefore, to obtain favorable rates. How does the Executive Committee wish to handle this matter?

Alumni Athletics -- In 1925 Alumni Athletics [illegible] have been other major repairs and the [illegible] and results. Alumni Athletics is a private interest and it may be

advisable to retain its present status. However, it would seem desirable to learn just what is involved in turning over the street to the city. Some definite policy is necessary in order to determine our attitude toward a new proposition to renew the street.

Oil Contract -- We have for some years been purchasing oil through the Mexican Petroleum Company and on the whole the contracts have been favorable and the service satisfactory. The oil contract will expire March 1, 1929. The Pennsylvania Petroleum Products Company is interested in obtaining our business. If a better rate can be obtained from them for the same quality of oil, would you favor entering into an agreement with them? We are paying at present $1.26 a barrel.

Rates -- By comparison with the rates of private schools in other sections of the country, Providence rates are extremely low. There has been practically no change in the charge for tuition at Moses Brown for a number of years. At a meeting of the heads of private schools some weeks ago it was agreed that an increase should be recommended to the Committees in charge of the Schools, and the following rates were suggested:

	Present Rate	New Rate
Pre-Primary	$150	$200
Primary	200	250
Intermediate	250	300
Upper School	350	400

School costs have increased steadily and it would seem desirable at this time to make our charges conform to this standard.

Young Friends Conference -- The Secretary of the Board of Young Friends Activities for the New England Yearly Meeting speaking for the central Committee has asked that they be permitted to hold the Young Friends Conference this year at Moses Brown School. No dates for the meeting have been fixed, but whether it be held in Providence or elsewhere, it probably will meet immediately following Yearly Meeting. What is your desire in the matter?

Respectfully submitted,

December 13, 1928

Headmaster

advisable to retain its present status. However, it would seem desirable to learn just what is involved in turning over the street to the city. Some definite point is necessary in order to determine our attitude toward a new proposition to renew the street.

Oil Contract -- We have had some trouble getting oil through the Mexican Petroleum Company and on the whole the contracts have been favorable and the service satisfactory. The oil contract will expire June 1, 1927. The Pennsylvania Petroleum Products Company is interested in obtaining our business. If a better rate can be obtained from them for the same quality of oil, would you favor entering into an agreement with them? We are paying at present $1.25 a barrel.

Rates -- By comparison with the rates of private schools in other sections of this country, Parochial rates are extremely low. There has been practically no change in the charge for tuition at those grown for a number of years. At a meeting of the heads of private schools some weeks ago it was agreed that an increase should be recommended to the Committees in charge of the Schools, and the following rates were suggested:

	Present Rate	New Rate
Pre-Primary	$100	$200
Primary	200	250
Intermediate	250	300
Upper School	350	400

School costs have increased steadily and it would seem desirable at this time to make our charges conform to this schedule.

Young Friends Conference -- The Committee of the Board of Young Friends Activities for the coming year has asked that they be permitted to hold the Young Friends Conference this year at Camp Dimond. No date for the meeting have been fixed, but whether it be held in Providence or elsewhere it probably will be necessarily following Yearly Meeting. What is your desire in the matter?

Respectfully submitted,

Secretary

December 13, 1926.

At a Meeting of the Executive Committee of the Moses Brown School
Held Twelfth Month 13th, 1928 at the Turks Head Club,
Providence, Rhode Island:-

Present--Willis H. White, Charles P. Sisson, Norman S. Taber,
Charles H. White, L. Ralston Thomas, Edward S. Macomber.

The report of the Headmaster was read and approved and ordered placed on file.

The Committee approved as follows:

1. That the fire insurance be left to the Headmaster and Willis H. White.
2. That the matter of Alumni Avenue repairs be postponed until still further data can be obtained.
3. That the arrangement of an oil contract to replace the present one when it expires be left with the Headmaster.
4. That rates of tuition be increased as suggested in the Headmaster's report. Said increase to be applicable to the Lincoln School also.

	Present Rate	New Rate
Pre-Primary	$150	$200
Primary	$200	$250
Intermediate	$250	$300
Upper School	$350	$400

5. That permission to hold the Young Friends' Conference at the Moses Brown School be granted, provided satisfactory arrangements can be made to retain the house and diningroom staffs for that period.

6. That L. Ralston Thomas be engaged as Headmaster for a period of three years at a salary of per year.

Adjourned.

(Signed) Edward S. Macomber
Recording Clerk

a Meeting of the Executive Committee of the Moses Brown School
Held Twelfth Month 13th, 1928 at the Turks Head Club,
Providence, Rhode Island:-

resent--Willis W. White, Chairman, Florence P. Gilbert, Secretary,
Charles J. Wolfe, D. Dalton Thomas, Robert C. Brayton.

The report of the Headmaster was read and approved and ordered
placed on file.

The Committee approved as follows:

1. That the fire insurance be left to the Headmaster and
Willis H. White.

2. That the matter of Alumni Appeals be postponed
until still further data can be obtained.

3. That the arrangement of oil contract to replace the
present one when it expires be left with the Headmaster.

4. That rates of tuition be increased as suggested in the
Headmaster's report. Said increase to be applicable
to the Lincoln School also.

	Present Rate	New Rate
Pre-Primary	$180	$200
Primary	$200	$220
Intermediate	$240	$260
Upper School	$280	$300

5. That permission to hold the Young Friends' Conference
at the Moses Brown School be granted, provided
satisfactory arrangements can be made to retain
the Dorms and Dining Room staffs for that period.

6. That L. Dalton Thomas be employed as Headmaster for a
period of three years at a salary of
per year.

Adjourned.

(signed) Edward C. Brayton
Recording Clerk

At a Joint Meeting of the Committee on Future Development of the Moses Brown School and the Committee on the Thomas J. Battey Memorial Held Seventh Day, Twelfth Month, 15th, 1928

Present -- Willis H. White, Charles H. White, Charles F. Sisson, Frances K. Chandler, Norman S. Tabor, L. Halston Thomas.

It was agreed that a new Lower School Building is needed, whether or not it is decided to expand, but the building must depend upon finances. A new building permitting expansion would cost approximately $200,000 and construction should not be undertaken until $100,000 is in sight.

The Headmaster pointed out the need for increased facilities to handle our present group. In view of present demand for places and of the increasing dependence of the Upper School upon the Lower for its enrollment, a building program should anticipate reasonable expansion. Some of the present Lower School grades will have to be reduced in size so that the expansion would be approximately 50% of present Lower School enrollment. This expansion of the Lower School would not necessarily involve more than a slight increase in the size of the Upper School.

In discussing the problem of the Thomas J. Battey Memorial it was decided that the Committee should work on the broad basis of the needs of the School, the Memorial being but one item. It was felt that in this way an appeal could be made to a larger number of persons.

The Committee agreed that such a program should be undertaken, but that no general appeal should be made until such time as a satisfactory nucleus was in hand. Norman S. Tabor was asked to consult with Lamblyn & Brown to determine whether such a campaign as we propose should be carried out under professional direction.

In making plans for an adequate Lower School Building, the possibility of combining with the Providence Friends Meeting was suggested. In Atlantic City the Meeting House is available for use as a school auditorium. The Headmaster was directed to secure if possible a copy of the plans of that Meeting House together with any other information which might be useful.

The Committee adjourned.

L. Halston Thomas
Secretary Pro-Tem.

To the Executive Committee of the Moses Brown School:

Health.--Although there has been considerable illness in the vicinity, our health record this winter has, up to this time, been very satisfactory. Among the usual list of the Lower School there are always a number of absences due to bad weather or mild colds or more serious illness, but with the exception of a few cases of whooping cough, we have been singularly free from all contagion. In the Upper School the attendance has been unusually good.

Enrollment.--During the Christmas holidays three or four boys dropped out of School and since that time there have been one or two more withdrawals. With one exception these have been pupils who were doing unsatisfactory work, and in a few cases the withdrawal was at the Headmaster's suggestion. In estimating of this kind the question of the second half year's tuition is always difficult. With a full enrollment, when a boy enters he is taking a place which might be given another boy. When he withdraws or is dismissed before the end of the year, unless the tuition is paid in full, the School takes a loss. In many cases this cannot be avoided, although every effort is made to have the parents feel that admission is for the full year and that they are obligated for the full amount. It has been our custom in the past to present bills a half year at a time. However, with your approval, beginning next fall, board and tuition bills for the full year will be presented at the beginning of the school year and these will be accompanied by a note to the effect that this amount may be paid in two installments, September and January, if more convenient.

Teachers.--It is too early to know definitely just what our teacher needs will be for next year. In the Upper School one or two changes will be made and in the Lower School it seems probable that there will be a few new teachers. However, no very radical changes are anticipated.

In connection with staff arrangements for next year, there is a problem which requires very careful

Lower School boys has been at Moses Brown for about twenty-four years. It now seems wise to make a change, but because of peculiar circumstances, this change cannot be done in the usual manner. The situation will be described to you in detail and in view of the facts so presented, are you willing to grant Mrs. Hersey a year's leave of absence with pay?

Holmes House-- Work on the Holmes House has been progressing slowly but quite satisfactorily. The major alterations have been completed, plastering finished, plumbing and heating installed, and the carpentry work on the third floor finished. The carpenters will complete the second floor this week and within the next two

or three weeks should be entirely through in the house. After the fire in the fall it was decided that a new roof should be put on, and this has been done. Rubberoid Giant shingles have been used, with gutters and flashings of lead-coated copper. The house should be ready for occupancy by the first of April.

Fire Insurance--No decision has been reached relative to the fire insurance, as the information is not all in hand.

Oil Contract--A new oil contract with the Mexican-Petroleum Corporation has been made at a very favorable rate. The School is paying at present $1.26 a barrel delivered. This is the lowest price that has been paid since the installation of our oil equipment. Because of an adjustment in the delivery rate, this oil will cost one cent less on the new contract. A maximum price of $1.25 was quoted, but it is just possible that the Mexican-Petroleum office will wish to increase this slightly before final acceptance. The new contract has been made for sixteen months in order that it may expire in the summer.

Young Friends Conference--Yearly Meeting will be held at Moses Brown from June 25 to June 30. The Young Friends Conference will follow immediately, from July 1 to July 8.

John Milton PayneIInd, Prizes for Excellence In English--
In memory of their son, John Milton Payne, IInd, a graduate of the Moses Brown School in the class of 1927, who died last November,

Lower School boys has been at Moses Brown for about twenty-four years. It now seems wise to make a change, but because of peculiar circumstances, this change cannot be done in the usual manner. The situation will be described to you in detail and in view of the facts so presented, are you willing to grant Mrs. Hersey a year's leave of absence with pay?

Holmes House--Work on the Holmes House has been progressing slowly but quite satisfactorily. The major alterations have been completed, plastering finished, plumbing and heating installed, and the carpentry work on the third floor finished. The carpenters will complete the second floor this week and within the next two or three weeks should be entirely through in the house. After the fire in the fall it was decided that a new roof should be put on, and this has been done. Subsequent fixed alterations have been made with gutters and flashings of lead-coated copper. The house should be ready for occupancy by the first of April.

Fire Insurance--No decision has been reached relative to the fire insurance, as the information is not all in hand.

Oil Contract--A new oil contract with the Mexican-Petroleum Corporation has been made at a very favorable rate. The School is paying at present $1.25 a barrel delivered. This is the lowest price that has been paid since the installation of our oil equipment. Because of an adjustment in the delivery rate, this oil will cost one cent less on the new contract. A maximum price of $1.25 was quoted, but it is felt possible that the Mexican-Petroleum officials will wish to increase this slightly before final acceptance. The new contract has been made for thirteen months in order that it may expire in the summer.

Young Friends Conference--Yearly Meeting will be held at Moses Brown from June 22 to June 29. The Young Friends Conferences will follow immediately, from July 1 to July 8.

John Hilton Payne Fund, Prizes for Excellence in Initiative--In memory of their son, John Hilton Payne, 1924, a graduate of the Moses Brown School in the class of 1857, who died last November,

Mr. and Mrs. Howard H. Payne of Pawtucket have given the School a fund of $1700, the income of which is to be used for prizes for excellence in English in the Upper School. $1700 in Liberty Bonds has been given the Headmaster and turned over to the Treasurer. This fund meets a real need at Moses Brown and the School is pleased to have such a memorial of one of its best scholars.

Respectfully submitted,

L. Ralston Thomas

February 13, 1929

Mr. and Mrs. Howard H. Payne of Pawtucket have given the School a fund of $1000, the income of which is to be used for prizes for excellence in English in the Upper School. $500 in Liberty Bonds has been given the Headmaster and turned over to the Treasurer. This fund meets a real need at Moses Brown and the School is pleased to have such a memorial of one of its best scholars.

Respectfully submitted,

February 15, 1922

At a meeting of the Executive Committee of Moses Brown School held at the School Second Month, 13, 1929:

Present: Willis H. White, Charles H. White, Edward Lyman Brown, L. Ralston Thomas, Charles P. Sisson, and Edward L. Macomber.

The report of the Headmaster was read and approved and ordered placed on file.

We acknowledge with sincere gratitude the gift of $1700 from Mr. and Mrs. Howard H. Payne of Pawtucket, R. I. in memory of their son, John Milton Payne, 11nd, who died last November; the income from said gift to be used for prizes to be known as the John Milton Payne, 11nd Prizes for Excellence in English for the Forms of the Upper School; the Clerk is directed to write to the donors a letter of appreciation and inform them that the matter will be brought to the attention of the General Committee of the School and spread upon their records.

We approve of granting to Mrs. Hersey a year's leave of absence, with compensation of $1600, after which she is to be granted a yearly pension of $500 until further action by the Committee.

We approve the action of the Headmaster relative to the oil contract.

Charles P. Sisson, on behalf of the Thomas J. Battey Memorial Committee and the Committee on Future Development of the School, read a letter from Tamblyn & Brown relative to a possible endowment campaign and it was decided that further consideration of this matter be left to Charles P. Sisson, L. Ralston Thomas, Norman S. Taber, Willis H. White and Charles H. White, and that they prepare a selected list of Providence residents who might later be called in conference on the subject.

Adjourned,

(Signed) Edward L. Macomber

Recording Clerk

February 13, 1929

At a meeting of the Executive Committee of Moses Brown School held at the School Second Month, 13, 1929:

Present: Willis H. White, Charles T. White, Thomas Lyman Moore, I. Ralston Thomas, Charles P. Sisson, and Edward L. Macomber.

The report of the Headmaster was read and approved and ordered placed on file.

We acknowledge with sincere gratitude the gift of $1700 from Mr. and Mrs. Howard H. Payne of Pawtucket, R. I. in memory of their son, John Milton Payne. Ilind, the died last December, the income from said gift to be used for prizes to be known as the John Milton Payne, Ilind Prizes for Excellence in English for the Forms of the Upper School; the Clerk is directed to write to the donors a letter of appreciation and inform them that the matter will be brought to the attention of the General Committee of the School and spread upon their records.

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We approve the action of the Headmaster relative to the oil contract.

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Adjourned,

(Signed) Edward L. Macomber

Recording Clerk

February 13, 1929

To the Executive Committee in Charge of Moses Brown School

hool - During the winter term the work of the School has progressed
a satisfactory manner. The afternoon schedule of the Lower School
stified the change made at Christmas time and appeared to solve the
oblems of attendance at this part of the program.

The health of the School has been good and there has been a
rked absence of contagious disease.

The standard of scholarship has been maintained, and the
ord in college of recent graduates has been particularly encouraging.

For several months a committee has been working to organize a
er School Council of Parents and Teachers. The first meeting of this
anization will be held the 22nd of this month at which time officers
l be elected and an executive committee appointed. There is a strong
ire on the part of many friends of Moses Brown for a more active
peration in the affairs of the School. The Council of Parents and
chers may prove to be a helpful influence in enlisting the active
athies of our friends and neighbors in the wellbeing of the School.
meetings of this group should offer an opportunity to present to
ents a clearer idea of the history and organization of the School
its present educational policies.

mes House - Since the last meeting of the Committee, the interior
k of the Holmes House has been completed and both apartments
pied. The original plan was followed closely and two very satisfac-
y apartments were made. In one of these is included a sittingroom,
ingroom, kitchen and three bedrooms on the first floor, and two rooms
bath on the second floor. In the other there are four bedrooms and
tory on the third floor, and sittingroom, diningroom, kitchen, bed-
, small study and bath on the second floor. The cost of the alter-
ns will amount to about $9200 of which approximately $9142.
ady has been paid. In addition to the work originally laid down,
as necessary to put on a new roof with copper valleys, gutters and
-spouts. The outside of the house should be painted this year and
later date some provision should be made for a garage.

cy House - The apartment vacated by Arthur W. Tate is in poor con-
on, and in order to prepare it for a new tenant considerable work

must be done. The plumbing is in particularly unsatisfactory condition, and arrangements have been made to have that renewed. The cost of this work will be approximately $485. At the same time new floors are being laid in the rooms on the first floor. It is hoped to have this ready about the first of Seventh Month.

Sargent House - The tenement recently vacated by Samuel H. Haughtel will be occupied by Joseph W. Sargent, the superintendent. He has heretofore had the first floor and part of the third. He will now have the second and third floors, leaving the first floor vacant. It is proposed, with your consent, to use the first floor as an Isolation Infirmary for the milder forms of contagious disease. Parents very much object to having their boys sent to the City Hospital for such diseases as mumps and measles. Were we to use the rooms on the first floor of the Sargent Cottage, a very satisfactory Infirmary could be made. This would remain closed excepting when actually in use and then a special nurse could be engaged to look after it.

Mowing Machine - Some form of power mowing machine must be added to the equipment this spring. Several types of machines have been investigated and the Light Toro seems to be the best suited for our purposes. This is a convertible tractor type with a gang of three mowers. The whole equipment would cost about $1000.

Teachers - There will be several changes in the teaching staff of the Lower School. Bertha E. Anderson, who has been at Moses Brown since 1924-25, and for the past three years in charge of the second Grade, probably will not teach next year. Edith M. Straw, the First Intermediate teacher, has accepted a position with the Gilman Country Day School in Baltimore. Madalene T. Sawyer, who came to Moses Brown in 1925-26 expects to enter museum work in the field of Natural Science. Henry Shaw, the Fourth Intermediate teacher this year, will not return. He has not had sufficient experience for this work.

A number of candidates have been under consideration, and the work of some of these has been observed in an effort to find just the right teachers for the vacancies. Thus far but one has been definitely accepted. She is Kathryn M. Bickel, graduate of the Philadelphia Normal School and of the University of Pennsylvania, who comes to us from the Elementary Department of Girard College. She will have charge

f the Vice-Principals Grade.

In the Upper School there will be but one vacancy.

arry A. Tarleton, who has taught English and Latin in the Second
ars, and has been coach of dramatics, will not return.

<u>mmer Work</u> - <u>Glove and Ball System</u> - The clock and bell system in
se at the present time has not been satisfactory for some years, and
ecently, in spite of constant repairs, it has become quite unreliable.
he system was installed many years ago, and the relay terminals, as
ell as the wiring, should be replaced. There are a number of separate
stalling systems of this kind, but that of the International Time
ecording Company of New York would seem to meet our requirements quite
atisfactorily. The cost of this installation would depend somewhat
pon the number of bells or buzzers, and the number of secondary clocks
eed. The probable outlay would total about $1000.

<u>Rea Theatre</u> - In order to accommodate the second
ivision of the Upper School for the fourth period class, it
ecome necessary to alter the Upper School for the fourth period class. It
ppear to allow for this, it is proposed to take the present locker room
nder the Study Hall and make a classroom of it. The open basement
oom to wash for a locker room and the lavatories placed under the windows
n the north side.

<u>Study Limitations</u> - The number of boys taking Mechanical
rawing has steadily increased until the class is too large for our
resent arrangements. We should like, if possible, to
liminate the Arts-room and toilet room in the Shop, put the toilet room
f the wash basins at the north corner, and build a Mark Sloan par-
ition in the Shop, so that the use of the Mural Painting
m also supervise the Mechanical Drawing.

In addition to the above work, there will be the
ual painting and painting, but it is hoped to reduce this to a
inimum.

Respectfully submitted,

Headmaster

The meeting of the Executive Committee of Moses Brown School
Fourth Month, 10th, 1929.

MOSES BROWN SCHOOL
PROVIDENCE, R.I.

Present; Willis H. White, Frederic Taber, Edward Lynam Brown
Charles H. White, Norman S. Taber, L. Ralston Thomas and Edward
L. Macomber, the Committee in Charge of Moses Brown School.

The reading of the minutes of the last meeting was waived. The
report of the Headmaster was read and approved and ordered placed
on file.

We approved the suggested repairs and alterations of the
Dexter House, the cost to be approximately $400.00.

We approved using the first floor of the Sargent Cottage as
an Isolation Infirmary for the milder forms of contagious diseases
such as mumps and measles.

We approved the purchase of a power mowing machine of the
convertible tractor type at a cost of approximately $1000.

We approved the installation of a new clock and bell system
at a cost of approximately $1000.

We approved of the use of Room 6 of the Upper School for the
Fourth Intermediate Class and the plans that a new Class Room be
provided in a part of the present locker room under the Study
Hall.

We approved the suggested alterations in the Study Hall.

The man in charge of the Manual Training can also supervise the
Mechanical Drawing.

There is a strong feeling on the part of many friends of
Moses Brown for a more active connection in the affairs of
the School, you

Adjourned.

Edward L. Macomber,
RECORDING SECRETARY

Adjourned.

Edward L. Thornton

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

5-7-25

To the Committee in Charge of Moses Brown School:

During the winter term the work of the School has progressed in a satisfactory manner. The afternoon schedule of the Lower School justified the change made at Christmas time and appeared to solve the problems of attendance at this part of the program.

The health of the School has been good and there has been a marked absence of contagious disease.

The standard of scholarship has been maintained, and the record in college of recent graduates has been particularly encouraging. Special note should be made of the award of a Rhodes Scholarship to Dana M. Swan of Bowdoin who graduated from Moses Brown in 1925.

For several months a committee has been working to organize a Lower School Council of Parents and Teachers. The first meeting of this organization was held in Alumni Hall the twenty-second of Fourth Month. At that meeting it was decided to call the association the "Moses Brown Council". The following officers were elected: Dr. Arthur H. Bradford, Chairman, Mrs. Thomas E. Steere, Secretary, Mrs. J. Earle Bacon, Treasurer; Executive Committee, Mr. Paul DeWolf, Judge Antonio A. Capotosto, Mrs. Ellis L. Yatman, Mrs. L.C.Gerry. There is a strong desire on the part of many friends of Moses Brown for a more active cooperation in the affairs of the School. The Council of Parents and Teachers may prove to

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

be a helpful influence in enlisting the active sympathy of its friends and neighbors in the well-being of the School. The meetings of this group should offer an opportunity to present to parents a clearer idea of the background and organization of the School and its present educational policies.

Since the last meeting of the Committee, the interior work of the Holmes House has been completed and both apartments occupied. The original plan was followed closely and two very satisfactory apartments were made. In one of these is included a sittingroom, diningroom, kitchen, and three bedrooms on the first floor, and two rooms and bath on the second floor. In the other there are four bedrooms and lavatory on the third floor, and sittingroom, diningroom, kitchen, bedroom, small study and bath on the second floor. The cost of the alterations will amount to about $9200. In addition to the work originally laid down, it was necessary to put on a new roof with copper valleys, gutters and down-spouts. The outside of the house should be painted this year and at a later date some provision should be made for a garage.

The apartment vacated by Arthur W. Cate was in very poor condition, and in order to prepare it for a new tenant, considerable work has been done. The plumbing has been renewed and new floors laid. It is hoped to have it ready for occupancy about the first of Seventh Month.

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

The apartment recently vacated by Samuel H. Haughtel will be occupied by Joseph E. Sargent, the Superintendent. He has heretofore had the first floor and part of the third. He now will have the second and third floors, leaving the first floor vacant. It is proposed to use the first floor as an Isolation Infirmary for the milder forms of contagious disease. Parents very much object to having their sons sent to the City Hospital for such diseases as mumps and measles. A very satisfactory Infirmary can be made of the first floor of this cottage. It will remain closed excepting when actually in use, and then a special nurse can be engaged to look after it.

The School fire insurance policies totaling $480,000 were renewed as of Fourth Month First for the same amount. The insurance was placed through Starkweather and Shepley for a five year period and a favorable rate obtained.

The Rhode Island Supply and Sprinkler Company completed in Twelfth Month the installation of a six inch pipe from the hydrant at the west end of the building to the Hope Street line at a cost of $1832.45. The advisability of installing a four inch line at the same time was investigated also, but the saving as compared with the cost of an individual installation, should it become necessary, was so small that it was decided not to go ahead with it.

A new oil contract has been made with the Mexican-Petroleum Company at a very good rate. Under this new contract the School is paying $1.25 a barrel with a possible maximum price of $1.35.

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This is the lowest price that has been payed since the installation of the equipment. Because of an adjustment of one cent a barrel in the delivery rate, a considerable sum will be saved.

School costs have increased steadily although there has been practically no change in the charge for tuition in the Day Department at Moses Brown for a number of years. At a meeting of the heads of the private schools in the fall, it was agreed that an increase should be recommended to the committees in charge of the schools. In accordance with this agreement it was proposed to advance the rate $50 for tuition in all grades beginning Ninth Month 1929. This recommendation had the approval of your Executive Committee and the changes have been published in the catalogue. Arrangements will be made to meet the needs of those for whom this advancement may work a hardship.

The State of Rhode Island now requires all pupils in public and private schools to show evidence of successful vaccination. In order to conform to this requirement it is necessary for the School to have in its files vaccination certificates for all pupils. The parents had a circular letter addressed to them to this effect and the response was very satisfactory. Hereafter a vaccination certificate will be a pre-requisite for School admission.

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There will be several changes in the teaching staff of the Lower School. Bertha W. Anderson, who has been at Moses Brown since 1924-25, and for the past three years in charge of the Second Grade, probably will not teach next year. Edith M. Straw, the First Intermediate teacher, had accepted a position with the Gilman Country School in Baltimore. Madalene B. Sawyer, who came to Moses Brown in 1925-26 expects to enter museum work in the field of Natural Science. Henry Shaw, the Fourth Intermediate teacher this year, will not return. He has not had sufficient experience for this work. A number of candidates have been under consideration and the work of most of these has been observed in an effort to find just the right teachers for the vacancies. Thus far two teachers have been definitely accepted. Kathryn W. Bickel, graduate of the Philadelphia Normal School and the University of Pennsylvania, will come to Moses Brown from the Elementary Department of Girard College. She will have charge of the First Intermediate Grade. Harriet M. Wilson, graduate of the Mary Baldwin Seminary, Staunton, Virginia, who has studied at the Universities of Delaware and Michigan, comes from Newark, Delaware. She has been demonstration teacher and critic teacher in the third grade of the Newark Schools and will take charge of the Third Grade here.

In the Upper School there will be two vacancies. Harry A. Erickson, who has taught English and Latin in the Second Form and coached Dramatics, will not return. In his place has

been secured John F. Heiney, a graduate of Gettysburg College and at present a teacher in the Lower Moreland Township Consolidated Schools. Philip M. Hood, who has been assistant in French at Moses Brown for two years, has been appointed head of the French Department of the Englewood School for Boys. This vacancy has not been filled.

Summer Work - The clock and bell system in use at the present time has not been satisfactory for some years, and recently, in spite of constant repairs, it has become quite unreliable. The system was installed many years ago, and the relay mechanism, as well as the wiring, should be replaced. There are a number of concerns installing systems of this kind, but that of the International Time Recording Company of New York would seem best to meet our requirements. The cost of this installation will depend somewhat upon the number of bells or buzzers, and the number of secondary clocks used.The probable outlay will total about $1000.

New Classroom - In order to accommodate the second division of the First Grade group next fall, it will be necessary to use Room 6 of the Upper School for the Fourth Intermediate Class. In order to allow for this, it is proposed to take the present locker room under the Study Hall and make a classroom of it. The open basement can then be used for a locker room and the lavatories placed under the

windows on the north side.

Studio Alterations - The number of boys taking Mechanical Drawing has steadily increased until the class is too large for our present arrangement. To accommodate them properly, it is proposed to eliminate the ante-room and toilet room in the Shop, put the toilet room off the main landing of the Studio proper, and build a half glass partition in the Shop, so that the man in charge of the Manual Training can also supervise the Mechanical Drawing.

In addition to the above work, there will be the usual papering and painting, but it is hoped to reduce this to a minimum.

Summer Soliciting - The enrollment of the Upper School has been a capacity enrollment for the past two or three years, but it is desirable to increase the number of boys in the House even at the expense of reducing the number in the Day Department. In an effort to make a more personal contact with interested parents, Everett B. Raines, who is in charge of the History Department, has been retained for summer work. No high pressure salesmanship is proposed, but it is hoped that by following up inquiries with personal interviews, prospective patrons may be encouraged to visit the School and become better acquainted with it.

Lower School-With the establishment of the Pre-Primary Class three years ago, the number of possible candidates for the First Grade was perceptibly increased. The promise has

been more than fulfilled and at this time there are thirty-four boys in that grade. To take care of this group as Second Graders, two rooms will be necessary and arrangements have been made to provide this space. For practically all grades of the Lower School there are applicants awaiting admission. At present the grades are full and it will be possible to admit very few boys excepting into the Pre-Primary and First Primary groups. Many believe that the Moses Brown Lower School groups are too large, but to reduce them to groups of twenty would cut income very materially. It would be a disadvantage also in that there would enter the Upper School from the Lower School each year a smaller group than at present. If the space were available it would be wise at this time to divide not only the Second Grade but some of the other grades into two sections. These sections could be limited to twenty, and the grade be placed in charge of a regular grade teacher with a full-time assistant. Under this plan the group entering the Upper School from the Lower each year would be larger than at present and it would not be necessary to take into the Upper School so many boys who have not had the advantage of Lower School training. Boys who are refused admittance to the lower grades at Moses Brown go elsewhere and very rarely find their way back here for the Upper School. In making arrangements for next year, rooms are available for a double First Grade if the demand necessitates that arrangement. At present no other rooms could be made available

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and it is important that some decision be made regarding the policy of the School after next year with respect to these elementary grades.

With the consent of your Executive Committee, the Fourth Young Friends Conference will be held at Moses Brown Seventh Month first to seventh. This Conference will bring together young Friends from all over the country for a study of the problems of young Friends and the future of Quakerism. It is appropriate that this meeting should be held in New England at the Moses Brown School.

In memory of their son, John Milton Payne, IInd, a graduate of the Moses Brown School in the class of 1927, who died last November, Mr. and Mrs. Howard H. Payne of Pawtucket have given the School a fund of $1700, the income of which is to be used for prizes for excellence in English in the Upper School to be known as the John Milton Payne, IInd, Prizes for Excellence in English. $1700 in Liberty Bonds has been given the Headmaster and turned over to the Treasurer. This fund meets a real need at Moses Brown and the School is pleased to have such a memorial of one of its best students.

Respectfully submitted,

L. Ralston Thomas

At a meeting of the Committee on Moses Brown School and Lincoln School eld at Moses Brown School Third Day, Fifth Month 7th, 1929, there were 12 members resent and excuses were given from two others. Those present were

Lyra T. Wolkins	Margaret G. Sisson
Willis H. White	Charles H. White
George R. Wood	John J. Frye
Charles F. Brown	Sarah J. Swift
Edward L. Macomber	Charles P. Sisson
Moses Bailey	Ellen A. Winslow.

The records of the meeting held 10th Month 9th, 1928, were read and with slight correction were approved.

The report of the Headmaster was read and approved and ordered placed h file. Various matters in it were discussed in connection with the reports from he Executive Committee and others.

The Chairman of the Executive Committee read the reports of meetings eld 12th Mo. 13th, 1928, 2nd Mo. 13 th, 1929 and 4th Mo. 10th, 1929. They were ao-pted to be placed on file and the actions taken were endorsed by this Committee. he more important items were the following:

1. That Ralston Thomas be engaged as Headmaster for a period of 3 years.

2. A six inch water pipe has been installed connecting with the Hope St. ine for better fire protection. Investigation showed so little would be saved by in-talling a larger domestic pipe at the same time that it was decided to defer that atter.

3. The matter of renewal fire insurance was left to the Headmaster and Willis White and attended to satisfactorily.

4. Under the direction of the Executive Committee the Headmaster had mpleted a satisfactory oil contract at a very good rate.

5. Since our last meeting the changes have been completed in the Holmes ouse and two very satisfactory apartments made which are already occupied. The Exec-ive Committee further approved of suggested repairs and alterations in the Battey ouse; of the first floor of the Sargent House being fitted up for an Isolation In-rmary for milder forms of contagious diseases like mumps and measles; of the purchase ' a power mowing machine of the convertible tractor type at the cost of approximately 000; of installing a new clock and bell system at a cost of about $1000; of the use ' Room 6 of the Upper School for the Fourth Intermediate Class and the plans that a w classroom be provided in a part of the present Locker Room under the Study Hall; d the suggested alterations in the Studio.

6. They approved of granting Mrs. Hersey a year's leave of absence, th compensation of $1600, after which she is to be granted a yearly pension of $500 ntil further action by the Committee.

7. Because of increased costs in school expenses the Executive Committee pproved of advancing the rate of tuition $50 in the Day Departments of both Moses rown School and Lincoln School for all grades, beginning Ninth Month 1929. At a eeting of the heads of the private schools in the fall it had been agreed that an i crease should be recommended to the committees in charge of the various schools.

at a meeting of the Committee on Home Rules and Liberia Canal
[illegible] at these Rules Annual Trial Day, Fifth Month 7th, 1919, there were to members
[illegible]ent and answer were given for others. Those present were

Lyra T. Tolkins	Margaret O. Gibson
Willis E. Wells	Charles K. White
George E. Read	John J. Pyle
Charles F. Brown	Sarah J. Swift
Edward L. Beesley	Charles T. Gibson
Rhea Bailey	Ellen A. Winslow.

The minutes of the meeting held [illegible]th, 1919, were read and
[illegible] correction were approved.

The reports of the Headmaster was read and approved and ordered placed
[illegible]file. Various matters in it were discussed in connection with the reports from
[illegible] Executive Committee and others.

The Minutes of the Executive Committee read the reports of meetings
[illegible]d 11th mo. 19th, 1918, 2nd mo. 11th, 1919 and 3rd mo. 11th, 1919. They were ap-
[illegible]ved to be placed on file and the actions taken were approved by this Committee.
[illegible]ere important items were the following:

1. That Malcolm Thomas be engaged as Headmaster for a period of 3 years.

2. A six inch water pipe has been installed connecting with the Stye Run
[illegible]e for better fire protection. Investigation showed as little would be saved by in-
[illegible]talling a larger domestic pipe at the same time that it was decided to defer that
[illegible]ter.

3. The matter of free lunches was left to the Headmaster and Willis
[illegible]Wells and attended to satisfactorily.

4. Under the direction of the Executive Committee the Headmaster had
[illegible]ecured a satisfactory oil contract at a very good rate.

5. Since our last meeting the changes have been completed in the Dining
[illegible]om and two very satisfactory apartments made which are already occupied. The Exec-
[illegible]tive Committee further approved of suggested repairs and alterations in the Dining
[illegible]om part of the first floor of the Harper House being fitted up for an Isolation Ho-
[illegible]spitary for minor types of contagious diseases like measles and the purchase
[illegible]of a power sewing machine of the somerville rotator type at the cost of approximately
[illegible]$85; of installing a cow shed and hall sheds at a cost of about $1000; of the use
[illegible]of Room 8 of the Upper School for the Fourth International Class and the plans that a
[illegible]re to be presented for placing in a part of the present Lumber Room under the Study Hall;
[illegible]the suggested alterations in the Studio.

6. They approved of granting Sun. Harvey a Year's leave of absence,
[illegible]a compensation of $1000, after which she is to be granted a yearly pension of $500
[illegible]it further action by the Committee.

7. Reports of Interest made it evident [illegible] the Executive Committee
[illegible]erved of advancing the rate of Tuition ($2) in the Day Departments of both Lower
[illegible]m School and Olney in Junior for all grades, beginning Ninth Month 1919. It a
[illegible]ding of the basis of the private schools is the fact it has been agreed that no i
[illegible]rease should be recommended to the committees in charge of the various schools.

8. Permission was granted to hold the Young Friends' Conference at the oses Brown School, 7th Mo. 1 - 7th.

9. In memory of their son ,John Milton Payne IInd, a graduate of the chool in the class of 1927, who died last November, Mr. and Mrs. Howard H. Payne of awtucket have given the school a fund of $1700, the income of which is to be used or prizes for excellence in English in the Upper School to be known as the John Milton Payne IInd Prizes for Excellence in English. The Executive Committee had acknowledged the gift with sincere gratitude and the Clerk of this Committee was directed to rite a letter to the parents expressing our warm appreciation of the same.

The Chairman of the Finance Committee read the report of the Treasurer f the Moses Brown School for the ten months ending 4th Mo. 30th, 1929, which was approved. He further stated that the Grinnell Property, containing 6000 sq. ft. fronting on Hope Street, had been for sale for $15000 but was now to be sold at auction. n it there is a single house of ten or twelve rooms much out of repair, but the committee felt it would be a great advantage to acquire the land even if the house were e be razed, provided it could be secured at a reasonable figure. The matter was referred to the Executive Committee with power to act.

In this connection Charles P. Sisson reported that the Lincoln School and allou Property, as well as the Holmes Property had been specifically exempted from axation.

The joint report of the Development Committee and Thomas J. Battey Memorial Committee was given by Charles P. Sisson. They feel that the physical facilities of the school must be increased in the near future, and that the next question e that of ways and means. He had talked unofficially with Tamblyn and Brown of New ork as to the advisability of putting on a campaign to raise the funds. They are avorable to the idea of raising $200,000 for Moses Brown School and $100,000 for incoln School and would probably be willing to help direct such a campaign. It was nought it should be inaugurated and the money raised during the next twelve months, ecause in about a year two large campaigns are to come in the city, one for Brown niversity and one for the Young Women's Christian Association. In the discussion iat followed there was a strong feeling that there should be a closer touch between he Providence public and Moses Brown School, since a large part of the $200,000 ould be raised within the city which has shared most largely in the benefits of the chool. This is the more necessary that we are in competition with the Country Day chool which is owned and controlled by Providence people, as well as with other priate schools. On 4th Mo. 22nd there was organized the"Moses Brown Council", consisng of parents and teachers of the Lower School, but that seemed too informal to answer is purpose. It was suggested that without taking any authority from the Yearly Meeting Committee, yet some authority could be given to a "Board of Trustees of Moses rown School" similar to that of the Lincoln School, such Board to consist of members rom this Committee and local people who are vitally interested. The matter was referred to the Executive Committee to report at our meeting in June. It was suggested iat the recommendations of said Committee on this matter be sent in advance to each mber of the Yearly Meeting Committee.

The report of the Chairman was accepted and approved.

The report of the Headmistress of Lincoln School was read and accepted be placed on file.

The Year's Annual Report was read and approved and the Clerk given permission to make slight minor changes.

The following were appointed as the Beautifully Demolition for this year:

Derek J. Duff
Lyle T. Waites
Frances E Wheeler
E. Dalton Thomas
Owen Daily
Elmer Hamilton.

The meeting then adjourned to meet at Presidium in June.

Respectfully submitted,

To the Executive Committee in Charge of Moses Brown School:

Commencement - On Sixth Month seventh, 1929, thirty-one boys were graduated from the Upper School. Of this number thirty expect to go on to college or technical school. Many of these boys have been at Moses Brown the greater part of their school careers, and a few of them began here in the First Grade. At the exercises in the Gymnasium the night before Commencement the Class, as has been the custom for a number of years, presented the School with one hundred dollars in gold for a section of the Lloyd Avenue Fence on which will be placed their class numerals. A short time before, Thomas J. Battey asked that the only plaque then blank be used for his class, the Class of 1860. In order to provide plaques for this year and for the future, the Tower Iron Works was asked to submit a design for plaques for the eastern end of the Lloyd Avenue Fence. Three designs were submitted. One was accepted and ten plaques have been made and put up on the fence. The cost of these installed was approximately $110.

Faculty - Arrangements for teaching staff for next year have not been entirely completed. In addition to the appointments reported to the last meeting of this Committee, J. Drisko Allen has been selected to have charge of the Fourth Intermediate Grade and teach Mathematics in the Third Intermediate and in the First Form of the Upper School. He is a graduate of Colby College and has had two or three years experience teaching. A suitable assistant for the Second Primary Grade has not been found, although one or two candidates are now being considered. Philip M. Hood, who has completed his second year at Moses Brown as an assistant in the French Department, has accepted the position as Head of the Department at the Englewood School for Boys at Englewood, New Jersey. No successor has been appointed up to this time.

Dwinnell House - On the fifteenth of Fifth Month, the Dwinnell House, the house between the recently acquired Holmes House and the Hope Street gate, was sold at public auction. Arrangements were made to bid by a Proxy and a maximum price of $12,000 was

Commencement - On the seventh, 1929, thirty-one

fixed. The House sold for $12,750 plus the taxes. The purchaser, having cleaned up the yard and cut the grass, has put the House on the market again.

Summer Work - In addition to the work reported by the Headmaster at the last Executive Committee meeting, contracts have been let for the painting of the Holmes House and the Battey House. It is understood that painters are to receive a fifty-cents a day increase beginning the first of Seventh Month, and a contract on the present basis seemed to be desirable. The quotations were, Battey House $287; Holmes House $279.

It is proposed to paint both Houses a light gray with a dark gray trim.

Tennis and Handball Courts - A year of two ago approval was given for the construction of three new tennis courts immediately to the south of the present Upper School courts. Inasmuch as a large quantity of fill was necessary in order to build these up to the level of the other courts, work was delayed in order to make the construction as inexpensive as possible. Within the last few days many yards of excellent fill have been dumped in that area and it is hoped that these courts can be finished during the summer. If it is possible to do this, then new backstops should be erected. It is desirable also to construct three handball courts on the west side of the stone barn. These would cost about five or six hundred dollars, but they would offer play facilities for a considerable grour of boys all seasons of the year.

Doorway, Second Primary Room - In order to provide for the double classroom arrangement in the Second Grade of the Lower School, a doorway will have to be cut between the rooms. This, however, will be an inexpensive alteration.

Mowing-machine purchased - The mowing machine has arrived and has been found to be an excellent addition to the equipment. With it the larger fields can be mowed in about one quarter the time required with the horse mower.

Respectfully submitted,

June 12, 1929 (Signed) L. Ralston Thomas
Headmaster

It is proposed to paint both Horses a light grey with a dark grey trim.

Tennis and Basketball Courts - A year or two ago [illegible] was given for the construction of three [illegible] courts on the south of the present Upper School courts. Inasmuch as a large quantity of fill was necessary in order to build these courts on the level of the other courts, work was delayed in order to make the construction as inexpensive as possible. Within the last few days many yards of additional fill have been added in that area and it is hoped that these courts can be finished during the summer. It is possible to do this, then new [illegible] should be erected. It is desirable also to construct three basketball courts on the west side of the three [illegible] courts would cost about five or six hundred dollars, but they would offer play facilities for a considerable group of boys at all seasons of the year.

Masonry, Second Academy Room - In order to provide for the double classroom arrangement in the second floor of the Academy, a doorway will have to be cut between the rooms. This, however, will be an inexpensive alteration.

Instrumentation Equipment - The Junior Academy has several [illegible] which could be in operation if a few [illegible] were purchased. It is the Junior Field can be moved in about two months time [illegible] the Junior room.

(Signed) [illegible]

Dec. 12, 1927

At a meeting of the Executive Committee of Moses Brown School held at the School Sixth Month twelfth, 1929

Present - Seth K. Gifford, Willis H. White, Willard E.Swift, L. Ralston Thomas, Charles H. White, Edward L. Macomber.

The Minutes of the last meeting were read and approved.

The report of the Headmaster was read and approved and ordered placed on file.

We approve the painting of the Holmes House and the Battey House at a cost of $279 and $287 respectively.

We approve the construction of three new tennis courts at the south of the present Upper School courts, and also the construction of thre handball courts on the west side of the stone barn, the latter courts at an estimated cost of about five or six hundred dollars.

We recommend as a site for the proposed new Lower School building a strip of land running from the Grove east and north on the high land between the barn and the Battey House; that the Clerk appoint a Committee of three to present a tentative plan for such building.

Adjourned.

(Signed) Edward L. Macomber

Recording Clerk

At a meeting of the Executive Committee of Grove Farms School held at the School [illegible]

Present - Beth, E. Bilford, Hilda B. [illegible]
I. Halsted Thomas, Charles E. Smith, Howard T. Sanders.

The Minutes of the last meeting were read and approved.

The Report of the Treasurer was read and approved and ordered placed on file.

We approve the painting of the Holmes House and the Batley House at a cost of $279 and $287 respectively.

We approve the construction of three new tennis courts at the south of the present Upper School course, and also the construction of three basketball courts on the west side of the store barn, the latter courts at an estimated cost of about five or six hundred dollars.

We recommend as a site for the proposed new Lower School building a strip of land running from the Grove east and north on the high land between the barn and the Batley House; that the Clerk circulate a Committee of three to present a tentative plan for such building.

Adjourned.

(Signed) Howard T. Sanders

Recording Clerk

At a meeting of the Committee on Moses Brown School and Lincoln School held at the former 4th Day, 5th Month 26th, 1929, at 9:30 P.M., there were 10 members present, viz.:

Lyra T. Wolkins	Charles H. White
Willis H. White	Moses Bailey
Emily M. Jones	John J. Frye
Edward L. Macomber	Rufus M. Jones
Margaret G. Sisson	Ellen A. Winslow

The records of the meeting held 5th Month 7th, 1929, were read and approved.

The Secretary of the Executive Committee read the report of the meeting held at the School 5th Month 12th, 1929. They had approved the painting of the Holmes House and the Battey House at a cost of $279 and $267 respectively, the construction of three new tennis courts south of the present Upper School courts, and also the construction of three handball courts at the west side of the stone barn, the latter courts at an estimated cost of about five or six hundred dollars.

They recommended as a site for the proposed new Lower School Building a strip of land running from the grove east and north on the high land between the barn and the Battey House, and that the Clerk appoint a committee of three to present a tentative plan for such building.

The report was approved and ordered placed on file.

The Scholarship Committee made a report which was considered in detail and approved as given. $4900 was awarded to Moses Brown School and $2450 to Lincoln School. The list of recipients with amounts granted is as follows:

The meeting then adjourned till called together for reorganization for the coming year.

Respectfully submitted,

A meeting of the Committee on Moses Brown School and Lincoln School was held on 7th Day, 6th Month 29th, at the close of the afternoon session of the Yearly Meeting. 18 members were present as follows:

Willis H. White	Sarah J. Swift
Edward L. Macomber	Charles H. White
Clara M. Mumford	Lyra T. Wolkins
Moses Bailey	Ellen A. Winslow

The records of the meeting 6th Month 26th were read and approved.

Charles H. White was reappointed as Clerk and Ellen A. Winslow as Recording Clerk.

The time of the stated meetings were fixed as follows:
3rd Day, 10th Month 8th, 1929, at 11 A. M.
3rd Day, 5th Month 6th, 1930, at 11 A. M.
4th Day, 6th Month 25th, 1930, at 9:30 A. M.

The matter of a report from the Committee on Development

Lower Moreland High School last year.

It has been the custom for the last two or three years to have a part-time teacher carry the extra courses in Mathematics. This year it was possible to secure the services of a young man who has had good teaching experience and desired to do work at

At a meeting of the Executive Committee of Doris Grove School held at the School Sixth Ward Heights, 1:30

Present - John L. Gifford, Willis R. White, William E. Swift, I. Ralston Thomas, Charles H. White, Edward L. Macomber.

The minutes of the last meeting were read and approved.

The report of the Headmaster was read and approved and ordered placed on file.

We approve the painting of the Holmes House and the Bailey House at a cost of $279 and $287 respectively.

We approve the construction of three new tennis courts at the south of the present Upper School courts, and also the construction of three basketball courts on the west side of the stone barn, the latter courts at an estimated cost of about five or six hundred dollars.

We recommend as a site for the proposed new Lower School building a strip of land running from the Grove east and north on the High Land between the Farm and the Bailey House; that the Clerk appoint a Committee of three to present a tentative plan for such building.

Adjourned.

(Signed) Edward L. Macomber

Recording Clerk

At a meeting of the Committee on Moses Brown School and Lincoln School held at the former 4th Day, 5th Month 26th, 1929, at 9:30 P.M., there were 10 members present, viz.:

Lyra T. Wolkins	Charles H. White
Willis H. White	Moses Bailey
Emily M. Jones	John J. Frye
Edward L. Macomber	Rufus M. Jones
Margaret G. Sisson	Ellen A. Winslow

The records of the meeting held 5th month 7th, 1929, were read and approved.

The Secretary of the Executive Committee read the report of the meeting held at the School 5th Month 15th, 1929. They had approved the painting of the Holmes House and the Battey House at a cost of $279 and $287 respectively, the construction of three new tennis courts south of the present Upper School courts, and also the construction of three handball courts at the west side of the stone barn, the latter courts at an estimated cost of about five or six hundred dollars.

They recommended as a site for the proposed new Lower School Building a strip of land running from the grove east and north on the high land between the barn and the Battey House, and that the Clerk appoint a committee of three to present a tentative plan for such building.

The report was approved and ordered placed on file.

The Scholarship Committee made a report which was considered in detail and approved as given. $4000 was awarded to Moses Brown School and $2450 to Lincoln School. The list of recipients with amounts granted is as follows:

The meeting then adjourned till called together for reorganization for the coming year.

Respectfully submitted,

A meeting of the Committee on Moses Brown School and Lincoln School was held on 7th Day, 6th Month 29th, at the close of the afternoon session of the Yearly Meeting. 18 members were present as follows:

Willis H. White	Sarah J. Swift
Edward L. Macomber	Charles H. White
Clara W. Mumford	Lyra T. Wolkins
Moses Bailey	Ellen A. Winslow

The records of the meeting 6th Month 26th were read and approved.

Charles H. White was reappointed as Clerk and Ellen A. Winslow as Recording Clerk.

The time of the stated meetings were fixed as follows:
3rd Day, 10th Month 8th, 1929, at 11 A. M.
3rd Day, 5th Month 6th, 1930, at 11 A. M.
4th Day, 6th Month 25th, 1930, at 9:30 P. M.

The matter of a report from the Committee on Development

and the Committee on Thomas J. Battey Memorial was brought up, but there was no report because of Charles P. Sisson's removal to Washington. The matter was left to the Executive Committee with power.

The members of the Executive Committee were reappointed for the ensuing year, and also those of the Finance Committee.

The meeting then adjourned.

Respectfully submitted,

Ellen A. Winslow

Recording Clerk.

To the Executive Committee in Charge of Moses Brown School:

Young Friends' Conference -- Following the session of the Yearly Meeting, Moses Brown School acted as host for the Yound Friends at the Fourth Young Friends' Eastern Conference. There were 75 Young Friends in attendance from all over the East, and the Conference was characterized by an unusually fine spirit. The young people cooperated by taking care of their rooms, waiting on table in the diningroom, and assisting in other ways so that the cost of the Conference was kept within the amount budgeted, and there was no cost to the School.

Enrollment -- The Upper School began September 18, and the Lower School one week later. In the Upper School there are 197 boys enrolled, of whom 74 are House Boys. The Lower School enrollment is 198, 19 being in Belmont. The total enrollment, 395, is slightly under that of last year, but there are more boys in the House.

In the elementary department there is a complete enrollment in all grades above the First. In view of the opening of the new Junior High School on Sessions Street and a small increase in rates in all grades at Moses Brown, the enrollment is very satisfactory. It is the opinion of the teachers in both Upper and Lower Schools that we have an unusually good group of boys, and the prospect for the year is excellent.

Teachers -- There are three new teachers in the Upper School. Leonard L. Howeth, B.A. Washington College, M.A. Middlebury French School, comes to us from the Wilmington High School where he was head of the department and director of extra-curricular activities. He will assist with the work in French, taking the place of Philip M. Hood who was appointed head of the French department at the Englewood School for Boys.

John F. Heiney, B.S.Gettysburg College, will teach First Form English and Third Form Mathematics. He taught in the Lower Moreland High School last year.

It has been the custom for the last two or three years to have a part-time teacher carry the extra courses in Mathematics. This year it was possible to secure the services of a young man who has had good teaching experience and desired to do work at

To the Executive Committee in Charge of Moses Brown School:

Young Friends' Conference -- Following the session of the Yearly Meeting, Moses Brown School acted as host for the Young Friends at the Fourth Young Friends' Eastern Conference. There were 250 Young Friends in attendance from all over the East, and the Conference was characterized by an unusually fine spirit. The young people cooperated by taking care of their rooms, waiting on table in the dining-room, and assisting in other ways so that the cost of the Conference was kept within the amount budgeted, and there was no cost to the School.

Enrollment -- The Upper School began September 17, and the Lower School one week later. In the Upper School there are 197 boys enrolled, of whom 74 are Horse Boys. The Lower School enrollment is 190, 13 being in Belmont. The total enrollment, 395, is slightly under that of last year, but there are more boys in the Moses.

In the elementary department there is a considerable enrollment in all grades above the First. In view of the opening of the new Junior High School on Sessions Street and a small increase in rates in all grades at Moses Brown, the enrollment is very satisfactory. It is the opinion of the teachers in both Upper and Lower Schools that we have an unusually good group of boys, and the prospect for the year is excellent.

Teachers -- There are three new teachers in the Upper School. Leonard L. Lewis, U.A. Haverford College, M.A. Harvard, Principal School, comes to us from the Friends Select School where he was head of the department of [illegible]. He will assist with the work in [illegible] and will also have charge of [illegible] at the Englewood School for boys.

John F. Heiney, B.S.Gettysburg College, will teach First Form English and Third Form Mathematics. He taught in the Junior Oriental High School last year.

It has been the custom for the last few of three years to have a part-time teacher carry the extra courses in Mathematics. This year it was possible to secure the services of a Friend who has had good teaching experience and desires to be used at

the University. Gardner M. Nichols was an instructor at the Tome School. He has studied in the University of London, and seems to be well-qualified for his work.

In the Lower School there were a number of changes. The Fourth Intermediate will be in charge of J. Drisko Allen, A. B. Colby. He has had two years' teaching experience and has assumed his duties in a business-like manner. This is one of the most difficult positions in School to fill, and it is hoped that a satisfactory solution to the problem has been found in this appointment.

Jeannette Kimberlin, a graduate of the University of Kentucky, formerly a teacher at the Winnwood School, Lake Grove, Long Island, will teach the Third Intermediate Grade.

Kathryn M. Bickel, a graduate of the Philadelphia Normal School and the University of Pennsylvania, comes to Moses Brown from the elementary department of Girard College. She will have charge of the First Intermediate group.

Harriet L. Wilson, who has been a demonstration and critic teacher in the third grade of the Newark, Delaware, public schools, will teach the Third Primary group.

Martha B. Crawford, who has been in charge of that group, has been assigned the Second Grade, and will be assisted by Dorothy Derrickson.

Classroom Changes -- In order to make a place for the double groups in the First and Second Grades, certain classroom changes were necessary. The most important of these was the transferring of the First Intermediate Group to the East Wing of the Main Building, and the Fourth Intermediate Group from the East Wing to Room Six of the Upper School wing.

Summer Work -- During the summer the following work was undertaken and completed:

A new classroom was constructed in the space under the Study Hall which has heretofore been used as a locker room. The basins were moved to the north hall of the main basement, a ceiling put in the rough-house room, and the lockers transferred to the south side of the main basement. In the new classroom

the University. Pauline J. Brooks was an instructor at the Towne School. He has studied in the University of London, and seems to be well-qualified for his work.

In the Lower School there were a number of changes. The Fourth Intermediate will be in charge of J. Dwight Allen, A. B. Colby. He has had two years' teaching experience and has assumed his duties in a business-like manner. This is one of the most difficult positions in School to fill, and it is hoped that a satisfactory solution to the problem has been found in this appointment.

Jeannette Kimbrough, a graduate of the University of Kentucky, formerly a teacher at the Hammond School, Lady Drew, Long Island, will teach the Third Intermediate Grade.

Kathryn M. Bickel, a graduate of the Philadelphia Normal School and the University of Pennsylvania, comes to Drew from the elementary department of Girard College. She will have charge of the First Intermediate group.

Bertha E. Allyn, who has had a long teaching and civic theatre in the third grade of the Newark, Delaware, public schools, will teach the Third Primary Room.

Martha B. Crawford, who has been in charge of that group, has been assigned the Second Grade, and will be assisted by Dorothy Derrickson.

Classroom Changes -- In order to make a place for the Junior Group in the First and Second Grades, certain classroom changes were necessary. The most important of these was the transferring of the First Intermediate Group to the East Wing of the Main Building, and the Fourth Intermediate from the [illegible] from Six of the Upper School wing.

Summer Work -- During the summer the following work was undertaken and completed:

A new classroom was constructed in the space under the Study Hall which has heretofore been used as a locker room. The locker was moved to the north wall of the Main Lavatory, a partition and the [illegible]-room, and the lockers transferred to the [illegible] wall of the Main Lavatory. In the new classroom

itself, the three north windows were enlarged to full size. This has made one of the best classrooms at Moses Brown. It is light and airy, and has sufficient board space to make it especially satisfactory for Mathematics. The cost of these changes was somewhat less than $2000.

A new vestibule was built at the foot of the stairs to the Chemistry Laboratory. This entrance has had increasing use in the last three or four years, and it will be the main entrance for the Fourth Intermediate boys.

Three handball courts have been built on the west side of the barn.

A new clock and program system has been installed. There are twelve secondary clocks, and bells have been placed throughout the building. At the same time a new fire alarm system was installed. This system has a master key in Middle House with sirens on each corridor and in the kitchen and basement. This will make possible proper fire drills, and in the event of fire will give adequate warning to every one in the building.

In the Shop a section was set aside for Mechanical Drawing, and a glass and steel partition was put in place. This will permit the master in charge of the shop to supervise the work in Mechanical Drawing.

In the present First Intermediate Room, a steel and glass partition was erected in order to cut off sufficient space at the rear of the room to provide a passage for the Third Intermediate Class.

Additional blackboards were placed in Rooms Four and Five of the Upper School.

In the boys' toilet room another toilet was added and the old wooden partitions were replaced by metal.

With the exception of occasional replacements, no new beds have been purchased for a number of years, and consequently many of the beds have become quite unsightly. To improve this condition, all the beds in the Upper corridor were dipped to

remove the paint and a Duco finish applied. The cost of this was approximately five dollars per bed, and it is hoped that each year one corridor may be treated in the same way until all the beds have been renewed.

There was, in addition, the usual summer plastering, painting, and papering, and the two front rooms of the Lattey apartment were renovated.

Obadiah Brown Trust Fund -- Within the month the School has received a check for $2000 for a new fund. This gift is from the estate of Mabel Brown, and is "to be known as the Obadiah Brown Trust Fund in memory of her father, Obadiah Brown, of the Class of 1843, the income to be used for prizes for essays on our native trees". The Headmaster forwarded the check to the Treasurer and wrote Miss Florence Brown, 1633 Chalkstone Avenue, acknowledging the gift and telling her that a formal acknowledgment would be received from the Committee at a later date. This is a substantial addition to our prize funds.

In making bequests to the School, friends should be encouraged to give as wide a latitude as possible to the discretion of the Committee in administering funds, rather than to specify within too narrow limits the conditions under which the income may be used.

Respectfully submitted,

(Signed) H. Ralston Thomas, Headmaster

October 2, 1929

In making bequests to the School, friends should be encouraged to give as wide a latitude as possible to the discretion of the Committee in administering funds, rather than to specify within too narrow limits the conditions under which the income may be used.

Respectfully, J. Ralston Thomas, Headmaster

October 6, 1948

A meeting of the Executive Committee of Moses Brown
School held at the School Tenth Month, second, 1929

Present - [illegible]

The minutes of the last meeting were read and approved.

The report of the Nominating [illegible] was read and approved
and ordered placed on file.

The question of a janitor [illegible] for the School was
discussed at length.

It was [illegible] that a committee be [illegible]
[illegible] and report at a later session.

Adjourned to meet Tenth Month, eighth, 1929 at 10:00 A.M.

(Signed) Edward L. Lecomber
Recording Clerk

The Executive Committee of Friends' School met at the School according to adjournment, Tenth Month, Eighth, 1929.

Present -- Seth K. Gifford, Willis H. White, Edward Lyman Brown, L. Ralston Thomas, Charles H. Smith, Howard Tyler, and Edward L. Macomber.

The Committee appointed Tenth Month, Second, to consider the matter of pensions, report that at present it does not seem advisable to adopt the plan suggested by A. Edward Kelsey. The Clerk is instructed to advise him of our decision.

We approve the continuance of the above mentioned committee, and request them to formulate a statement of policy relative to the question of School pensions and report same to our next session.

We approve the following report relative to a new Lower School building:

"It is the unanimous judgment of the Committee appointed to consider the matter, that

1. We should proceed with our plan for a new Lower School building.

2. We should make arrangements at once to secure tentative drawings that will give a fair idea of the proposed plant.

and 3. On the basis of these drawings, we should appeal to the friends of the School for funds.

In the opinion of the Committee, the plan should provide adequate to the needs of two groups for each of the Lower School grades under present conditions."

Adjourned.

(Signed) Edward L. Macomber

Recording Clerk

Present -- Seth K. Gifford, Willis H. White, Edward Lyman Brown, L. Thomas, Charles H. White, Frederic Taber, and Edward L. Cowles.

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to advise him of our decision.

to formulate a statement of policy relative to the

owing report relative to a new Lower School

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In the opinion of the Committee, the plan should provide a building adequate to the needs of two groups for each

(Signed)

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

October 8, 1929

TO THE COMMITTEE IN CHARGE OF MOSES BROWN SCHOOL

Young Friends' Conference -- Following the session of the Yearly Meeting, Moses Brown School acted as host for the Young Friends at the Fourth Young Friends' Eastern Conference. There were 250 Young Friends in attendance from all over the east, and the Conference was characterized by an unusually fine spirit. The young people cooperated by taking care of their rooms, waiting on table in the diningroom, and assisting in other ways so that the cost of the Conference was kept within the amount budgeted, and there was no cost to the School.

Enrollment -- The Upper School began September 18, and the Lower School one week later. In the Upper School there are 198 boys enrolled, of whom 75 are House Boys. The Lower School enrollment is 199, 19 being in Belmont. The total enrollment, 397, is slightly under that of last year, but there are more boys in the House.

In the elementary department, there is a complete enrollment in all grades above the First. In view of the opening of the new Junior High School on Sessions Street and a small increase in rates in all grades at Moses Brown, the enrollment is very satisfactory. It is the opinion of the teachers in both Upper and Lower Schools that we have an unusually good group of boys, and the prospect for the year is excellent.

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

Teachers -- There are three new teachers in the Upper School. Leonard L. Howeth, B. A. Washington College, M. A. Middlebury French School, comes to us from the Willington High School where he was head of the department and director of extra-curricula activities. He will assist with the work in French, taking the place of Philip M. Hood who was appointed head of the French department at the Englewood School for Boys.

John F. Heiney, B. S. Gettysburg College, will teach First Form English and Third Form Mathematics. He taught in the Lower Moreland High School last year.

It has been the custom for the last two or three years to have a part-time teacher carry the extra courses in Mathematics. This year it was possible to secure the services of a young man who has had good teaching experience and desired to do work at the University. Gardner M. Nichols was an instructor at the Tome School. He has studied in the University of London, and seems to be well-qualified for his work.

In the Lower School there were a number of changes. The Fourth Intermediate will be in charge of J. Drisko Allen, A. B. Colby. He has had two years' teaching experience and has assumed his duties in a business-like manner. This is one of the most difficult positions in School to fill, and it is hoped that a satisfactory solution to the problem has been found in this appointment.

Jeannette Kimberlin, a graduate of the University of Kentucky, formerly a teacher at the Winwood School, Lake Grove, Long Island, will teach the Third Intermediate Grade.

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

Kathryn M. Bickel, a graduate of the Philadelphia Normal School and the University of Pennsylvania, comes to Moses Brown from the elementary department of Girard College. She will have charge of the First Intermediate group.

Harriet M. Wilson, who has been a demonstration and critic teacher in the third grade of the Newark, Delaware, public schools, will teach the Third Primary group.

Martha B. Crawford, who has been in charge of that group, has been assigned the Second Grade, and will be assisted by Dorothy Derrickson.

Classroom Changes -- In order to make a place for the double groups in the First and Second Grades, certain classroom changes were necessary. The most important of these were the transferring of the First Intermediate Group to the East Wing of the Main Building and the Fourth Intermediate Group from the East Wing to Room Six of the Upper School wing.

Summer Work -- During the summer the following work was undertaken and completed:

A new classroom was constructed in the space under the Study Hall which has heretofore been used as a locker room. The basins were moved to the north wall of the main basement, a ceiling put in the rough-house room, and the lockers transferred to the south side of the main basement. In the new classroom itself, the three north windows were enlarged to full size. This has made one of the best classrooms at Moses Brown. It is light and airy, and has sufficient board space to make it especially

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

satisfactory for Mathematics. The cost of these changes was somewhat less than $2000.

A new vestibule was built at the foot of the stairs to the Chemistry Laboratory. This entrance has had increasing use in the last three or four years, and it will be the main entrance for the Fourth Intermediate boys.

Three handball courts have been built on the west side of the barn.

A new clock and program system has been installed. There are twelve secondary clocks, and bells have been placed throughout the building. At the same time a new fire alarm system was installed. This system has a master key in Middle House with sirens on each corridor and in the kitchen and basement. This will make possible proper fire drills, and in the event of fire will give adequate warning to every one in the building.

In the Shop a section was set aside for Mechanical Drawing, and a glass and steel partition was put in place. This will permit the master in charge of the shop to supervise the work in Mechanical Drawing.

In the present First Intermediate Room, a steel and glass partition was erected in order to cut off sufficient space at the rear of the room to provide a passage for the Third Intermediate Class.

Additional blackboards were placed in Rooms Four and Five of the Upper School.

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

In the boys' toilet room another toilet was added and the old wooden partitions were replaced by metal.

With the exception of occasional replacements, no new beds have been purchased for a number of years, and consequently many of the beds have become quite unsightly. To improve this condition, all the beds in the Belmont corridor were dipped to remove the paint and a Duco finish applied. The cost of this was approximately five dollars per bed, and it is hoped that each year one corridor may be treated in the same way until all the beds have been renewed.

There was, in addition, the usual summer plastering, painting, and papering, and the two front rooms of the Battey apartment were renovated.

Obadiah Brown Trust Fund -- Within the month the School has received a check for $2000 for a new fund. This gift is from the estate of Mabel Brown, and is "to be known as the Obadiah Brown Trust Fund in memory of her father, Obadiah Brown, of the Class of 1843, the income to be used for prizes for essays on our native trees". The Headmaster forwarded the check to the Treasurer and wrote Miss Florence Brown, 1533 Chalkstone Avenue, acknowledging the gift and telling her that a formal acknowledgment would be received from the Committee at a later date. This is a substantial addition to our prize funds.

In making bequests to the School, friends should be encouraged to give as wide a latitude as possible to the discretion of the Committee in administering funds, rather than to specify within too narrow limits the conditions under which the income may be used.

Respectfully submitted,

L. Ralston Thomas
Headmaster

Copy.

The regular meeting of the Committee on Moses Brown School and Lincoln School was held at the former, Third Day, Tenth Month 8th, 1929 with 15 members present as follows:

Charles H. White	Willis H. White
Edward L. Macomber	George R. Wood
Clara W. Mumford	Edward Lyman Brown
Moses Bailey	Frederic Taber
Alexander C. Purdy	Charles F. Brown
John J. Frye	Seth K. Gifford
Sarah J. Swift	Ellen A. Winslow
Lyra T. Wolkins	

An excuse was sent for one other, Emily M. Jones.

A welcome was extended to the two new members, Alexander C. Purdy and Clara W. Mumford, by the Clerk.

The records of the meetings held Sixth Month 26th and Sixth Month 29th were read and with the addition of the names of two committees were approved.

The Secretary of the Executive Committee, Edward L. Macomber, gave the report of the two meetings held Tenth Month 2nd and 8th, 1929. At the first the question of a pension system for the School was discussed at length. Willis H. White, Seth K. Gifford and Edward Lyman Brown were appointed as a Committee to consider the system proposed by A. Edward Kelsey, and report at a later session. At their second meeting said committee reported that at the present time it does not seem advisable to adopt that plan. The above mentioned committee was continued and requested to formulate a statement of policy relative to the question of School Pensions and report the same to their next session.

The Clerk reported the appointment as a special Committee on the proposed Lower School Building of L. Ralston Thomas, Seth K. Gifford and Willis H. White. L. Ralston Thomas made the following report of progress for said Committee:

> " It is the unanimous judgment of the Committee appointed to consider the matter, that
>
> 1. That we should proceed with our plan for a new Lower School building.
> 2. We should make arrangements at once to secure tentative drawings that will give a fair idea of the proposed plant.
> and 3. On the basis of these drawings, we should appeal to the friends of the School for funds.
>
> In the opinion of the Committee, the plan should provide a building adequate to the needs of two groups for each of the Lower School grades under modern school conditions."

This report was approved by the Executive Committee.

The report of the Executive Committee was accepted and ordered placed on file.

Willis H. White for the Finance Committee read the report of the Treasurer of Moses Brown School for the year ending Sixth Month 30th, 1929, and the Cash Account for the three months from that date to Ninth Month 30th, 1929.

They were accepted and ordered placed on file.

L. Ralston Thomas read his report as Headmaster of Moses Brown School giv-

The regular meeting of the Committee on Grades Above Local Schools was held at the Center, Saint Ann, Prairie County, with all members present as follows:

Charles E. White	Willis H. White
Edward L. Bateman	Evelyn H. Ward
Clara T. Bentley	Edward Lyman Brown
Thomas Bailey	Prescott Tabor
Alexander C. Perry	Charles F. Brown
John A. Pyle	Ruth E. Hilliard
Lowell J. Hall	Elias S. Meadow
Lyra T. Winters	

A welcome was extended to the two new members, Alexander C. Perry and Clara T. Bentley, by the Chair.

The reports of the meetings held Ninth Month 24th and Tenth Month 15th were read and with the addition of two committees were approved.

The Secretary of the Executive Committee, Edward L. Bateman, gave the report of the two meetings held Tenth Month 2nd and 8th, 1929. At the first the election of a permanent clerk for the School was discussed at length. Willis H. White, Ruth E. Hilliard and Edward Lyman Brown were appointed as a Committee to consider the matter proposed by A. Edward Bailey, and report at a later meeting. At their second meeting said committee reported that at the present time it would not be advisable to adopt that plan. The above mentioned committee was continued to cooperate to formulate a statement of policy relative to the operation of School Buildings and report the same to their next session.

The Clerk reported the appointment as a special Committee on the proposed Junior School Building of L. Malcolm Thomas, Ruth E. Hilliard and Willis H. White.

L. Malcolm Thomas made the following report of progress for said Committee:

"It is the unanimous judgment of the Committee appointed to consider the matter, that

1. That we should proceed with our plan for a new Junior School Building.

2. We should make arrangements at once to secure Contractors immediately that will give a fair idea of the proposed plans.

and 3. At the back of these drawings, we should append to the Friends of the School for Trade.

In our opinion of the Committee, the plan would provide a building adequate to the needs of two groups for each of the lower School grades under modern school conditions."

This report was approved by the Executive Committee.

The report of the Executive Committee was received and ordered placed on file.

Willis H. White for the Finance Committee read the report of the Treasurer of Lyman Brown School for the year ending Ninth Month 30th, 1929, and the Clerk Account for the three months from that date to Tenth Month 30th, 1929.

They were accepted and ordered placed on file.

L. Malcolm Thomas read his report as Headmaster of Lyman Brown School giv-

; details of changes in teachers and classrooms and of the summer work on buildings
l grounds. The total number of pupils is 397 of which 94 are boarders.

Within the month the School has received a check for$ 2,000 from the es-
te of Mabel Brown, "To be known as the Obadiah Brown Trust Fund in memory of her
ther, Obadiah Brown of the Class of 1843, the income to be used for prizes for
says on our native trees." The Clerk was directed to send a formal acknowledge-
nt and express our appreciation of the gift, and to do the same to the recent donor
$300 for a new radio for the School.

The Headmaster's report was satisfactory to the Committee and accepted
l ordered placed on file.

Frances E. Wheeler read her report as Headmistress of Lincoln School.
e total enrollment there is 279 of which 29 are resident pupils. She also told
a recent gift of a fine new radio from the Parent Teachers Association.
The report was accepted and ordered placed on file.

The need of some closer connection between Moses Brown School and in-
uential Providence people who are not Friends was discussed at some length. As
e matter was already in the hands of the Executive Committee it was left for them
consider the best method of bringing this about and to report at a later meeting
this Committee.

The meeting then concluded.

Respectfully submitted,

Ellen A. Winslow,

Recording Clerk.

To the Executive Committee in Charge of Moses Brown School:

Enrollment - The total enrollment this year to date is 406, exceeding equally divided between the Upper and Lower Schools. This enrollment is slightly larger than last year, and within two of the record enrollment of two years ago. Since the beginning of the year there have been eleven withdrawals. Of this number four were on the recommendation of the Headmaster, one was because of illness, one family moved away from the city, two for financial reasons, two because the boys wished another type of school, and one boy quit with no satisfactory reason assigned.

Student Activities Committee - The spirit of the School has been excellent. Just before the Thanksgiving holidays, a Student Activities Committee was organized and this committee, under the guidance of a faculty adviser, has made a real contribution to the social life of the School.

Following each soccer game a tea was held in order that the players of the two teams might become better acquainted. These were extremely pleasant occasions.

Chess and checker tournaments have been inaugurated, a ping-pong set has been secured, a bulletin board has been erected in the Boys' Parlor, and certain fellows have been made responsible for keeping it up to date.

The Committee also has assisted with the ushering at the evening entertainments and has shown an interest in the proper development of all student affairs.

Radio - The installation of the new radio (gift of Albert Norton, 3rd, Class of 1929, and his mother) has been completed and it has given a great deal of pleasure to both day and resident boys. Since Christmas it has been especially useful in the Infirmary when boys have been confined with slight colds.

Health - The health of the School has been quite satisfactory. Between the opening of School and the Christmas holidays there were an unusually large number of dispensary visits, but no serious illness. Since Christmas the record has been better than for the corres-

the Executive Committee in Charge of Moses Brown School:

Enrollment - The total enrollment this year to date is 406,

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[illegible] at the present time. Within the [illegible]

[illegible] have been given withdrawals, of this number four were

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reasons, two because the boys wished another kind of school, and

one boy quit with no satisfactory reason assigned.

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Following each soccer game a tea was held in order that the

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Dinner and checker tournaments have been inaugurated, a ping-

pong set has been secured, a bulletin board has been erected in the

Boys' Parlor, and certain fellows were put in charge of the radio fur-

nishing it with records.

The Committee also has assisted with the ushering at the

various entertainments and has shown an interest in the proper

development of all student affairs.

Radio - The installation of the new radio (gift of Albert Norton, 3rd,

class of 1929, and his mother) has been completed and it has given

a great deal of pleasure to both day and resident boys. Since Christ-

mas it has been especially useful to the fellows who have been

confined with illness.

Health - The health of the School has been quite satisfactory. De-

pending period in the last two or three years. The School has been especially fortunate in the matter of contagious disease. Excepting for one case of scarlet fever in the day department, from which there were no other cases, we have been quite free from all illness of this kind.

Cottage Infirmary - The Cottage Infirmary has been completed and equipped. The doctors have inspected it and have given it their approval. This Infirmary can be used to take care of boys suffering from most forms of contagious disease. It can be used also at Yearly Meeting and whenever additional beds are needed for a few days.

Alumni Avenue - Alumni Avenue has been maintained as a private street by the abutting owners. Five or six years ago the street was partially rebuilt at considerable expense. Three years ago it was resurfaced, the School's share of this cost being $666. The surfacing did not last and there has been a small but constant expense since that time. The street is now in very bad condition. It cannot be resurfaced because of its lack of proper foundation. Consequently it will have to be rebuilt from Hope Street to Pennington Avenue. There is in this street an old terra cotta sewer which has been giving considerable trouble and which, according to the engineers, cannot be expected to last very much longer. It would be most unwise to build a new street without installing a modern sewer to Hope Street. After a consultation the abutting owners decided that under the circumstances they should petition the city to take over Alumni Avenue, build a sewer, and rebuild the street. It is probable also that the street will have to be curbed when it is rebuilt. This matter was referred to the local members of your Committee, and with their approval the Headmaster signed the petition for the School. There seemed to be no satisfactory alternative. The cost to the School for this improvement will be between $4500 and $5000.

Fence between Hope Street High School and Our Property - The fence separating the Hope Street High School property from Moses Brown is in poor condition and offers us little or no protection. The present fence should be taken down and a chain link one erected

The Buick Company will allow $565 on the exchange.

International Scholarship - A group of representative private schools in New England and the Middle States, under the leadership of Father Sill of Kent School, have been inviting a few carefully selected English boys to spend a year or more in school in this country in order that the American boys may become acquainted with them and that they may learn something of the American point of view in the interest of mutual understanding. Moses Brown School has been asked to take one of the boys next year. It would be necessary to offer the boy free board and tuition. A committee would raise the funds for his transportation and it is probable that the same committee would provide for his incidental school expenses. Would you approve Moses Brown School's participation in such a movement?

Gift to School - Since the last meeting of the Committee, Mr. John M. Bullard of New Bedford has turned over to the School for preservation certain documents pertaining to its early history. The Headmaster has acknowledged receipt of these and has given them to the Custodian of the vault for cataloguing and preservation.

Date of Executive Committee Meetings - Would you consider changing the dates of the next meetings from Fourth Month, second, to Fourth Month, ninth, and from Sixth Month, fourth, to Sixth Month, eleventh? Fourth Month, second, conflicts with a meeting of the Progressive Education Association in Washington and the Headmaster, as a member of that Association, would like to attend. Sixth Month, fourth, is two days before Commencement and is the close of the period.

Respectfully submitted,

(Signed) L. Ralston Thomas

Headmaster

February 5, 1930

The Pulok Company will allow $565 on the exchange.

Interscholastic Scholarship - A group of representative [illegible] schools in New England and the Middle States, under the leadership of Father Gill of Eton School, have been inviting a few carefully selected English boys to spend a year or more in almost [illegible] country in order that the American boys may become acquainted with them and that they may learn something of the American point of view in the interest of mutual understanding. Moses Brown School has been asked to take one of the boys next year. It would be necessary to offer the boy free board and tuition. A committee would raise the funds for his transportation and it is probable that the same committee would provide for his incidental school expenses. Would you approve Moses Brown's participation in such a movement?

Visit to School - Since the last meeting of the Committee, Mr. John V. Willard of Mar Bedford has turned over to the School for preservation certain documents pertaining to its early history. The Headmaster has acknowledged receipt of these and has given them to the Custodian of the vault for cataloguing and preservation.

Date of Executive Committee Meetings - Would you consider changing the dates of the next meetings from Fourth Month, second, to Fifth Month, ninth, and from Sixth Month, fourth, to Sixth Month, eleventh? Fourth Month, second, conflicts with a meeting of the Progressive Education Association in Washington and the Headmaster, as a member of that association, would like to attend. Sixth Month, fourth, is two days before Commencement and is [illegible] period.

Respectfully,

(Signed) D. Ralston Thomas

Headmaster

At a meeting of the Executive Committee of Moses Brown School held at the School Second Month fifth, 1933:

Present - Willis H. White, L. Malcolm Thomas, Charles F. White, Edward L. Rosenber.

The Minutes of the last meeting were read and approved.

The Committee on Pensions report that they have not at this time sufficient data to present a statement of policy relative to the subject of school pensions, and are continued, to report at a later meeting.

The Headmaster's Report was presented.

(Signed) Edward L. Rosenber

To authorize the Headmaster to negotiate with the City of Providence regarding the construction of a chain link fence similar to the one on Alumni Avenue for a distance of approximately 300 feet between the property of Hope Street High school and Moses Brown School.

The Committee approves continuing Mrs. Simmons' salary until Fourth Month first, and in case she is then unable to return, her salary is to be continued for the remainder of the School year.

To approve the purchase of a Buick 67 Five Passenger Sedan with allowance of $1450 for the present School car.

Alumni Avenue has to the present time been maintained as a private street by the abutting owners. It seems wise, in view of the present necessity of installing a sewer and rebuilding the street, to petition the City of Providence to take over this street and build the sewer. The cost to the school for this improvement will be approximately $3000. The Headmaster is hereby authorized to sign such a petition on behalf of the School.

In consideration of the action of other private schools in New England who are inviting a few carefully selected English boys to spend a year or more in school in this country, in the interests of better national understanding, the Committee approves Moses Brown's accepting one boy for a year. It is our understanding that no charge

At a meeting of the Tewkesbury Committee of Home Town School held at the School Second North Fifth, 1930:

Present - Mills H. Betts, Le Baleine Thomas, Martin E. Miss, Weaver L. Messenger.

The minutes of the last meeting were read and approved.

The Committee of Education reports that they have not at this time sufficient data to present a statement of salary relative to the subject of school penalons, and are continued to report at a later meeting.

The miscellaneous matter was presented.

A motion to the Secretary to negotiate with the City of Tewkesbury regarding the construction of a Home Town School.

The Committee of Education to negotiate with the City of Tewkesbury regarding the construction of a Home Town School.

The Committee approves appointment Miss. Elizabeth Mills Tewkesbury Fifth, and is considered to be taken unable to return, her salary is to be continued for the remainder of the school year.

A motion was carried to adjourn.

Home Town School

Tewkesbury

for board and tuition could be made for a boy accepted under this plan.

The meetings of the executive committee scheduled for Fourth Month second and Sixth Month fourth, 1930, are hereby changed to Fourth Month ninth and Sixth Month eleventh respectively.

The Building Committee presented tentative plans for a new lower school building and they were instructed to secure detailed plans, specifications, and approximate cost of a building, and present the same at a later session.

Adjourned.

(Signed) Edward L. Macomber

Recording Clerk

Faculty -- Faculty arrangements for next year have progressed satisfactorily. In the Lower School, Kathryn M. Bickel, teacher of the Fifth Intermediate Grade, is planning to be married and will not be back at Moses Brown. Ruth L. Collier, who has been assisting with the elementary work, will not return. She plans to study and possibly live with the smaller children, and with a single group in the Fifth Grade, not previously [illegible]. [illegible] Upper School, Hugh M. Andrews, who has been in charge of the college preparatory department for four years, is planning to attend the Harvard Graduate School of Business Administration. He is an excellent teacher who has done earnest, conscientious work with our boys. It will be difficult to find a well-qualified man for his work. [illegible]. Nicholas became a member of the staff in ninth month, 1929, as a part-time teacher. Later he was given a full program. On the whole, his work has been satisfactory. He is a qualified musician and has done especially well in this department. However, it did not seem possible to offer a full-time position in academic work to a man who does not hold a college degree. It is possible that there may be one other vacancy, although no final decision has been reached. With, minor exceptions, the teaching staff is retaining last year. A number of teachers have improved, but no candidates have been accepted.

William E. Simmons returned to New England three weeks ago, but [illegible] preferred unfavorably to come over to Derby. A tentative arrangement has been made for E. Harold Tornquist to continue indefinitely the work of the treasurer. Following a conference with Mrs. Simmons, it may be desirable to consider the appointment of Mr. Tornquist as Treasurer.

Grand V. Dailey -- There have been no new developments affecting this situation.

Re-registration -- The re-registration [illegible] is in a most satisfactory condition. The cards were sent out a [illegible] and returned already.

Second Intermediate - In planning for the Second Intermediate Class (the group that is First Intermediate this year), it seems desirable to accept the six or eight candidates who have been awaiting places, some of them for two or three years. This group is now somewhat above the limit which has been fixed for size of Intermediate classes, and by the addition of the present applicants, the group would be large enough to divide into two sections of approximately seventeen each. If this were done, the present First Intermediate room, formerly the Girls' Study Hall, could have the temporary partition moved into the middle of the room. The present Second Intermediate teacher would assume the authority for the whole grade and an assistant would be procured to have charge of one room.

Grounds -- For two or three years a systematic program of fertilizing the grounds has been carried out and particular attention has been given to feeding some of the older and larger trees. This year approximately $50.00 should be spent to continue this program and to replace some of the plants that have died or been damaged by the boys. It is planned also to set out a new group of shrubs on the east side of the Arch in the angle between the Arch and the Lower School building.

Hope Street Fence -- Following a conference with the City School Officials and the Chairman of the City Property Committee, an arrangement was made for the erection of an eight foot chain link fence between the Hope Street High School grounds and Moses Brown property. This fence will correspond exactly to the present fence on Alumni Avenue excepting that it will have three strands of barbed wire at the top. The School and the city share the expense of this work. The cost will be approximately $325 each.

Several years ago Herbert E. Easton, whose property on Hope Street abuts the School grounds, erected a chain link fence at the rear of his premises. The School has maintained a hedge along one side of this property. During this winter and spring, Moses Brown boys and others have cut across Easton's lawn and through the fence there and on Hope Street. To eliminate this constant damage to

[illegible] that is First Intermediate this year), it seems desir-
[illegible] to accept the six or eight candidates who have been awaiting
[illegible], some of them for two or three years. This group is now
[illegible] above the limit which has been fixed for size of Interme-
[illegible] classes, and by the addition of the present applicants, the
[illegible] would be large enough to divide into two sections of approxi-
[illegible] equal size. If this were done, the present First Inter-
[illegible] Study Hall, could have the tem-
[illegible] partition moved into the middle of the room. The present
Second Intermediate teacher would assume the authority for the
[illegible] and an assistant would be procured to have charge of
the room.

[illegible] -- For two or three years a systematic program of fertil-
[illegible] has been carried out and particular attention
has been given by feeding some of the older and larger trees.
This year approximately $350.00 should be spent to continue this
program and to replace some of the trees that have died or have
died by the way. It is planned also to set a new [illegible] of
shrubs on the west side of the Arch in the angle between the Arch
and the Lower School Building.

Hope Street fence -- Following a conference with the City School
Committee and the Chairman of the City Property Committee, an ar-
[illegible] was made for the erection of an eight foot chain link
fence between the Hope Street High School grounds and Moses Brown
property. This fence will correspond exactly to the present fence
[illegible] Almost Anyone Anywhere [illegible] attention of
[illegible] at the top. The fence was [illegible]
of this year. The cost [illegible] $321 and.

[illegible] years ago Herbert E. Easton, whose property on Hope
[illegible] Street, erected a cedar [illegible] on the
[illegible]. This school has maintained a [illegible]
[illegible]. During this winter, there [illegible]
[illegible] and some [illegible] the [illegible]
[illegible]. To eliminate this constant damage to

both properties, a seven foot chain link fence has been erected between the properties from the back line to Hope Street, and a four foot fence from the corner for eighteen feet along Hope Street. The cost of this will be $162.00. Mr. Easton has agreed to pay $50. of this amount.

Tennis Courts -- No satisfactory surfacing material has been found for the new courts. These should be completed, but it is most desirable to find a hard surface that has sufficient resiliency for tennis as well as for winter games, if there is such a substance.

School Minister -- Dr. Alexander Purdy began his Sabbatical leave from Hartford this semester. This spring he is studying in New York City, and consequently he is able to go on with his duties at Moses Brown. During the fall and early winter next year he plans to be abroad, and some satisfactory substitute must be found.

Summer Work -- In planning for the work this summer, the Boys Study Hall must be considered of first importance. This room should be painted, and in view of the constant plaster patching, it probably would be better to replaster all or a considerable part before it is painted. The lighting has been unsatisfactory, and it is proposed to have a lighting engineer make a study of the conditions and recommend proper lighting units. A considerable proportion of the boys do all their evening studying in the Study Hall, and it is essential that the best lighting units procurable be installed there.

New Lower School Building -- The tentative plans for the proposed new Lower School building were examined carefully, criticized, and returned to the architect for alteration. The architect had them redrawn on a larger scale, including the suggested alterations. It is proposed now to check them again with the teachers at Moses Brown and then to consult another authority with regard to them before actually drawing up the specifications and estimating costs. These plans are going ahead slowly but satisfactorily. However, up to the present time, no definite

south properties, a seven foot chain link fence has been erected between the properties from the back line to Hope Street, and a four foot fence from the corner for eighteen feet along Hope Street. The cost of this will be $162.00. Mr. Easton has agreed to pay $80. of this amount.

Tennis Courts -- No satisfactory surfacing material has been found for the two courts. These should be completed, and it is most desirable to find a hard surface that has sufficient resiliency for both is as well as for winter games, if there is such a substance.

School Painter -- Mr. Alexander Purdy began his semester's leave from Hartford this semester. This spring he is studying in New York City, and consequently is unable to do so with his duties at Hopes Crest. During the fall and early winter more work remains to be abroad, and some satisfactory substitute must be found.

Summer Work -- In planning for the work this summer, the Study Hall must be considered of first importance. This room should be painted, and in view of the constant plaster patching, it probably would be better to replaster all or a considerable part before it is painted. The lighting has been unsatisfactory, and it is proposed to have a lighting engineer make a study of the situations and recommend proper lighting units. A considerable proportion of the boys do all their evening studying in the Study Hall, and it is essential that the best lighting units procurable be installed there.

New Lower School Building -- The tentative plans for the proposed new Lower School building were carefully criticized, and returned to the architect for alteration. The architect had them redrawn on a larger scale, including the suggested alterations. It is proposed now to place them again with the Committee on Space Requirements for study another month, with regard to them before actually drawing up the specifications and estimating costs. These plans were again about Mr. Satisfactorily. However, on the lowest item, no definite

program has been approved for raising funds for such a building. If the School is to undertake a campaign of any kind, preliminary plans will take some weeks or even months before the active work can begin. Should not some definite action be taken in this matter?

Respectfully submitted,

L. Calvin Thomas

Headmaster

April 9, 1930

project has been approved for raising funds for such a village.
If the Council is to undertake a campaign of any kind, preliminary
plans will take some weeks or even months before the active work
can begin. Should you wish definite action be taken in this
matter?

Respectfully submitted,

Secretary

April 9, 1920.

At a Meeting of the Executive Committee of Moses Brown School held at the School 4th Month, 9th, 1930:

Present - Willis H. White, L. Ralston Thomas, E. Lyman Brown, Charles H. White, Edward L. Macomber.

The Minutes of the last meeting were read and approved.

The Headmaster's report was presented.

We appoint E. Harold Jernquist Assistant Treasurer of the School for the remainder of the School year and authorize him to sign checks in the name of the School.

We approve dividing the IInd Intermediate Grade and moving the temporary partition in the Ist Intermediate room as recommended in the Headmaster's report.

We approve the expenditure of approximately $550 for fertilizing the grounds and planting shrubs as suggested in the Headmaster's report.

We approve the erection of the chain link fence between the School and the Easton property at a cost to the School of $112.

We authorize the contribution of $50 to Providence Monthly Meeting.

We authorize the Headmaster and E. Lyman Brown to have suitable lighting fixtures installed in Middle House. The Headmaster is authorized to replaster and paint the Boys' Study Hall and also to install proper lighting units therein as recommended in his report.

(Signed) Edward L. Macomber
Recording Clerk

At a meeting of the Executive Committee of Moses Brown School
held at the School 4th Month, 9th, 1930:

Present - Willis H. White, L. Ralston Thomas, E. Lyman Brown,
Charles B. White, Edward L. Macomber.

The Minutes of the last meeting were read and approved.

The Headmaster's report was presented.

On account E. Carold Decrquist Assistant Treasurer of the
School for the remainder of the School Year and authorized
him to sign checks in the name of the School.

On motion dividing the Third Intermediate Grade and moving
the temporary partition in the Fat Intermediate room as recom-
mended in the Headmaster's report.

On approve the expenditure of approximately $600 for fertil-
izing the grounds and planting shrubs as suggested in the
Headmaster's report.

On approve the erection of the slate tile fence between the
school and the Pastor property at a cost to the School of $112.

On authorize the completion of $40 to Providence Society
Painting.

On authorize the Headmaster and E. Lyman Brown to have suitable
Lighting Fixtures installed in Middle House. The Headmaster is
authorized to replace one pair the Upper Study Hall and also
to install proper lighting units therein as recommended in his
report.

(Signed) Edward L. Macomber

Recording Clerk

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

To the Committee in Charge of Moses Brown School:

Enrollment - The total enrollment this year is four-hundred six, within two of the record enrollment of two years ago. Of these, ninety-four have been resident students. The enrollment has been evenly divided between the Upper and Lower Schools. There are fourteen resident and five day students who are Friends.

Health - The health of the School has been generally satisfactory. There have been the usual number of colds and minor illnesses, but there has been no serious illness among the resident students.

Student Activities Committee - The spirit of the School has been excellent. Early in the winter a Student Activities Committee was organized and this Committee, under the guidance of a faculty adviser, has made a real contribution to the social life of the School. Following the athletic contests, teas have been held in order that the two teams might become better acquainted. Chess, checker and ping pong tournaments have been inaugurated. A bulletin board has been erected in the Boys Sittingroom and student committees have been responsible for keeping it up to date. Student committees also have assisted in various capacities at School functions and the students have shown an interest in the proper development of all School affairs.

Cottage Infirmary - The purchase of the House on Hope Street released for School purposes one half the Superintendent's cottage. The first floor of this building has been converted into a modern isolation infirmary. The doctors have inspected it and have given

it their approval. The School has been particularly fortunate in recent years in having had but one epidemic of contagious disease. However, there is always the problem of taking care of the occasional boy who may have some mild form of contagion. The addition of this cottage infirmary completes our infirmary equipment in a most satisfacotry manner. It can be used also at Yearly Meeting and whenever additional beds are needed for a few days.

Alumni Avenue - Alumni Avenue has been maintained as a private street by the abutting owners. Five or six years ago the street was rebuilt at considerable expense. Three years ago it was resurfaced, the School's share of this cost being $666. The surface did not last and there has been a small but constant expense since that time. The street cannot be resurfaced because of its lack of proper foundation. Consequently it will have to be rebuilt from Hope Street to Pennington Avenue. There is in this street an old terra cotta sewer which has been giving considerable trouble and which, according to the engineers, cannot be expected to last much longer. It would be most unwise to build a new street without installing a modern sewer to Hope Street. After consultation, the abutting owners decided that under the circumstances they should petition the City to take over Alumni Avenue, build a sewer and rebuild the street. Your Executive Committee authorized the Headmaster to sign this petition in behalf of the School, as there seemed to be no satisfactory alternative. The cost to the School for this improvement will be between $4500 and $5000.

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

Fence between Hope Street High School and Moses Brown Property - The fence separating the Hope Street High School property from Moses Brown had been in poor condition for a long time, and had offered us little or no protection. With the approval of the Executive Committee, the Headmaster conferred with the City School officials and with the Chairman of the City Property Committee, and an arrangement was made for the erection of an eight-foot chain link fence on the property line. This work has been completed. The fence corresponds exactly to the fence on Alumni Avenue excepting that it has three strands of barbed wire at the top. The School and the City shared the expense of this work, the cost to the School being $320.50.

Easton Fence - Several years ago, Herbert E. Easton, whose property on Hope Street abuts the School grounds, erected a chain link fence at the rear of his premises. The School has maintained a hedge along one side of this property. During this winter and spring, Moses Brown boys and others have cut across Easton's lawn and through the hedge there and on Hope Street. To eliminate this constant damage to both properties, an eight-foot chain link fence has been erected between the properties from Easton's back line to Hope Street, and a four-foot fence from the corner for eighteen feet along Hope Street. This fence cost $180. of which Mr. Easton has agreed to pay $50.

Grounds - For several years a systematic program for fertilizing the grounds has been carried out and particular attention has been given to feeding some of the older and larger trees. This

year approximately $550 should be spent to continue this program and to replace some of the plants that have died or have been damaged by the boys. It is planned also to set out a new group of shrubs on the west side of the Arch in the angle between the Arch and the Lower School Building.

Mrs. Simmons - Lillian H. Simmons, who has been bookkeeper and treasurer of the School for sixteen years, was incapacitated during the fall with an occupational neurosis in her right arm. This became so acute at Thanksgiving time that the doctors informed her she must have a complete rest. At that time it was thought she would be able to return for the second half year. However, it is unlikely that she ever will be able to take up that work again. The Executive Committee has approved the payment of her salary until Seventh Month first, and she has been offered an opportunity to return to Moses Brown in another capacity if her health permits. E. Harold Jernquist has been engaged to take charge of this department as assistant treasurer with the understanding that he will be made treasurer at the beginning of a new fiscal year. His work has been entirely satisfactory and the School is fortunate to have secured him.

Parents' Council - In cooperation with the Executive Committee of the Parents' Council, a fall and winter program of activities was planned by the School. During the latter part of the fall, a series of teas was held. The Lower School teachers acted as hosts and the parents of their grades were invited. These teas were well attended and it was thought that the feeling of good will and friendliness

evidenced on these occasions made them quite worth while. On Second Month tenth, the parents were invited to visit the Lower School classes to observe them at work and to discuss with the teachers the class objectives for the year. In Third Month, Dr. Ruggles of Butler Hospital talked to the teachers and parents on "Critical Aspects of Adolescent Psychology".

International Schoolboy Fellowship Association - A group of representative schools in New England and the Middle States, under the leadership of Father Sill of Kent School, has been inviting a few carefully selected English boys to spend a year or more in school in this country in order that American boys may become acquainted with them and that they may learn something of the American point of view in the interest of mutual understanding. Moses Brown School was asked to take one of the boys next year. The Executive Committee approved the offer of free board and tuition for one boy for a year. In order to widen the scope of this work, an International Schoolboy Fellowship Association has been formed and Moses Brown has been privileged to participate in this movement.

Faculty - Faculty arrangements for next year have progressed satisfactorily. In the Lower School, Kathryn M. Bickel, teacher of the first Intermediate Grade, is planning to be married and will not be back at Moses Brown. Ruth L. Collier, who has been assisting with the elementary work, will not return. Her interest and ability lie with the smaller children and with a single group in the First Grade, no opening will be available here. In the Upper School, Hugh M. Andrews, who has been in charge of the college Mathematics

for four years, is planning to attend the Harvard Graduate School of Business Administration. He is an experienced teacher who has done earnest, conscientious work with the boys. It will be difficult to find a well-qualified man for his place. Leonard L.Howeth, assistant in the French department and faculty adviser of the Student Activities Committee, has resigned to accept a day-school position. Gardner M. Nichols became a member of the staff in Ninth Month, 1929, as a part-time teacher. Later he was given a full program with the younger boys of the Upper School. On the whole, his work has been satisfactory. He is a qualified musician and has done especially well in this department. However, it did not seem possible to offer a full-time position in academic work to a man who does not hold a college degree. A number of teachers have been interviewed, but no candidates have been accepted.

School Minister - Dr. Alexander Purdy began his Sabbatical Leave from Hartford this semester. This spring he is studying in New York City and consequently he is able to go on with his duties at Moses Brown. During the fall and winter he plans to be abroad and a satisfactory substitute must be found for this period.

Second Intermediate - In planning for the Second Intermediate grade (the group that is First Intermediate this year), it seems desirable to accept the six or eight candidates who have been awaiting places some of them for two or three years. This group now somewhat exceeds the size which has been fixed for Intermediate classes and by the addition of the present applicants, the group would be large enough to divide into two sections of approximately seventeen each. If this were done, the present First Intermediate

room, formerly the Girls Study Hall, could have the temporary partition moved into the middle of the room, the present Second Intermediate teacher would assume the authority for the whole grade, and an assistant would be procured to have charge of one room.

Summer Work - In planning for the work this summer, the Boys Study Hall should be considered of first importance. This room should be painted, and in view of the constant plaster patching, it probably would be better to replaster all or a considerable part of it before painting. The lighting has been unsatisfactory, and it is proposed to have a lighting engineer make a study of the condition and recommend proper lighting units. A considerable proportion of the boys do all their evening studying in the Study Hall and it is essential that the best lighting units procurable be installed there.

Gifts to the School - Albert Horton, 3rd, of the class of 1929 and his mother presented to the School an excellent radio equipment.The set was installed in the Boys Sittingroom with a monitor in the Sittingroom and outlets in the Study Hall, Diningroom and Infirmary. This set has been a source of pleasure to masters and boys throughout the year and has been of especial value to the boys confined to the Infirmary. John M. Bullard of New Bedford has turned over to the School for preservation certain documents pertaining to its early history. The Headmaster has acknowledged receipt of these and has given them to the custodian of the vault for cataloguing.

The gifts that have come to us have been most acceptable, not only because they help the School in a material way, but because they are indicative of the continued support and good will of the former

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

students and other friends of the School.

Association Meetings - In Second Month, Moses Brown was host to the Rhode Island Secondary School Principals Association. This association is now composed of the principals of all accredited secondary schools (public, private and parochial) in Rhode Island. In Fourth Month, the Quaker Headmasters held their meeting at the School. Thirteen schools including Ackworth (an English Friends School) were represented at this gathering.

Respectfully submitted,

L. Ralston Thomas

Headmaster

MAY 6, 1930

Copy.

The regular meeting of the Committee on Moses Brown School and Lincoln School was held at the former, 3rd Day, 5th Month 6th, 1930 with 8 members present, namely,-

Charles H. White	Lyra T. Wolkins
Edward L. Macomber	Willis H. White
Clarkson A. Collins	Seth K. Gifford
Sarah J. Swift	Ellen A. Winslow

Satisfactory reasons for the absence of 7 others were sent in writing or by person, namely, -

Emily M. Jones	George R. Wood
Clara W. Mumford	Charles F. Brown
Alexander C. Purdy	Willard E. Swift
Rufus M. Jones	

The records of the meeting 10th Month 8th, 1929, were read and approved.

The Clerk stated that the Executive Committee had met regularly but the matters considered would all appear in other reports. L. Ralston Thomas expressed appreciation of the present method of doing much of the detail business through said Committee. Their frequent meetings make it possible for him to consult with them and receive valuable advice on various matters.

L. Ralston Thomas presented his report as Headmaster of Moses Brown School. The total enrollment for the year is 406, evenly divided between Upper and Lower Schools. 94 have been resident pupils. There are 14 resident and 5 day students who are Friends.

The Parents' Council of the Lower School and a Student Activities Committee have both proved helpful.

The Cottage Infirmary has been completed making the Infirmary equipment most satisfactory.

The condition of Alumni Avenue, which has been maintained as a private street, has become so unsatisfactory that the abutting owners have decided to petition the City to take it over, build a new sewer and rebuild the street. The Executive Committee authorized the Headmaster to sign the petition in behalf of the School. The cost to the School for this improvement will be between $4,500 and $5,000.

With the approval of the Executive Committee needed fences have been built between our ~~property~~ grounds and the property of Hope Street High School and of the Easton property, and the work has been continued of fertilizing the ground, especially around some of the older and larger trees. During the summer considerable work needs to be done on the Boys Study Hall.

Lillian H. Simmons, who has been bookkeeper and Treasurer of the School for 16 years, was incapacitated during the fall with an occupational neurosis in her right arm. She was granted a leave of absence at first but later it seemed unlikely that she would ever be able to take up that work again. The Executive Committee has approved the payment of her salary until 7th Month 1st and she has been offered an opportunity to return to Moses Brown School in another capacity if her health permits. E. Harold Jernquist has been engaged to take charge of this department as Assistant Treasurer with authority to sign checks in behalf of Moses Brown School in the absence of the Treasurer.

A group of representative schools in New England and the Middle States, under the leadership of Father Sill of Kent School, has been inviting a few carefully selected English boys to spend a year or more at school in this country in order that American boys may become acquainted with them and that they may learn something of the American point of view in the interest of mutual understanding. Moses Brown School was asked to take one of the boys next year. The Executive Committee approved the offer of free board and tuition for one boy for a year. In order to widen the scope of this work, an International Schoolboy Fellowship Association has been formed and Moses Brown has been privileged to participate in this movement.

The regular meeting of the Committee on Boys Camp and Library Relief was held at the Farmer, Pa. Inn, Pa. Monday, [illegible] with 3 members present, namely:-

Charles H. White	Lyra T. Watkins
Edward L. Macomber	Willis H. White
Clarkson A. Collins	Ruth K. Gifford
Sarah J. Swift	Ellen A. Winslow

Satisfactory reasons for the absence of 7 others were sent in writing or by proxy.

Emily J. Wiest	Sarge B. Read
Clara T. Bradford	Charles F. Brown
Alexander T. Perry	William C. Smith
Marie H. Jones	

The records of the meeting [illegible] 1929, were read and approved.

The Clerk stated that the Executive Committee has met regularly but the matters considered would all appear in other reports. C. Clifton Thomas expressed appreciation of the present method of doing work of the Social Welfare through said Committee. Their frequent meetings make it possible for him to consult with them and acquire valuable advice on various matters.

S. Malcolm Thomas presented his report as Treasurer of Boys Farm Council. The total expenditure for the year is $[illegible], nearly divided between Spring Grove and Lower Dauphin. He have been resident pupils. There are 31 resident and 3 day students who are Friends.

The Farmer's Council of the Lower Market and a Pleasant Valley Committee have been duly warned hereto.

The Storage Delivery has been completed making the delivery [illegible] quite satisfactory.

The condition of Pleasant Avenue, which has been mentioned as a nuisance already, was brought to Council's attention by stating owners have decided to improve the City to some 15 ave, build a one manor and rebuild the street. The Executive Committee authorized the Chairman to sign the petition in behalf of the Council. The cost to the Council for this improvement will be between $4,500 and $5,000.

With the approval of the Executive Committee sealed Tenders have been duly advertised for [illegible] and the property of Ezra Thirst Mill Road at the Farmer property, and the work has been continued of furnishing the Farmer, originally by several women of the older and younger types. During the summer considerable work is to be done on the Boys Study Hall.

William B. Stanton, who has been treasurer and Secretary of the Council for 18 years, was [illegible] during the fall with an exceptional knowledge in her office. She was elected a Judge of Elkton but later it appeared unlikely she would have to take up that work again. The Executive Committee approved the payment of her salary until [illegible] and now has been elected unanimously to retain in service Council Treasurer with [illegible] to sign checks in behalf of Boys Farm Council.

A group of representative citizens in New England and the Middle States, under the leadership of Pastor Ellis of East Bangor, has been investigating Englishboys to spend a year at work at Council in this country to study their methods. Boys are carefully selected with [illegible] and then live many months of their year's work. It is hoped to arrange for the boys to visit Boys Farm a year. [illegible] Boys Farm Council was asked to take one of the boys next year. The Executive Committee approved the [illegible] for one boy for a year. It is hoped to start the first boys into training for one boy for a year. [illegible] Farmer and Boys Farm has been privileges to participate in this movement.

Arrangements are progressing satisfactorily for the few changes necessary in the faculty for next year for both Upper and Lower Schools and for a substitute for Dr. Alexander Purdy who expects to be abroad during the first half of the year on his Sabbatical Leave from Hartford Seminary.

The Headmasters report was approved and ordered placed on file.

The Special Committee on the proposed Lower School Building reported progress. The Committe e chose as architect Erskine of Philadelphia. The revised set of plans for the ground floor had been received and were being considered.

No definite decision had been reached concerning the best way to form a connection with Providence people not Friends, though it had been talked over somewhat and some named who would be valuable. The matter of appointing an outstanding group to form a Board of Trustees for Moses Brown School was left with the Executive Committee with power to act and they are to report to our full committee in June.

As a Committee to work with the Headmaster and Headmistress in examining and classifying applications for scholarships Lyra T. Wolkins, Clara W. Mumford and Charles H. White were appointed.

Willis H. White read the Financial Report of the Assistant Treasurer for 4th Month 30, 1930 and the Cash Account for the ten months from 7th Month 1st, 1929 to 4th Month 30, 1930. They were accepted to be placed on file.

Under present arrangements the Finance Committee has found very little to do and asked to be discontinued. The Committee was released with hearty thanks for their faithful work in the past.

Frances E. Wheeler read her report as Headmistress of the Lincoln School. The enrollment now stands as follows: Upper School, 129; Lower School, 163; Total 292. 6 boarding and 3 day students are Friends.

Excellent mid-year reports were received from the girls entering college last year, showing no failures and more than the required number of credit hours, Lincoln School has been well represented by the number of stories and poems published in the Providence Evening Bulletin story contest, and in the round table of the Magazine World.

Mrs. S. Foster Hunt has given to the school five hundred dollars, the interest of which will provide a poetry prize in memory of her daughter, Constance Witherby, of the Class of 1930, who died last summer in Switzerland. Each prize winner is to receive a copy of Constance's own poems, which are being privately published. Mrs. M. V. D. Aldrich, a member of the first graduating class, has presented her large collection of photographs of buildings, sculpture, and famous paintings to the School. This collection will be of especial value to classes in History of Art.

Since the original heating system of the school has been overtaxed by additions to the plant a sub committee ~~XXX~~ of the Board of Trustees has been appointed with power to study conditions and to make such changes as may seem advisable.

Frances E. Wheeler also read a statement of the present financial condition of Lincoln School.

Both reports were approved and ordered to be placed on file.

The Headmistress told us that of the National High School Awards sponsored by the Atlantic Monthly, Harpers Magazine, Saturday Review of Literature and nine other magazines Girls from Lincoln School received 5 out of the 6 prizes awarded in Rhode Island. The only one not taken was that for the best poem.

The Headmaster told of prizes gained this year by former graduates of Moses Brown, namely, a Rhodes Scholarship at Oxford by a graduate from Bowdoin College, one from Harvard for study abroad, from Amherst a Fellowship for Study of Law, from Brown Premiums for Entrance French and Entrance Latin, and from Haverford the Scull Prize. A member of the Class of 1930 won First Prize in the Essay Contest sponsored

by the American Chemical Society and one from the Class of 1931 received Honorable Mention in the Familiar Essay Contest in the Literary Division of the Scholastic Awards where there were over 40,000 contestants.

The Committee were pleased to hear these proofs of the fine work being done in both our Schools.

The Clerk presented the Annual Report to the Yearly Meeting but because of the lateness of the hour it was not read and he was given permission to incorporate with it matters of interest between now and Commencement and to present the complete report to the Executive Committee for approval.

The following names were approved as the Board of Trustees of Lincoln School for the coming year with officers and Executive Committee as named:

President, Charles P. Sisson
Vice President, Charles H. White
Secretary, Gertrude Knox Wells
Assistant Secretary, Marjorie Hart
Treasurer, Norman S. Taber

Executive Committee, President, V. President, Secretary and Treasurer.

Members of the Board of Trustees:

Ernest G. Adams	Mary E. B. Porter
Moses Bailey	Charles P. Sisson
Helen H. Bradley	Margaret G. Sisson
Harry Parsons Cross	Frank H. Swan
Margarethe L. Dwight	Sarah J. Swift
Walter G. Everett	Frederic Taber
Mary A. Gifford	Norman S. Taber
Seth K. Gifford	L. Ralston Thomas
Marjorie C. Hart	Gertrude K. Wells
Rufus M. Jones	Charles H. White
Julia H. Moss	Willis H. White
Louise A. Peck	Ellen A. Winslow
Lucy M. Pitts	Lyra T. Wolkins

The meeting adjourned.

Respectfully submitted,

Recording Clerk.

To the Executive Committee in Charge of Moses Brown School

At the Commencement Exercises held Sixth day morning, Sixth Month, Sixth, a class of thirty-one was graduated. Of this number, all but three expect to go to college, and five boys who did not graduate are applying also for admission to college.

This year ten boys (approximately a third of the class) are entering Harvard and Yale. The other graduates are planning to attend Brown, Bowdoin, Haverford, Wesleyan, Williams and Rutgers, and the non-graduates, New Hampshire State, Rhode Island State and Duke University.

In the late spring, the Moses Brown chapter of the Lamda Society, a secondary school honor society, was established. Six members of the faculty became charter members, and at the Commencement Exercises the election of five members from the graduating class was announced. In order to qualify for membership, a boy must have been at Moses Brown at least two years, must have been in the first sixth of the graduating class, and must have had an average grade for the two years of not less than B.

The College Entrance Examination Board examinations will be held at the school during the week of Sixth Month, Sixteenth. Approximately sixty boys will be eligible for these examinations, and a special program has been planned so that these boys may meet the teachers at regular periods.

Teachers - Since the last meeting of the Committee, one new teacher has been engaged for next year. Jeanie R. Schofield, formerly of the Montgomery School for Boys at Wyncote, Pennsylvania, has been secured to teach the First Intermediate group. Miss Schofield is an experienced teacher who has an unusual background of travel, and she should prove to be an excellent teacher.

Enrollment for next year is quite satisfactory. In the Lower School there are no vacancies in the Pre-Primary, First Primary, First Intermediate, Third Intermediate, and Fourth Intermediate grades. The other grades are in double groups and it would be possible to take one or two boys into each group, although the enrollment at this time is almost to capacity.

The Upper School re-registration has been unusually good, and in some of the Forms the registration of new pupils has been excellent. The Upper School registration does not close until the opening of School in the fall, but it would seem now that the School will be full. The School's need is to bring into the Upper Forms larger groups from the Lower School, so that the Upper School enrollment will not be dependent on transfers from other institutions.

Summer Plans - As soon as the College Entrance Examinations Board examinations are over, it is planned to close the School kitchen and dining-room and use the Cottage Infirmary for this purpose during the summer. The School family will be very small after the first of Seventh Month, and this change will permit a further reduction in help.

-- Summer Work --

Tennis Courts - After a thorough investigation, amosite seems to offer the best surfacing material for the new tennis courts. This can be secured in quarter-inch stone, and it will make a hard, smooth, and reasonably resilient court. It is planned to arrange the posts so that they will be demountable, and the surface can be used for out-door games in winter. The best estimate for this work is $1.60 per square yard, a total of approximately $2300 for the three courts.

At the time this work is done, the present chicken-wire backstops should be replaced by proper chain-link netting.

Theodate Lang Memorial Gate - This gate will require some pointing-up.

Walk over the Tunnel - It has been difficult to grow grass over the tunnel between the Power House and the back road. The boys have made a path there as a short cut to the main building from the parking space east of the Power House. It is proposed to build a walk over the tunnel in order to improve the looks of the grounds as well as to provide a proper walk for bad weather.

Gymnasium - The woodwork on the outside of the Gymnasium should be repainted, and the chimney on the west side should be partially rebuilt. When this building was constructed, some soft bricks found their way into the chimney and they are disintegrating rapidly.

Lower School Building - The woodwork in the hallways should be restained where necessary, and varnished.

In order to accommodate the shift in Lower School grades due to increased numbers, an additional doorway should be cut through between the two Third Primary rooms.

In the second floor hallway three wash basins and a drinking fountain should be installed to meet the needs of the Primary group.

Some pointing-up will be necessary also on the Lower School chimney.

Main Building - The electric light fixtures for Middle House and Study Hall have arrived and these will be installed during the summer.

Estimates are being secured for replastering the Study Hall. The painting in this room and throughout the building can be done better and with less expense with school labor. While the Study Hall is being renovated, it is proposed to install double doors at the main entrance to the room. Because the Study Hall is used so frequently during the school year as well as at the board examination time for examinations, it is necessary to have a means of cutting off the noise on the boys' stairway.

It is proposed to lay a new floor in the Middle House second corridor between the boys' stairwell and the panelling which was installed last year.

There will be a considerable amount of plastering, papering, painting and minor repairs.

In addition to the work on the dormitory rooms, it is proposed to renew the treads and risers on the stairway to basement, and it will be necessary to renew the treads and possibly some of the stringers on the main stairway to middle corridor.

Successful Year - The year which has just closed has been most successful. This was especially noticeable in the spirit of the school during the last weeks. There was relatively little serious illness either among day or house boys, the relation of masters and

assembly was friendly and harmonious.

The Jews have been practically free of financial pain at this time.

When the required summer repairs have been completed, the building will be in good condition and there is every reason to look forward to another successful year.

Respectfully submitted,

Secretary

June 13, 1932

At a meeting of the Executive Committee of Moses Brown School held at the School sixth month eleventh, 1930:

Present Seth K. Gifford, Willis H. White, Frederic Tabor, E.Lyman Brown, Charles H. White and L. Ralston Thomas.

The minutes of the previous meeting having been circulated they were approved without further reading.

The Headmaster's report was presented.

We approve the surfacing of the new tennis courts with Amesite. This can be secured in quarter-inch stone and will make a hard, smooth and reasonably resilient court. The estimate for this work is $1.60 per square yard, a total of approximately $2,800.00 for the three courts. At the time this work is done the present chicken wire back stops should be replaced by proper chain link netting.

We approve the building of a walk over the tunnel between the power house and the north road.

We approve the painting of the woodwork on the outside of the gymnasium and the partial rebuilding of the chimney on the west side.

We approve the restaining and varnishing of the woodwork in the hallways of the Lower School; in the second floor, wash basins and a drinking fountain are to be installed to meet the needs of the Primary Group.

We approve the replastering and painting of the Upper School Study Hall and, the installation of double doors at the main entrance to the room.

We approve the laying of a new floor in Middle House second corridor between the boys' stair well and the paneling which was installed last year.

We approve the plastering, papering, painting and such other necessary repairs, as recommended in the Headmaster's report.

Adjourned.

(Signed) L. Ralston Thomas

Recording Secretary Pro tem

At a meeting of the Executive Committee of Lower Town School held at the School sixth month eleventh, 1930:

Present Beth K. Gifford, Willis H. White, Frederic Taber, E.Lyman Crowell, Charles L. White and L. Dalton Thomas.

The minutes of the previous meeting having been circulated they were approved without further reading.

The Headmaster's report was presented.

We approve the surfacing of the new tennis courts with Amesite. This can be secured in quarter-inch stone and will make a hard, smooth and reasonably resilient court. The estimate for this work is $1.60 per square yard, a total of approximately $2,800.00 for the three courts. At the time this work is done the present chicken wire back stops should be replaced by proper chain link netting.

We approve the building of a walk over the tunnel between the power house and the north road.

We approve the painting of the woodwork on the outside of the Gymnasium and the partial rebuilding of the chimney on the west side.

We approve the restaining and varnishing of the woodwork in the hallways of the Lower School; in the second floor, wash basins and a drinking fountain are to be installed to meet the needs of the primary group.

We approve the replastering and painting of the Upper School Study Hall and, the installation of double doors at the main entrance to the room.

We approve the laying of a new floor in Middle House second quarter between the boys' stair well and the panelling which was installed last year.

We approve the plastering, papering, painting and such other necessary repairs, as recommended in the Headmaster's report.

Adjourned.

(Signed) L. Dalton Thomas

Recording Secretary Pro tem